



APPLICATION FEE: \$10 _____ (paid)

CITY OF CARLSBAD

Planning, Engineering, and Regulation Department

Phone (575) 885-1185, Fax (575) 628-8379

ENCROACHMENT PERMIT APPLICATION

APPLICANT'S INFORMATION
1) Check one only:
Contractor Agent Architect
Engineer Surveyor Other:

2) Applicant's Name & Address (Required):

3) Applicant's Phone # (Daytime) & E-mail:
Phone: Work Cell
E-mail:

4) City Business Registration # (Required, if Contractor):

5) CONTRACTOR'S INFORMATION
Contractor's Name & Address (if different from applicant):

6) Contractor's State License #:

7) Contractor's Phone # (Cell--Must be 24-hour):

8) Contractor's City Business Registration #:

9) OWNER'S INFORMATION
Owner's Full Name & Address (Required):

10) Owner's Phone # (Daytime) & E-mail:
Phone: Work Cell
E-mail:

11) LOCATION OF PROPOSED WORK
Street Address:
Nearest cross street:

12) TYPE OF ENCROACHMENT
Check All that Apply:
Excavation UG Utility Water/Sewer Roadway
Driveway Sidewalk Retaining Wall Drainage
Curb & Gutter Landscape Street Light Cable

13) DESCRIPTION OF WORK
Description:
Estimated Cost \$
Check 2 Sets of project plans must be submitted.

14) AS-BUILT GPS COORDINATES
(LATITUDE/LONGITUDE IN NAD 27)
BOP
EOP

15) WORKING DATES PROPOSED
Start Date / /20 Completion / /20

16) DETOUR / TRAFFIC CONTROL PLAN
A traffic control plan (TCP) is required if any lanes of traffic will be closed or impeded during construction. Check only if 3 sets of TCP attached to application.

17) INSURANCE / WORKER'S COMPENSATION
Insurance Certificate must be attached for any work over \$500 in value.
General Liability Automobile GL Endorsement
Waiver of Subrogation
Attached: Worker's Comp Certificate
OR Worker's Comp. Waiver Form

18) APPLICANT'S SIGNATURE:
I understand that submission of this application does not imply or guarantee the City's approval for the work proposed.
X
Date: / /20

19) CONDITIONS: All work to be done in accordance with the City of Carlsbad Infrastructure Specifications and the NM Standards Specifications for Public Works Construction, latest edition. In addition, any work within U.S., State, or NMDOT Right-of-Way must be done in accordance with the Standards Specifications for Highway and Bridge Construction.

20) RECOMMENDATIONS:

Public Works: _____

Utilities: _____

PER: _____

This Encroachment Permit is hereby approved:

Public Works: _____

Utilities: _____

PER: _____