

SPORTS & RECREATION CENTER ATTENDANT

The City of Carlsbad is accepting applications for a Recreation Attendant position at the Bob Forrest Youth Sports Complex.

Assists in monitoring compliance of facility use regulations of the Youth Sports Complex and operation of various vehicles to transport spectators to various locations within the Youth Sports Complex.

This is a part-time position working up to 19 hours per week requiring working evenings, weekends and holidays. Must be able to work flexible hours. Some positions may be an on-call status.

Monitors participants and spectators to ensure compliance with all facility use rules and regulations.

Responsible for opening and closing complex for practices, tournaments, league play, etc., as needed. Performs support work in the operation of the complex.

Operate passenger shuttle carts within the complex to transport public to desired facility, parking lot or other destination. Assists passengers boarding or exiting vehicles when necessary.

Performs related work as needed. Other job duties as assigned.

Knowledge of the facilities located at the Youth Sports Complex.

Ability to establish and maintain effective working relationships with staff and public. Ability to understand and interpret complex program rules, regulations, policies and guidelines. Ability to work evenings, weekends, holidays and on-call as needed. Ability to lift and/or move items weighing up to 50 pounds.

Qualifications: Completion of high school or GED certificate. Must have six (6) months work experience dealing with the public and which demonstrates the ability to operate transportation vehicles.

Starting hourly rate of pay will be \$23.54. Additional pay increases will be given for advanced education degrees. Must have an excellent work history to include dependability and stability. Must possess and maintain a valid New Mexico driver's license and have a good driving record.

To be considered for this position apply at the City Municipal Building, 101 N. Halagueno or respond to City of Carlsbad, Personnel Department, P.O. Box 1569, Carlsbad, NM 88221. Applicants must include a City of Carlsbad employment application filled out completely. Resumes are not required, but may be included if desired. Applications accepted until position filled.

EOE M/F/V/D

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