

## **INSPECTOR**

The City of Carlsbad is accepting applications for the position of **Inspector**. The City is seeking qualified applicants in the following areas: **Building, Mechanical and/or Plumbing**.

### **BUILDING INSPECTOR**

Issues building permits, performs building inspections and other related duties in the Regulation Department.

Inspects buildings during construction to ensure compliance with the building codes, zoning codes, other applicable requirements and approved plans and specifications in coordination with the code enforcement effort of the department and the State of New Mexico Construction Industries Division.

Assists and advises the general public in matters relating to construction and code requirements. Process building permit applications. Review plans for nonstructural code compliance.

Investigate complaints and make inspections of existing buildings to determine if hazardous or illegal conditions exist relating to structures and their use.

Prepare written reports, issue notices to correct code violations, issue "stop work" notices, and testify in court regarding violations. Maintain records of building plans, permits and violations. Perform various office and other duties as assigned.

Knowledge of municipal, state, and international building code, international residential code, zoning codes and ordinances. Knowledge of materials and methods of building construction as utilized in actual practice, and proficient knowledge of the building code and legal application thereof.

Ability to read and objectively interpret building code requirements in a knowledgeable manner, along with other laws pertaining to the regulation of buildings, and to tactfully and effectively communicate, orally or in writing, with the general public while maintaining effective relationships. Ability to independently recognize, evaluate and properly resolve unique problems or situations requiring the exercise of good judgment.

Ability to read and interpret construction plans and specifications. Ability to maintain records and prepare written reports. Ability to establish and maintain effective working relationships with contractors, other staff and City officials, and the public. Ability to understand and interpret complex regulations, guidelines, and procedures.

Qualifications: High school diploma or GED and at least three years of responsible experience in any of the trades or professions directly associated with the structural aspects of building construction, or two years of experience as an assistant inspector. Additional building inspection experience or supplementary education in applicable engineering or construction technology subjects may be substituted for trade or professional experience on a one-year-for-one-year basis. Must possess a building inspector certificate from the State of New Mexico Construction Industries Division and the International Conference of Building Officials certification within one year of employment.

#### **MECHANICAL &/or PLUMBING INSPECTOR**

Issues plumbing and mechanical permits, performs plumbing and mechanical inspections and other related duties in the Planning, Engineering and Regulation Department.

Inspect buildings during construction to ensure compliance with adopted plumbing and mechanical codes, and other applicable requirements and approved plans and specifications in coordination with the inspection and regulation efforts of the department and the State of New Mexico Construction Industries Division.

Assist the general public in matters relating to construction and code requirements. Process plumbing and mechanical permit applications. Review plans for adopted plumbing and mechanical code compliance.

Investigate complaints and make inspections of existing buildings to determine if hazardous or illegal conditions exist relating to plumbing and mechanical building components and their use. Prepare written reports, issue notices to correct code violations, issue "stop work" notices, and testify in court regarding violations.

Maintain records of plumbing and mechanical building plans, permits and violations. Perform various office and other duties as assigned.

Knowledge of municipal, state, and international plumbing and mechanical codes related to both residential and commercial construction. Knowledge of materials and methods of plumbing and mechanical building component construction as utilized in actual practice, and proficient knowledge of the adopted plumbing and mechanical codes and legal application thereof.

Ability to read and objectively interpret plumbing and mechanical code requirements in a knowledgeable manner and to tactfully and effectively communicate, orally or in writing, with the general public while maintaining effective relationships. Ability to independently recognize, evaluate and properly resolve unique problems or situations requiring the exercise of good judgment.

Ability to read and interpret plumbing, mechanical and construction plans and specifications. Ability to maintain records and prepare written reports. Ability to establish and maintain effective working relationships with contractors, other staff and City officials, and the public. Ability to understand and interpret complex regulations, guidelines, and procedures.

Qualifications: High school diploma or GED and a minimum of three years of experience as a plumbing and mechanical trades journeyman or licensed plumber or two years of experience as a certified plumbing and mechanical inspector. Must possess a valid New Mexico operator's license. Must obtain a plumbing and mechanical inspector certificate from the State of New Mexico Construction Industries Division within three months of employment and certification by the International Association of Plumbing and Mechanical officials within one year of employment.

Must have an excellent work history to include dependability and stability. Must possess and maintain a valid New Mexico operator's license.

In addition to an excellent benefit package, starting base salary is \$80,388 - \$88,512 DOQ. Additional pay increase available for applicants with advanced educational degrees and/or state inspector certifications in building, mechanical, electrical or plumbing.

To be considered for this position apply at the City Municipal Building, 101 N. Halagueno or respond to City of Carlsbad, Personnel Department, P.O. Box 1569, Carlsbad, NM 88221 or via email to [hr@cityofcarlsbadnm.com](mailto:hr@cityofcarlsbadnm.com). Applicants must include a City of Carlsbad employment application filled out completely. Resumes are not required, but may be included if desired. Applications/resumes accepted until position filled.

EOE M/F/V/D