

CITY OF CARLSBAD SOLE SOURCE AND EMERGENCY PROCUREMENT REQUEST AND DETERMINATION FORM

A sole source *determination* is not effective until the *sole source request for determination* has been posted for thirty (30) calendar days without challenge, and subsequently approved in writing by the Purchasing Manager. *A purchase order will not be issued and orders may not be placed until the sole source determination as been posted for a minimum of 15 days.*

I. Name of Company: L-TRON Date: 7/10/23

Please Check One: New Sole Source Renewal of Existing Sole Source

Please Check One: Product Services Product and Services

Type of Sole Source Requested: *(Please check the one that best describes the type of Sole Source you are requesting)*

Company Sole Source (Only one company can provide the goods or services)

Brand Name Sole Source (Only this brand will serve the intended purpose or function with existing equipment or systems, including software)

Unique Professional Services (Only one company or individual can provide this service due to the creative nature of the service or custom delivery of goods or services that are unique and subject to custom design and/or fabrication.

***Please note- True Professional Services under \$60,000 in value are considered a small purchase and does not require a sole source determination.*

Proprietary Sole Source (Only this company provides this product or service and only this company can provide after sale maintenance, repairs or service agreements)

Local Sole Source (Only one company exists to provide this product or service locally and due to the nature of the purchase, it is not feasible or reasonable to obtain the product or service from non-local sources. Only one local vendor is able to respond to the need in a timely manner due to local proximity)

Amount of Purchase \$ _____

II. **Emergency Procurement Request**

DEFINITION OF EMERGENCY CONDITIONS:

An emergency condition is a situation which creates a threat to public health, welfare, safety or property such as may arise by reason of floods, epidemics, riots, equipment failures or similar events. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

- A. the functioning of government;
- B. the preservation or protection of property; or
- C. the health or safety of any person.

Please provide a detailed explanation for why the purchase required meets the above definition of an Emergency Condition.

N/A

**** The Emergency Determination will only be in effect as long as needed to alleviate the emergency conditions. Once the emergency condition has passed, regular procurement methods and procedures must be followed.**

Amount of purchase: \$ _____

Sole Source Determination

III. Provide a detailed, sufficient explanation of the reasons, qualifications, proprietary rights or unique capabilities of the prospective contractor that makes the prospective contractor ***the one source*** capable of providing the required professional service, service, construction or item(s) of tangible personal property. (Please do not state the source is the “best” source or the “least costly” source. Those factors do not justify a “sole source.”)

As per attached letter, L-Tron works closely with Honeywell to customize their image engine to function as a close focus, compact High Performance 2D imaging scanner. The 4910LR is the only compact hand held 2D imaging scanner which is designed to mount to a traditional microphone hanging clip or the new magnetic microphone mounting style. The 4910LR is available exclusively from L-Tron Corp.

IV. Provide a detailed, sufficient explanation of how the professional service, service, construction or item(s) of tangible personal property is/are ***unique and how this uniqueness is substantially related to the intended purpose of the contract.***

V. Explain why other similar professional services, services, construction or item(s) of tangible personal property **cannot** meet the intended purpose of the contract.

VI. Provide a narrative of the due diligence used in determining the basis for the procurement, including a review of available sources and include Include a list of businesses contacted (**do not state that no other businesses were contacted**), date of contact, method of contact (telephone, mail, e-mail, other), and documentation demonstrating an explanation of why those businesses could not or would not, under any circumstances, provide the goods or services; or an explanation of why the department has determined that no businesses other than the prospective contractor can provide the goods or services requested.

Certified by:

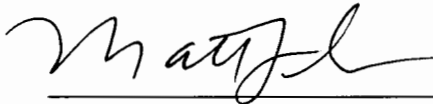
Date: 07/19/2023

Shane Skinner 

Department Director

APPROVED:

Date: 8-2-23



Chief Procurement Officer

Authority to Proceed

- 1) the signature of the CPO on this form certifies the sole source has been posted for thirty (30) calendar days and has received no challenges;
- 2) the sole source is granted as of the date of signature by the State Purchasing Agent; and
- 3) the signature of the CPO on this form is the final signature required for this sole source procurement.



To
City of Carlsbad
Michael Shott
602 W Mermod
Carlsbad, NM 8820

July 10, 2023

Michael,
L-Tron Corporation has developed the 4910LR Law Enforcement purpose built imaging scanner based on input from the Law Enforcement Community. Each generation of scanner has added new or enhanced features as a result of user input. L-Tron has worked in the electronic citation and accident reporting space for over fifteen years. During this time we developed a list of requirements which were common for Law Enforcement applications:

- o Must read AAMVA PDF-417 drivers licenses quickly and easily
- o The imaging scanner must store securely and safely in a patrol car environment
- o Space is at a premium, any device must be small and compact
- o Must be intuitive, and not distract the officer from his surroundings
- o Images must provide useable attachments for signatures, false or fake ID documents, fingerprints, hand drawn sketches or statements, or mug shots

The 4910LR was developed specifically to meet these requirements. We worked closely with Honeywell to customize their image engine to function as a close focus, compact High Performance 2D imaging scanner. We included customer specific imaging commands, a comfortable and protective boot and the choice of a custom mechanical or magnetic mounting system giving the familiar look and feel of a microphone. These enhancements significantly improve the usability of the device in a patrol vehicle environment.

The 4910LR is the only compact hand held 2D imaging scanner which is designed to mount to a traditional microphone hanging clip or the newer magnetic microphone mounting style.

The 4910LR is available exclusively from L-Tron Corporation.

Sincerely,

David Good
Account Manager
O 585-383-0050 x164
C 973-867-8266

David.Good@L-Tron.com



800-830-9523



info@L-Tron.com



www.L-Tron.com



7911 Lehigh Crossing
Suite 6
Victor, NY 14564