

CITY OF CARLSBAD
SOLE SOURCE AND EMERGENCY PROCUREMENT REQUEST AND
DETERMINATION FORM

A sole source *determination* is not effective until the *sole source request for determination* has been posted for thirty (30) calendar days without challenge, and subsequently approved in writing by the Purchasing Manager. *A purchase order will not be issued and orders may not be placed until the sole source determination as been posted for a minimum of 15 days.*

I. Name of Company: Bluebeam Date: 5/1/2020

Please Check One: New Sole Source Renewal of Existing Sole Source

Please Check One: Product Services Product and Services

Type of Sole Source Requested: *(Please check the one that best describes the type of Sole Source you are requesting)*

Company Sole Source (Only one company can provide the goods or services)

Brand Name Sole Source (Only this brand will serve the intended purpose or function with existing equipment or systems, including software)

Unique Professional Services (Only one company or individual can provide this service due to the creative nature of the service or custom delivery of goods or services that are unique and subject to custom design and/or fabrication.

***Please note- True Professional Services under \$60,000 in value are considered a small purchase and does not require a sole source determination.*

Proprietary Sole Source (Only this company provides this product or service and only this company can provide after sale maintenance, repairs or service agreements)

Local Sole Source (Only one company exists to provide this product or service locally and due to the nature of the purchase, it is not feasible or reasonable to obtain the product or service from non-local sources. Only one local vendor is able to respond to the need in a timely manner due to local proximity)

Amount of Purchase \$ 6,146.00

II. **Emergency Procurement Request**

DEFINITION OF EMERGENCY CONDITIONS:

An emergency condition is a situation which creates a threat to public health, welfare, safety or property such as may arise by reason of floods, epidemics, riots, equipment failures or similar events. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

- A. the functioning of government;
- B. the preservation or protection of property; or
- C. the health or safety of any person.

Please provide a detailed explanation for why the purchase required meets the above definition of an Emergency Condition.

** The Emergency Determination will only be in effect as long as needed to alleviate the emergency conditions. Once the emergency condition has passed, regular procurement methods and procedures must be followed.

Amount of purchase: \$ _____

Sole Source Determination

III. Provide a detailed, sufficient explanation of the reasons, qualifications, proprietary rights or unique capabilities of the prospective contractor that makes the prospective contractor *the one source* capable of providing the required professional service, service, construction or item(s) of tangible personal property. (Please do not state the source is the “best” source or the “least costly” source. Those factors do not justify a “sole source.”)

IV. Provide a detailed, sufficient explanation of how the professional service, service, construction or item(s) of tangible personal property is/are *unique and how this uniqueness is substantially related to the intended purpose of the contract.*

The City of Carlsbad's Planning and Regulation department as well the Engineering department has included Tyler Munis in our departments for the automating the building permit and other permits. Bluebeam is currently the program partner with Tyler Munis and is required to operate the system.

V. Explain why other similar professional services, services, construction or item(s) of tangible personal property ***cannot*** meet the intended purpose of the contract.

VI. Provide a narrative of the due diligence used in determining the basis for the procurement, including a review of available sources and include Include a list of businesses contacted (***do not state that no other businesses were contacted***), date of contact, method of contact (telephone, mail, e-mail, other), and documentation demonstrating an explanation of why those businesses could not or would not, under any circumstances, provide the goods or services; or an explanation of why the department has determined that no businesses other than the prospective contractor can provide the goods or services requested.

Certified by:

Date: 5/14/2020



Digitally signed by Ivan M. Abell
DN: cn=Ivan M. Abell, o, ou,
email=imabell@cityofcarlsbadnm.com, c=US
Date: 2020.05.14 16:05:49 -06'00'

Department Director

APPROVED:

Date: 5-14-20

A handwritten signature in black ink, appearing to read 'Ivan M. Abell', written over a horizontal line.

Chief Procurement Officer

Authority to Proceed

- 1) the signature of the CPO on this form certifies the sole source has been posted for thirty (30) calendar days and has received no challenges;
- 2) the sole source is granted as of the date of signature by the State Purchasing Agent; and
- 3) the signature of the CPO on this form is the final signature required for this sole source procurement.



Ivan Abell <imabell@cityofcarlsbadnm.com>

Fwd: Bluebeam

1 message

Ramon Benavidez III <rbenavidez@cityofcarlsbadnm.com>
To: Ivan Abell <imabell@cityofcarlsbadnm.com>

Tue, Apr 28, 2020 at 5:41 PM

Hi Mike,

Please see the email thread below from Joshua Lynn with Tyler regarding the required use of Bluebeam. Please let me know if you have any questions.

Thanks,

Ray Benavidez, CBO

City of Carlsbad, NM

Office- 575.885-1185 ext. 2227

Cell- 575 200-4362

rbenavidez@cityofcarlsbadnm.com

----- Forwarded message -----

From: **Lynn, Joshua** <Joshua.Lynn@tylertech.com>
Date: Tue, Apr 28, 2020 at 3:58 PM
Subject: RE: Bluebeam
To: raybco1@outlook.com <rbenavidez@cityofcarlsbadnm.com>

Hello Ray,

EnerGov requires integration with Bluebeam Studio Prime for the eReview module to function. The integration is limited only to Bluebeam and it is not compatible with any other software. The subscription is broken into tiers with Level 1 being the most common, which allows up to 100 allowed users. Also for more context, below is taken directly from the EnerGov contract on page 5 under the comments:

EnerGov e-Reviews requires Bluebeam Studio Prime, at an estimated yearly subscription cost of \$3,000/100 users. Further pricing detail is available by contacting Bluebeam at

<https://www.bluebeam.com/solutions/studio-prime>

Please let me know if you have any more questions or concerns.

Thank you!

Joshua Lynn

Project Manager

P: 800.772.2260 ext. 5451



QUOTE B157892

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Bluebeam, Inc.
 443 S. Raymond Ave.
 Pasadena, CA 91105
 866.496.2140 (main)
 626.398.9210 (fax)

Date	Bluebeam Contact
05/07/2020	Jennifer Larkin

To place an order, please send a purchase order to sales@bluebeam.com or call 866-496-2140 opt. 1 to pay with a credit card. If you wish to pay by check, please send a purchase order to be invoiced.

Bill To
Ivan Abell City of Carlsbad 101 N, Halagueno Carlsbad, NM 88221 imabell@cityofcarlsbadnm.com

Valid	Expires
30 days	6/6/2020

Item	Qty.	Description	Rate	Amount
Bluebeam Revu 2019 eXtreme Perpetual Seats of Software	2	The preferred AEC solution built for users who want to automate complex processes and push the limits of document collaboration. Includes all features in Revu CAD and Revu Standard, as well as key features such as Batch Link, Batch Slip Sheet, OCR+, Automatic Form Creation, Batch Sign & Seal and Bluebeam Studio. Perpetual Software License.	\$599.00	\$1,198.00
Bluebeam Revu 2019 eXtreme Annual Maintenance	2	Maintenance is valid for one year starting from the purchase date and is renewable annually. It includes premium support via phone and email, the ability to upload to Bluebeam Drawings, and free upgrades to future releases of Revu within one year of your purchase. If adding Maintenance to current seats, all seats must be included. 7 May 2020 - 6 May 2021	\$149.00	\$298.00
Bluebeam Revu 2019 Standard Perpetual Seats of Software	5	The essential solution for intuitive PDF markup, editing and collaboration. Includes key features such as 2D and 3D PDF Markup, Markups List, Tool Chest, Sets, Measurement Tools and Bluebeam Studio. Perpetual Software License.	\$349.00	\$1,745.00
Bluebeam Revu 2019 Standard Annual Maintenance	5	Maintenance is valid for one year starting from the purchase date and is renewable annually. It includes premium support via phone and email, the ability to upload to Bluebeam Drawings, and free upgrades to future releases of Revu within one year of your purchase. If adding Maintenance to current seats, all seats must be included. 7 May 2020 - 6 May 2021	\$99.00	\$495.00
Enterprise License Annual Subscription	7	An Enterprise License is a license type for Bluebeam Revu that automatically releases registered computers that have been inactive for 15 days, and provides a 5% installation coverage allowance. 7 May 2020 - 6 May 2021 A quote will be generated for any workstations that are above the total allowance in accordance to the granted license, which can be verified in the Bluebeam Gateway (the license management portal).	\$10.00	\$70.00



QUOTE B157892

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Date	Bluebeam Contact
05/07/2020	Jennifer Larkin

Item	Qty.	Description	Rate	Amount
Bluebeam Studio Prime Level 1 Annual Subscription	1	A secure cloud-based subscription option that provides advanced administrative functionality for added visibility over your organization's Studio activity, with access to external application integrations. The pricing is based on the level selected, which includes 100 total number of users. 7 May 2020 - 6 May 2021 The Studio Prime license operates on an annual subscription and a purchase agreement must be signed and submitted to Bluebeam in order to authorize the use of the license through the renewal period.	\$2,340.00	\$2,340.00
SUBTOTAL				6,146.00

All costs are quoted in U.S. dollars and subject to U.S. sales taxes where applicable.
We cannot accept payment by check without an invoice. Checks received without an accompanying invoice will be returned.