

CITY OF CARLSBAD SOLE SOURCE AND EMERGENCY PROCUREMENT REQUEST AND DETERMINATION FORM

A sole source *determination* is not effective until the *sole source request for determination* has been posted for thirty (30) calendar days without challenge, and subsequently approved in writing by the Purchasing Manager. *A purchase order will not be issued and orders may not be placed until the sole source determination as been posted for a minimum of 15 days.*

I. Name of Company: American 3B Scientific Date: 11/17/2022

Please Check One: New Sole Source Renewal of Existing Sole Source

Please Check One: Product Services Product and Services

Type of Sole Source Requested: *(Please check the one that best describes the type of Sole Source you are requesting)*

Company Sole Source (Only one company can provide the goods or services)

Brand Name Sole Source (Only this brand will serve the intended purpose or function with existing equipment or systems, including software)

Unique Professional Services (Only one company or individual can provide this service due to the creative nature of the service or custom delivery of goods or services that are unique and subject to custom design and/or fabrication.

****Please note- True Professional Services under \$60,000 in value are considered a small purchase and does not require a sole source determination.**

Proprietary Sole Source (Only this company provides this product or service and only this company can provide after sale maintenance, repairs or service agreements)

Local Sole Source (Only one company exists to provide this product or service locally and due to the nature of the purchase, it is not feasible or reasonable to obtain the product or service from non-local sources. Only one local vendor is able to respond to the need in a timely manner due to local proximity)

Amount of Purchase \$ \$17,980.00

II. **Emergency Procurement Request**

DEFINITION OF EMERGENCY CONDITIONS:

An emergency condition is a situation which creates a threat to public health, welfare, safety or property such as may arise by reason of floods, epidemics, riots, equipment failures or similar events. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

- A. the functioning of government;
- B. the preservation or protection of property; or
- C. the health or safety of any person.

Please provide a detailed explanation for why the purchase required meets the above definition of an Emergency Condition.

N/A

**** The Emergency Determination will only be in effect as long as needed to alleviate the emergency conditions. Once the emergency condition has passed, regular procurement methods and procedures must be followed.**

Amount of purchase: \$ _____

Sole Source Determination

III. Provide a detailed, sufficient explanation of the reasons, qualifications, proprietary rights or unique capabilities of the prospective contractor that makes the prospective contractor *the one source* capable of providing the required professional service, service, construction or item(s) of tangible personal property. (Please do not state the source is the “best” source or the “least costly” source. Those factors do not justify a “sole source.”)

American 3B Scientific is the proprietary sole source of the REALITi Plus simulated cardiac monitor, an EMS training device. The company has furnished documentation attached with this form to that affect.

IV. Provide a detailed, sufficient explanation of how the professional service, service, construction or item(s) of tangible personal property is/are *unique and how this uniqueness is substantially related to the intended purpose of the contract.*

The REALITi Plus simulated cardiac monitor is an EMS training device that allows Carlsbad Fire Department (CFD) personnel to practice in the use of a cardiac monitor in the training environment in order to maintain competency in device usage and medical care. The device accurately represents a cardiac monitor in both look and simulated function. Instead of having to allocate one of the department's LifePak 15 (LP15) cardiac monitors for use with training, having separate training equipment enhances safety of personnel (the training device does not have the ability to deliver a defibrillator shock like an actual cardiac monitor/defibrillator) and ensures availability for use during both scheduled and unscheduled training. Additionally, the REALITi Plus has the ability to be updated with different cardiac monitor templates to match the current model in use with

- V. Explain why other similar professional services, services, construction or item(s) of tangible personal property *cannot* meet the intended purpose of the contract.


There are currently no other simulated cardiac monitors available for sale that can be set up with a variety of cardiac monitor templates (including the LP15).

- VI. Provide a narrative of the due diligence used in determining the basis for the procurement, including a review of available sources and include Include a list of businesses contacted (*do not state that no other businesses were contacted*), date of contact, method of contact (telephone, mail, e-mail, other), and documentation demonstrating an explanation of why those businesses could not or would not, under any circumstances, provide the goods or services; or an explanation of why the department has determined that no businesses other than the prospective contractor can provide the goods or services requested.

An extensive inquiry (Internet searches, outside agency inquiry) into the availability of simulated cardiac monitors for use with CFD was conducted in early 2022, as an intended use of the State of NM EMS Fund Act grant awarded to CFD annually. The REALITi Plus simulated cardiac monitor is the only training item found that allows accurate simulated use of an LP15 cardiac monitor with the ability to be updated to future models of cardiac monitors that may find use with CFD.

Certified by:

Date: 11-17-2022



Department Director

APPROVED:

Date: 12-1-22



Chief Procurement Officer

Authority to Proceed

- 1) the signature of the CPO on this form certifies the sole source has been posted for thirty (30) calendar days and has received no challenges;
- 2) the sole source is granted as of the date of signature by the State Purchasing Agent; and
- 3) the signature of the CPO on this form is the final signature required for this sole source procurement.



To Whom It May Concern:

This letter serves as notification as a sole source document for products **1022862/8000971 – REALITI Plus w/Lifepak 15 simulated monitor**, which are supplied by the 3B Scientific Group, of which American 3B Scientific, L.P. is an affiliate. No other organization offers this specific product.

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