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CITY OF CARLSBAD

AGENDA BRIEFING MEMORANDUM  
PURCHASING RECOMMENDATION

Council Meeting Date: 06/12/18

Department: Golf	BY: Matt Fletcher, CPO	Date: 06/06/18
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**SUBJECT:** Services  
**Description:**  
 Food and Beverage Concessions at Lake Carlsbad Golf Course

**SYNOPSIS:** Qty 1 Total Est. Cost \_\_\_\_\_ Total Actual Cost \_\_\_\_\_  
 Budgeted Yes Est. City Share \_\_\_\_\_ Actual City Share \_\_\_\_\_  
 Account # \_\_\_\_\_  
 Account # \_\_\_\_\_  
 Account # \_\_\_\_\_  
 Account # \_\_\_\_\_  
 TOTAL \$ 0.00

**BACKGROUND, JUSTIFICATION AND IMPACT:** (Safety and Welfare/Financial/Personnel/Infrastructure/etc.)

The City of Carlsbad solicited proposals in order to select a concessionaire to provide food and beverage services at the Lake Carlsbad Golf Course.

The City received only one offer from Golf Shores Investments Inc. The Mayor assigned a task force consisting of members of the golf advisory board, City Council and City staff to evaluate the offer and any potential issues regarding the proposed contract.

After reviewing the offer and taking into consideration upgrades which may need to be addressed in the food preparation area as well as other potential revenue opportunities that need further consideration, the City is recommending rejecting the offer and conducting a future RFP based on revised criteria.

<b>Requested action to be taken by Council:</b> Advertise Invitation for Request for Proposal	<b>Council Action Taken:</b> Select one	<b>Date:</b>
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Reviewed by City Administrator:

<b>POST BID/RFP RECOMMENDATION</b>	<b>Council Meeting Date:</b>	<b>Council Approved</b>
<b>Requested action to be taken by Council:</b> Reject and Rebid RFP Number 2018-02	<b>Council Action Taken:</b> Select one	<b>Date:</b> JUN 12 2018
<b>ADDITIONAL INFORMATION:</b> The City recommends rejecting the proposal received and conducting a revised RFP in the future.		
Reviewed by City Administrator: <i>[Signature]</i> 6/7/18		

ATTACHMENT(S):  Specifications  Bid/RFP Summary  Other: \_\_\_\_\_