

MINUTES OF THE REGULAR MEETING OF THE
WALTER GERRELLS PERFORMING ARTS AND EXHIBITION CENTER ADVISORY BOARD
CIVIC CENTER ANNEX
4012 NATIONAL PARKS HWY
TUESDAY, SEPTEMBER 5, 2023 AT 6:00 PM

1 ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM –

Damian Capello, Chairperson, called the meeting to order at 6:01 pm. It was determined there was a quorum.

Voting Members Present: Damian Capello, Chairperson
Danita McCormick
Kat Davis
Elaine Finley

Voting Members Absent: Elizabeth Jackson
Jeri Strong
Charles Neill

Ex-officio Members Present: None

Ex-officio Members Absent: Dale Janway, Mayor
John Lowe, City Administrator
Ted Cordova, Deputy City Administrator and Director of Community
Development
JJ Chavez, City Councilor

Others Present: Lupe Ornelas, Facility Maintenance Superintendent
Andie Britt, Executive Secretary

2 APPROVAL OF AGENDA FOR SEPTEMBER 5, 2023 – The motion was made by Kat Davis to approve the Agenda for the September 5, 2023 meeting. Danita McCormick seconded. The vote was as follows:

Yes – Kat Davis, Danita McCormick, Elaine Finley, Damian Capello

No – None

Absent – Elizabeth Jackson, Charles Neill, Jeri Strong

The motion passed.


3 APPROVAL OF REGULAR MEETING MINUTES FOR JANUARY 3, 2023 – The motion to approve the minutes for the January 3, 2023 regular meeting was made by Kat Davis and seconded by Elaine Finley. The vote was as follows:

Yes – Kat Davis, Elaine Finley, Damian Capello, Danita McCormick

No – None

Absent – Elizabeth Jackson, Charles Neill, Jeri Strong
The motion passed.

- 4 **MANAGER’S REPORT** – Lupe Ornelas updated the board on the cancellation of the Zach Williams concert. L. Ornelas shared news on picking up an additional concert with We Are Messengers on October 15, 2023. The new WGPAC sign has been installed. The sign currently has no power but Xcel will be out in the next month to bring more power to the Civic Center building to run to the new digital sign. L. Ornelas reviewed a fully booked schedule on renting the Annex out for upcoming holiday parties.
- 5 **REVIEW AND APPROVAL OF THE UPDATED STRATEGIC PLAN** – Elaine Finley has had no more changes come in for edits to the strategic plan document. E. Finley asked Lupe Ornelas if he had any current photos to use for the cover. L. Ornelas will try and get one from the upcoming concert with We Are Messengers on October 15, 2023. Damian Capello, Kat Davis, Elaine Finley and Danita McCormick confirmed they were good to move forward on approving the strategic plan at the next board meeting in November.
- 6 **REVIEW AND DISCUSSION OVER THE FY24 BUDGET METTING** – Lupe Ornelas let the board know that the Civic Center was not funded for new doors or the parking lot renovation. The only FY24 item that passed was to complete the upgrades on HVAC units on the building.
- 7 **DISCUSSION OF AGENDA ITEMS FOR NOVEMBER MEETING** – Agenda items for the November meeting include discussion and plan to have WGPAC board members meet more Community Development employees and City Councilors. Vote on next Chair and Vice Chair positions, discuss plan to move forward on advocating for getting alcohol and concession sales at the Civic Center.
- 8 **ADJOURNMENT** – The motion to adjourn was made by Elaine Finley and seconded by Kat Davis. The vote was as follows:
Yes – Elaine Finley, Kat Davis, Damian Capello, Danita McCormick
No – None
Absent – Elizabeth Jackson, Charles Neill, Jeri Strong
The motion passed. The meeting adjourned.



Chairperson

1-3-24

Date