

MINUTES OF THE REGULAR MEETING OF THE  
WALTER GERRELLS PERFORMING ARTS AND EXHIBITION CENTER ADVISORY BOARD  
CIVIC CENTER ANNEX  
4012 NATIONAL PARKS HWY  
TUESDAY, NOVEMBER 1, 2022 AT 6:00 PM

**1 ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM –**

Damian Capello, Chairperson, called the meeting to order. It was determined there was a quorum.

Voting Members Present: Damian Capello, Chairperson  
Danita McCormick  
Kat Davis  
Elaine Finley  
Elizabeth Jackson  
Charles Neill  
Jeri Strong

Voting Members Absent: None

Ex-officio Members Present: None

Ex-officio Members Absent: Dale Janway, Mayor  
John Lowe, City Administrator

Others Present: Lupe Ornelas, Facility Maintenance Superintendent  
Andie Britt, Executive Secretary

**2 APPROVAL OF AGENDA FOR NOVEMBER 1, 2022** – The motion was made by Elaine Finley to approve the Agenda for the November 1, 2022 meeting. Kat Davis seconded. The vote was as follows:

Yes – Elaine Finley, Kat Davis, Damian Capello, Danita McCormick, Elizabeth Jackson, Charles Neill, Jeri Strong

No – None

Absent –

The motion passed.

**3 APPROVAL OF REGULAR MEETING MINUTES FOR SEPTEMBER 6, 2022** – The motion to approve the minutes for the September 6, 2022 regular meeting was made by Elaine Finley and seconded by Elizabeth Jackson. The vote was as follows:

Yes – Elaine Finley, Elizabeth Jackson, Damian Capello, Danita McCormick, Elizabeth Jackson, Charles Neill, Jeri Strong

No – None

Absent –

The motion passed.


**4 MANAGER'S REPORT** – Lupe Ornelas updated the board on the current IT updates, working on putting in new wiring to revamp the sound system in the auditorium. Lighting for the auditorium has been updated. Lupe reviewed the Rodney Carrington cancellation. Charles Neill asked what the issue was that caused the cancellation and Lupe shared that there was a scheduling conflict with Mr. Carrington's company. Lupe stated that WGPAC will focus on music and a possible film festival for future bookings. Dates and info to come at a later date. Rentals for the Annex are consistent and it's booked most weekends. Charles Neill asked about any progress on getting concessions at WGPAC, Lupe advised that he is currently reviewing the possibility with Ted Cordova. Lupe stated he is working with the Cavern Theater on how they moved forward in a handicap friendly way.

**5 REVIEW AND DISCUSSION OF THE STRATEGIC PLAN** – The board reviewed the overall strategic plan of the board and is now to give suggestions on what they/the community would like to see at WGPAC. The board decided to add a date column to the tables, a completed on date column or a revisit at a future date for better historical reference. Damian Capello asked for a volunteer to help start making the board updates and corrections to the strategic plan. Elaine Finley volunteered and will work with the board on an individual basis to get their edits and feedback, Elaine will compile those edits and share with Andie Britt for a final draft to be reviewed and approved at the next Advisory Board meeting in January.

**6 DISCUSSION OF NOMINEES FOR CHAIR AND VICE CHAIR** – Damian Capello asked the board if anyone wanted to run for the position of Chair and or Vice Chair. Danita McCormick asked Elizabeth Jackson. Damian asked Jeri Strong, Vice Chair if she wanted to run for Chair. Jeri stated that with her current job status she didn't want to commit and not be able to follow through. Jeri asked if Damian could run for a 2<sup>nd</sup> term, it was confirmed that both positions could run for a 2<sup>nd</sup> term if they so wanted to. Kat Davis asked Damian to run again for Chair and thought a 2<sup>nd</sup> term would allow him more time to meet the goals of the board. Damian said he would consider if Jeri Strong would consider also putting in a 2<sup>nd</sup> term. Damian also suggested that the newer board members meet with Ted Cordova and Lupe said he would work on scheduling with him to attend a future meeting.

**7 DISCUSSION OF AGENDA ITEMS FOR JANUARY MEETING** – Agenda items for the January meeting include review and voting on draft version of strategic plan. Voting on Chair and Vice Chair positions.

**8 ADJOURNMENT** – The motion to adjourn was made by Elaine Finley and seconded by Jeri Strong. The vote was as follows:  
Yes – Elaine Finley, Jeri Strong, Damian Capello, Danita McCormick, Kat Davis, Elizabeth Jackson, Charles Neill  
No – None  
Absent –  
The motion passed. The meeting adjourned.

  
\_\_\_\_\_  
Chairperson

1-5-22  
\_\_\_\_\_  
Date