

MINUTES OF THE REGULAR MEETING OF THE  
WALTER GERRELLS PERFORMING ARTS AND EXHIBITION CENTER ADVISORY BOARD  
CIVIC CENTER ANNEX  
4012 NATIONAL PARKS HWY  
TUESDAY, MARCH 1, 2022 AT 6:00 PM

**1 ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM** –

Damian Capello, Chairperson, called the meeting to order at 6:02 PM. It was determined there was a quorum.

Voting Members Present: Damian Capello, Chairperson  
Elaine Finley  
Danita McCormick  
Charles Neill  
Steve Sauer  
Jeri Strong

Voting Members Absent: Parker Hamel

Ex-officio Members Present: None

Ex-officio Members Absent: Dale Janway, Mayor  
John Lowe, City Administrator

Others Present: Lupe Ornelas, Facility Maintenance Superintendent  
Cari Pickens, Executive Secretary

**2 APPROVAL OF AGENDA FOR MARCH 1, 2022** – The motion was made by S. Sauer to approve the Agenda for the March 1, 2022 meeting with the removal of item number 4. D. Capello seconded. The vote was as follows:

Yes – D. Capello, D. McCormick, C. Neill, S. Sauer, and J. Strong.

No – None.

Absent –P. Hamel.

Abstained – E. Finley

The motion passed.

**3 APPROVAL OF REGULAR MEETING MINUTES FOR FEBRUARY 1, 2022** – The motion to approve the minutes for the February 1, 2022 regular meeting was made by J. Strong, and seconded by S. Sauer. The vote was as follows:

Yes – D. Capello, E. Finley, D. McCormick, C. Neill, S. Sauer, and J. Strong.

No – None.

Absent –P. Hamel.

The motion passed.

**4 APPROVAL OF SPECIAL MEETING MINUTES FOR FEBRUARY 26, 2022** – Item removed during approval of the Agenda, as the special meeting was not held.

**5 INTRODUCTION OF NEW BOARD MEMBER** – D. Capello introduced Elaine Finley who shared a little about herself with the board and the other board members introduced themselves as well.

**6 MANAGER’S REPORT** – L. Ornelas updated the board about the Parker McCollum concert scheduled for later in the month. He mentioned the lighting project is almost complete and will be complete before the concert. Travis Tritt has also been booked for a concert. The board also discussed the possibility of having the City run alcohol sales at the facility where the revenue could be used for upgrades.

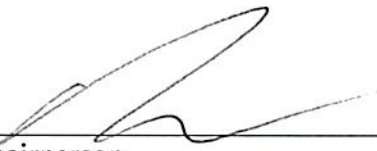
**7 UPDATE ON STATUS OF BI-MONTHLY MEETING REQUEST** – The board will begin the bi-monthly meeting schedule beginning with April as the off month. The next regular meeting is scheduled for May 3, 2022.

**8 DISCUSSION AND APPROVAL OF DATE FOR SPECIAL MEETING** – The board discussed whether to hold a special meeting to review the strategic plan. C. Neill made a motion not to schedule a special meeting at this time. D. Capello seconded. The vote was as follows:  
Yes – D. Capello, E. Finley, D. McCormick, C. Neill, S. Sauer, and J. Strong.  
No – None.  
Absent –P. Hamel.  
The motion passed.

**9 GENERAL DISCUSSION** – The board discussed the Civic Center calendar as well as their role and purpose as an advisory board for the Walter Gerrell Performing Arts Center. The board also discussed the terms for each member.

**10 DISCUSSION OF AGENDA ITEMS FOR MAY MEETING** – Agenda items for the May meeting include review and discussion of the strategic plan and recommendation for new board members.

**11 ADJOURNMENT** – The motion to adjourn was made by S. Sauer and seconded by J. Strong  
The vote was as follows:  
Yes – D. Capello, E. Finley, D. McCormick, C. Neill, S. Sauer, and J. Strong.  
No – None.  
Absent – P. Hamel.  
The meeting adjourned.

  
\_\_\_\_\_  
Chairperson

5-3-22  
\_\_\_\_\_  
Date