

MINUTES OF THE REGULAR MEETING OF THE
WALTER GERRELLS PERFORMING ARTS AND EXHIBITION CENTER ADVISORY BOARD
CIVIC CENTER ANNEX
4012 NATIONAL PARKS HWY
TUESDAY, FEBRUARY 1, 2022 AT 6:00 PM

1 ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM –

Damian Capello, Chairperson, called the meeting to order. It was determined there was a quorum.

Voting Members Present: Damian Capello, Chairperson
Danita McCormick
Charles Neill
Steve Sauer,

Voting Members Absent: Elaine Finley
Parker Hamel
Jeri Strong

Ex-officio Members Present: None

Ex-officio Members Absent: Dale Janway, Mayor
John Lowe, City Administrator

Others Present: Lupe Ornelas, Facility Maintenance Superintendent
Ted Cordova, Deputy City Administrator

2 APPROVAL OF AGENDA FOR FEBRUARY 1, 2022 – The motion was made by S. Sauer to approve the Agenda for the February 1, 2022 meeting. C. Neill seconded. The vote was as follows:
Yes – D. Capello, D. McCormick, C. Neill, and S. Sauer.
No – None.
Absent – E. Finley, P. Hamel, and J. Strong.
The motion passed.

3 APPROVAL OF REGULAR MEETING MINUTES FOR JANUARY 4, 2022 – The motion to approve the minutes for the January 4, 2022 regular meeting was made by C. Neill, and seconded by S. Sauer. The vote was as follows:
Yes – D. Capello, D. McCormick, C. Neill, and S. Sauer.
No – None.
Absent – E. Finley, P. Hamel, and J. Strong.
The motion passed.

4 INTRODUCTION OF NEW BOARD MEMBER – E. Finley was not present.

5 MANAGER'S REPORT – L. Ornelas updated the board about the lighting project in the auditorium, informed the board that the vaccination clinic has been averaging between 200-250 people each week, and gave a brief update about past, current, and upcoming rentals. D. Capello asked who

the City plans to have as trained personnel to operate and manage equipment for the facility. L. Ornelas and T. Cordova discussed the possibility of contracting if necessary, but will keep a list of people authorized to use equipment.

6 UPDATE ON STATUS OF BI-MONTHLY MEETING REQUEST – The ordinance to switch to bi-monthly meetings was approved, so the board will meet in March and then begin alternating months with April being the first month without a meeting.

7 REVIEW OF STRATEGIC PLAN – The board discussed holding a special meeting in the future to review the strategic plan and begin revising it. The board will decide on a date and time later.

8 GENERAL DISCUSSION – The board briefly discussed alcohol sales and decided to discuss further during the special meeting. The board also inquired about the process to remove an inactive board member.

9 DISCUSSION OF AGENDA ITEMS FOR MARCH MEETING – Agenda item for the March meeting includes introduction of the new board member.

10 ADJOURNMENT – The motion to adjourn was made by C. Neill and seconded by S. Sauer
The vote was as follows:
Yes – D. Capello, D. McCormick, C. Neill, and S. Sauer.
No – None.
Absent – E. Finley, P. Hamel, and J. Strong.
The meeting adjourned.



Chairperson

3-1-22

Date