

MINUTES OF THE REGULAR MEETING OF THE  
WALTER GERRELLS PERFORMING ARTS AND EXHIBITION CENTER ADVISORY BOARD  
CIVIC CENTER ANNEX  
4012 NATIONAL PARKS HWY  
TUESDAY, OCTOBER 5, 2021 AT 6:00 PM

**1 ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM** –

Steve Sauer, Chairperson, called the meeting to order at 6:00 PM. It was determined there was a quorum.

Voting Members Present: Steve Sauer, Chairperson  
Damien Capello  
Danita McCormick  
Charles Neill  
Jeri Strong

Voting Members Absent: Elaine Finley  
Parker Hamel

Ex-officio Members Present: None

Ex-officio Members Absent: Jason Shirley, City Councilman  
Dale Janway, Mayor  
John Lowe, City Administrator

Others Present: Ted Cordova, Director of Community Development  
Cari Pickens, Community Development Executive Secretary

**2 APPROVAL OF AGENDA FOR OCTOBER 5, 2021** – The motion was made by D. Capello to approve the agenda for the October 5, 2021 meeting. D. McCormick seconded. The vote was as follows:

Yes –D. Capello, D. McCormick, C. Neill, J. Strong, and S. Sauer.

No – None.

Absent –P. Hamel and E. Finley

The motion passed.

**3 APPROVAL OF REGULAR MEETING MINUTES FOR AUGUST 3, 2021** – The motion to approve the minutes for the August 3, 2021 regular meeting was made by D. Capello, and seconded by D. McCormick. The vote was as follows:

Yes –D. Capello, D. McCormick, C. Neill, J. Strong, and S. Sauer.

No – None.

Absent –P. Hamel and E. Finley

The motion passed.

**4 INTRODUCTION OF NEW BOARD MEMBERS** – One of the new board members, Jeri Strong, introduced herself and gave the board a quick overview of her background.

**5 MANAGER'S REPORT** – S. Sauer presented updates from L. Ornelas who was unable to attend the meeting. Updates included the status of sound and lighting in the auditorium, as well as scheduled and completed events for the months of September and October.

**6 DISCUSSION OF FREQUENCY OF MEETINGS** – The board discussed the process for changing the frequency of meetings and reflected on the board's initial thoughts, prior to the COVID shutdown, about changing the meeting frequency. The board agreed to vote on the topic at the next meeting.

**7 DISCUSSION & APPROVAL OF NOMINATIONS AND DATE FOR BOARD ELECTIONS**– D. McCormick made a motion to set the board election for January 2022. D. Capello seconded. The vote was as follows:

Yes –D. Capello, D. McCormick, C. Neill, J. Strong, and S. Sauer.

No – None.

Absent –P. Hamel and E. Finley

The motion passed.

**8 DISCUSSION OF AGENDA ITEMS FOR NOVEMBER MEETING** – Agenda items for the next meeting include voting on the frequency of meetings, nominations for chair and vice-chair, discussion of recommendation of new ex-officio city council member, and revisiting the long term plan.

**9 ADJOURNMENT** – The motion to adjourn was made by J. Strong and seconded by D. Capello.

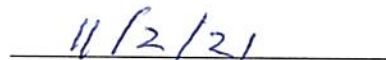
Yes –D. Capello, D. McCormick, C. Neill, J. Strong, and S. Sauer.

No – None.

Absent –P. Hamel and E. Finley

The meeting adjourned at 6:43 PM.

  
Chairperson

  
Date