

MINUTES OF THE REGULAR MEETING OF THE
WALTER GERRELLS CIVIC CENTER ADVISORY BOARD
CIVIC CENTER ANNEX
4012 NATIONAL PARKS HWY
TUESDAY, JANUARY 7, 2020 AT 6:00 PM

1 ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM –

Steve Sauer, Chairperson, called the meeting to order at 6:03 PM. It was determined there was a quorum.

Voting Members Present: Steve Sauer, Chairperson
Damien Capello
Danita McCormick
Parker Hamel
Sam Smith
Todd Hyden

Voting Members Absent: None

Ex-officio Members Present: Curtis McKinney, Civic Center Manager
Angie Barrios-Testa, Director of Municipal Services
Jason Shirley, City Councilman

Ex-officio Members Absent: Dale Janway, Mayor
Michael A. Hernandez, City Administrator

2 APPROVAL OF AGENDA FOR JANUARY 7, 2020 – The motion was made by D. Capello to approve the agenda for the January 7, 2020 meeting. P. Hamel seconded. The vote was as follows: Yes – S. Smith, D. Capello, P. Hamel, T. Hyden, D. McCormick, and S. Sauer. No – None. Absent – None. The motion passed.

3 APPROVAL OF REGULAR MEETING MINUTES FOR DECEMBER 3, 2019 – The motion to approve the minutes for the December 3, 2019 regular meeting was made by T. Hyden, and seconded by S. Smith. The vote was as follows: Yes – S. Smith, D. Capello, P. Hamel, T. Hyden, D. McCormick, and S. Sauer. No – None. Absent – None. The motion passed.

4 MANAGER'S REPORT – Mr. McKinney provided the manager's updates. He stated December was a busy month, he has booked a new show for February, and he is already starting to book for Hawgfest. He also introduced a potential project, Grindhouse, which would be a drink concession area in the lobby. He mentioned this project would turn the lobby into an area for small shows and events. Also, it would allow for a new advertising media, promoting through push notifications to customers signed up for a loyalty program. The board discussed the process for the project, the City's involvement, and the possible benefits. No further discussion.

5 UPDATE FROM CITY COUNCILOR JASON SHIRLEY – Mr. Shirley updated the board about the liquor license and Ms. Testa informed the board she is currently working on an RFP for the

license at the Civic Center. Mr. Shirley also informed the board about possible developments with the naming rights at the Civic Center. He asked Mr. McKinney to put together a list of the events hosted at the center in the last year. The board briefly discussed how the process would work. No further discussion.

6 DIRECTOR'S UPDATES – Ms. Testa provided the director's updates. She stated the sprinkler system installation began and will be an eight week project. She mentioned she is working on the amendments for Curtis' contract and the RFP for the alcohol sales. She is also working on estimates for some of the future projects that are part of the strategic plan such as the ADA improvements and exterior paint. No further discussion.

7 DISCUSSION OF POTENTIAL BOARD MEMBER RECOMMENDATIONS – The board did not have any recommendations this month for the open board member position. No further discussion.

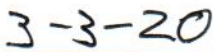
8 DISCUSSION OF MEETING DATES AND FREQUENCY – The board discussed the process for changing the frequency and date of the meetings and agreed to move the discussion forward to a vote next meeting. No further discussion.

9 DISCUSSION OF AGENDA ITEMS FOR FEBRUARY MEETING – The board did not have any additional items, other than those mentioned throughout the meeting, to be added to the February agenda.

10 ADJOURNMENT – The motion to adjourn was made by S. Smith and seconded by D. Capello. Yes – S. Smith, D. Capello, P. Hamel, T. Hyden, D. McCormick, and S. Sauer. No – None. Absent – None. The meeting adjourned at 6:51 PM.



Chairperson



Date