

MINUTES OF THE REGULAR MEETING OF THE  
WALTER GERRELLS CIVIC CENTER ADVISORY BOARD  
CIVIC CENTER ANNEX  
4012 NATIONAL PARKS HWY  
TUESDAY, MARCH 3, 2020 AT 6:00 PM

**1 ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM** –

Steve Sauer, Chairperson, called the meeting to order at 6:13 PM. It was determined there was a quorum.

Voting Members Present: Steve Sauer, Chairperson  
Damien Capello  
Danita McCormick  
Sam Smith  
Todd Hyden

Voting Members Absent: Parker Hamel

Ex-officio Members Present: Curtis McKinney, Civic Center Manager

Ex-officio Members Absent: Dale Janway, Mayor  
John Lowe, City Administrator  
Jason Shirley, City Councilman  
Angie Barrios-Testa, Director of Municipal Services

**2 APPROVAL OF AGENDA FOR MARCH 3, 2020** – The motion was made by D. Capello to approve the agenda for the March 3, 2020 meeting. S. Smith seconded. The vote was as follows: Yes – S. Smith, D. Capello, T. Hyden, D. McCormick, and S. Sauer. No – None. Absent – P. Hamel. The motion passed.

**3 APPROVAL OF REGULAR MEETING MINUTES FOR JANUARY 7, 2020** – The motion to approve the minutes for the January 7, 2020 regular meeting was made by D. Capello, and seconded by S. Smith. The vote was as follows: Yes – S. Smith, D. Capello, T. Hyden, D. McCormick, and S. Sauer. No – None. Absent – P. Hamel. The motion passed.

**4 MANAGER'S REPORT** – Mr. McKinney provided the manager's updates. He mentioned the Black Jacket Symphony show last week was a success. He informed the board on some of the upcoming small building improvement projects. The board asked if there was a schedule to see the booked events and he stated there is a calendar on the carlsbadlive.com website. No further discussion.

**5 DIRECTOR'S UPDATES** – Mr. Sauer presented the director updates on behalf of Ms. Testa who could not attend the meeting. The small projects were covered by Mr. McKinney, but Mr. Sauer went through the list of possible requests for the upcoming fiscal year 2021 budget. No further discussion.

**6 CONSIDER APPROVAL TO SUPPORT GRINDHOUSE PROJECT** – The board discussed their concerns and support of the project. One specific concern was the aspect of a private

business going into a City Facility and the auditing process. Mr. McKinney explained how the fee schedule and his current contract work. Questions were asked about the board's role in the process of the project. A comment was made that they would prefer City Council to review the project rather than the board make a decision. The board discussed possibly tabling the discussion and vote for the next meeting, but Mr. McKinney stated he no longer wanted to continue with the Project. D. Capello made a motion to remove item #6 Consider Approval to Support Grindhouse Project. S. Smith seconded. The vote was as follows: Yes – S. Smith and D. McCormick. No – D. Capello, T. Hyden, and S. Sauer. Absent – P. Hamel. The motion failed.

**7 DISCUSSION OF POTENTIAL BOARD MEMBER RECOMMENDATIONS** – S. Sauer mentioned T. Hyden's term will be ending in June leaving another board member position open. The board gave three names for potential board members and asked that they come to one meeting before recommending them.

S. Sauer mentioned the quorum is based on the number of board member positions, not filled positions. No further discussion.

**8 CONSIDER APPROVAL TO CHANGE FREQUENCY OF MEETINGS** – S. Sauer mentioned this item will need to go through City Council if approved. It was also stated special meetings could be held at any time if needed. D. Capello made a motion to request changing the frequency of meetings to bimonthly. S. Smith seconded. The vote was as follows: Yes – S. Smith, D. Capello, T. Hyden, and S. Sauer. No – D. McCormick. Absent – P. Hamel. The motion passed.

**9 DISCUSSION OF AGENDA ITEMS FOR APRIL MEETING** – The board mentioned the recommendations for board members will need to be on the agenda, the Grindhouse Project, and the Frequency of meetings.

**10 ADJOURNMENT** – The motion to adjourn was made by S. Smith and seconded by T. Hyden. Yes – S. Smith, D. Capello, T. Hyden, D. McCormick, and S. Sauer. No – None. Absent – P. Hamel. The meeting adjourned.

  
Chairperson

8-3-21  
Date