

MINUTES OF THE REGULAR MEETING OF THE
WALTER GERRELLS CIVIC CENTER ADVISORY BOARD
CIVIC CENTER ANNEX
4012 NATIONAL PARKS HWY
TUESDAY, MARCH 5, 2019 AT 6:00 PM

1 ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM –

Steve Sauer, Chairperson, called the meeting to order at 6:10 PM. It was determined there was a quorum.

Voting Members Present: Steve Sauer, Chairperson
Mark Barela
Todd Hyden
Sam Smith

Voting Members Absent: Damien Capello
Parker Hamel
Danita McCormick

Ex-officio Members Present: Curtis McKinney, Manager
Jason Shirley, City Councilor arrived at 6:25 P.M.

Ex-officio Members Absent: Dale Janway, Mayor
Michael A. Hernandez, City Administrator
John Lowe, Deputy City Administrator
Angie Barrios-Testa, Director of Municipal Services
Ken Britt, Director of Community Development

2 APPROVAL OF MARCH 5, 2019 AGENDA – The motion was made by M. Barela to approve the March 5, 2019 Agenda and seconded by T. Hyden. The vote was as follows: Yes – M. Barela, T. Hyden, S. Smith, and S. Sauer. No – None. Absent – D. Capello, P. Hamel, and D. McCormick. The motion passed.

3 APPROVAL OF REGULAR MEETING MINUTES FOR FEBRUARY 5, 2019 - The motion was made by T. Hyden to approve the minutes for the February 5, 2019 regular meeting, and seconded by S. Smith. The vote was as follows: Yes – M. Barela, T. Hyden, S. Smith, and S. Sauer. No – None. Absent – D. Capello, P. Hamel, and D. McCormick. The motion passed.

4 DIRECTOR'S UPDATE – Mr. Sauer provided the director's updates given to him as Mrs. Barrios-Testa was unable to attend the meeting. Mr. McKinney provided details as well. The parts are in for the stage lighting and it should be completed soon. The alarm system is near completion. The budget requests will be based on the strategic planning discussions and the most feasible and critical projects. Mrs. Barrios-Testa is in the process of obtaining quotes to retrofit the front entrance outside light fixtures, and for the parking lot lighting, which will be requested in this budget process.

5 MANAGER'S REPORT – Mr. McKinney provided the manager's updates. He has been in contact with many oilfield companies requesting to use the facilities for their meetings. He also has a carnival coming in a couple weeks, which will last for 6-8 days. Mr. McKinney mentioned the calendar is very full. He has the following events booked, along with others: Girl's Night Out, the Gun Show this weekend, Jurassic Adventure, Hollywood Live Action Fest, and the Barbeque Jam. No further discussion.

6 APPROVAL OF THE STRATEGIC PLANNING DRAFT– Mr. Sauer mentioned the strategic plan is not completed. It will be ongoing and can be updated as needed. However, the document is a good start. Mr. Sauer called for a vote to send this five-year plan (attached) to City Council. The motion was made by M. Barela to send the document, as is, to City Council with the provision that the plan will continue to be amended as needed. S. Smith seconded the motion. The vote was as follows: Yes – M. Barela, T. Hyden, S. Smith, and S. Sauer. No – None. Absent – D. Capello, P. Hamel, and D. McCormick. The motion passed.

DISCUSSION OF ITEM NOT LISTED ON THE AGENDA– Mr. Sauer asked Mr. Shirley to give an update on the liquor license issue. Mr. Shirley explained he took a trip to Alamogordo to inquire about their governmental alcohol license. He updated the board on what he learned about how their license is handled, the possible issues and liabilities, and how the license could work for our City. He stated Mr. Lowe, Mr. Britt, Mr. Sauer, and himself are planning another trip to Alamogordo to gain more information. The board briefly discussed the potential license.

No action taken.

7 ADJOURNMENT – The motion to adjourn was made by M. Barela and seconded by T. Hyden. The vote was as follows: Yes – M. Barela, T. Hyden, S. Smith, and S. Sauer. No – None. Absent – D. Capello, P. Hamel, and D. McCormick. The meeting adjourned at 6:44 P.M.



Chairperson



Date