

MINUTES OF THE REGULAR MEETING OF THE
WALTER GERRELLS CIVIC CENTER ADVISORY BOARD
CIVIC CENTER ANNEX
4012 NATIONAL PARKS HWY
TUESDAY, SEPTEMBER 3, 2019 AT 6:00 PM

1 ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM –

Steve Sauer, Chairperson, called the meeting to order at 6:00 PM. It was determined there was a quorum.

Voting Members Present: Steve Sauer, Chairperson
Mark Barela
Danita McCormick
Todd Hyden
Damien Capello
Parker Hamel
Sam Smith

Voting Members Absent: None

Ex-officio Members Present: Curtis McKinney, Civic Center Manager
Jason Shirley, City Councilman

Ex-officio Members Absent: Dale Janway, Mayor
Michael A. Hernandez, City Administrator
Angie Barrios-Testa, Director of Municipal Services

2 APPROVAL OF REGULAR MEETING MINUTES FOR AUGUST 6, 2019 – The motion was made by D. Capello to approve the August 6, 2019 meeting minutes. S. Smith seconded. The vote was as follows: Yes – D. McCormick, T. Hyden, D. Capello, P. Hamel, S. Sauer, and S. Smith. No – None. Absent – None. M. Barela abstained from the vote. The motion passed.

The board discussed the election held last meeting and the possible violation in the way it was executed. The board discussed how to correct the action at the next meeting; it was decided the board would review the ordinance, get advice from officials at City Hall, and then add an item on next month's agenda to discuss and correct the action if needed.

3 APPROVAL OF SEPTEMBER 3, 2019 AGENDA - The motion to approve the agenda for the September 3, 2019 regular meeting was made by T. Hyden, and seconded by D. Capello. The vote was as follows: Yes – M. Barela, D. McCormick, T. Hyden, D. Capello, P. Hamel, S. Smith, and S. Sauer. No – None. Absent – None. The motion passed

4 DIRECTOR'S UPDATE – Mr. Sauer presented the Director's updates given to him by Ms. Testa who was unable to attend the meeting. He and Mr. McKinney informed the board the Fire Suppression System is on target; the inside of the annex has been finished, the lobby is currently being

worked on, and the drawings are underway for the auditorium. Ms. Testa will be working on the parking lot lighting and security once she returns.

5 MANAGER'S REPORT – Mr. McKinney provided the manager's updates. He stated the event from last weekend went well and preparations have begun for the Energy Summit. He mentioned there are still issues with the electronic sign. Mr. McKinney then briefed the board about Hawgfest in more detail and received the board's feedback. No further discussion.

6 PROJECTS DISCUSSION– Mr. Sauer informed the board the Strategic Plan was accepted by the City, and did not have to go to City Council for approval. He mentioned City Administration was pleased with the plan and the board can now manage and update the plan as needed. It was discussed what the process and next steps will be for the alcohol license project. Mr. Sauer asked the board to consider who would like to take lead on the various projects of the strategic plan, specifically the naming rights and seating replacement. S. Smith volunteered to look into ADA compliance upgrades. No further discussion.

7 ADJOURNMENT – The motion to adjourn was made by T. Hyden and seconded by D. Capello. The vote was as follows: Yes – D. McCormick, T. Hyden, D. Capello, M. Barela, P. Hamel, S. Sauer, and S. Smith. No – None. Absent – None. The meeting adjourned.


Chairperson

12-3-19
Date