

MINUTES OF THE REGULAR MEETING OF THE
WALTER GERRELLS CIVIC CENTER ADVISORY BOARD
CIVIC CENTER ANNEX
4012 NATIONAL PARKS HWY
TUESDAY, AUGUST 6, 2019 AT 6:00 PM

1 ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM –

Steve Sauer, Chairperson, called the meeting to order at 6:00 PM. It was determined there was a quorum.

Voting Members Present: Steve Sauer, Chairperson
Danita McCormick
Sam Smith
Todd Hyden
Damien Capello

Voting Members Absent: Mark Barela
Parker Hamel

Ex-officio Members Present: Curtis McKinney, Civic Center Manager
Angie Barrios-Testa, Director of Municipal Services

Ex-officio Members Absent: Dale Janway, Mayor
Michael A. Hernandez, City Administrator
Jason Shirley, City Councilman

2 APPROVAL OF AUGUST 6, 2019 AGENDA – The motion was made by D. Capello to approve the August 6, 2019 agenda and seconded by S. Smith. The vote was as follows: Yes – D. McCormick, S. Smith, T. Hyden, D. Capello, and S. Sauer. . No – None. Absent – M. Barela and P. Hamel. The motion passed.

3 APPROVAL OF REGULAR MEETING MINUTES FOR APRIL 2, 2019 - The motion to approve the minutes for the April 2, 2019 regular meeting was made by D. Capello, and seconded by S. Smith. The vote was as follows: Yes – D. McCormick, S. Smith, T. Hyden, D. Capello, and S. Sauer. No – None. Absent – M. Barela and P. Hamel. The motion passed

4 DIRECTOR'S UPDATE – Ms. Barrios-Testa informed the board Cooper Fire finished the design for the fire suppression system for the Annex; they will start the work early September. She did not have a timeline update for the fire suppression work in the auditorium. Ms. Testa briefly went over the fiscal year 2020 budget. She also informed the board she added the Civic Center in the City's 2021-2025 ICIP that will go to City Council for approval August 13, 2019. No further discussion.

5 MANAGER'S REPORT – Mr. McKinney provided the manager's updates. He stated he had a few wedding cancellations this month and since it was a slower month they used the time to work on other things around the facility. He mentioned August will be a busy month, and he is still trying to

work on scheduling safety meetings and other events during day on weekdays. He has started promotion for the Haunted House. Mr. McKinney then gave the board an update about Hawgfest. He went over parking, the general layout of vendors and the different activities, the cancellation of the chili cook-off, the security and police presence, the plan for RVs and camping, and alcohol sales. Mr. McKinney briefly discussed his plans for future event planning. No further discussion.

6 APPROVAL OF FIVE (5) YEAR STRATEGIC PLAN– D. Capello motioned to accept the presented Five (5) Year Strategic Plan. T. Hyden seconded.

The board briefly discussed where the alcohol license is in the Strategic Plan and what it will entail in the future.

The vote was as follows: Yes – D. McCormick, S. Smith, T. Hyden, D. Capello, and S. Sauer. No – None. Absent – M. Barela and P. Hamel. The motion passed. The plan will be presented to City Council for their approval.

7 BOARD MEMBER DESIGNATION –

A) NOMINATE AND VOTE ON NEW CHAIRPERSON- S. Smith nominated S. Sauer to continue as chairperson, and D. Capello seconded the nomination. D. McCormick nominated M. Barela as chairperson, and S. Sauer seconded the nomination.

A roll-call vote was taken for the nomination of S. Sauer; the vote was as follows: Yes – S. Smith, T. Hyden, D. Capello. No – D. McCormick. Absent – M. Barela and P. Hamel. S. Sauer abstained from the vote.

With a majority vote, Steve Sauer was selected as Chairperson for the duration of a year.

B) NOMIATE AND VOTE ON NEW VICE-CHAIRPERSON- D. Capello nominated S. Smith as vice-chairperson; T. Hyden seconded the nomination. D. McCormick nominated M. Barela as vice-chairperson and S. Sauer seconded the nomination.

A roll call vote was taken for the nomination of M. Barela; the vote was as follows: Yes – D. McCormick. No – T. Hyden, D. Capello, S. Sauer. Absent – M. Barela and P. Hamel. S. Smith abstained from the vote.

A roll call vote was taken for the nomination of S. Smith; the vote was as follows: Yes – T. Hyden, D. Capello, S. Sauer. No – D. McCormick. Absent – M. Barela and P. Hamel. S. Smith abstained from the vote.

The motion passed for the nomination of Sam Smith as Vice-chairperson for the next year.

8 ADJOURNMENT – The motion to adjourn was made by T. Hyden and seconded by S. Smith. The vote was as follows: Yes – D. McCormick, S. Smith, T. Hyden, D. Capello, and S. Sauer. No – None. Absent – M. Barela and P. Hamel. The meeting adjourned.



Chairperson

9-3-19

Date