

MINUTES OF THE REGULAR MEETING OF THE  
WALTER GERRELLS CIVIC CENTER ADVISORY BOARD  
SPECIAL MEETING  
DESERT WILLOW ELEMENTARY SCHOOL  
2100 PRIMROSE ST, ROOM 800  
CARLSBAD, NM  
SATURDAY, OCTOBER 20, 2018  
9:00 A.M.

**1 ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:**

Meeting was called to order at 9:09 a.m. by Steve Sauer, Chairperson. It was determined there was a quorum.

Voting Members Present: Steve Sauer, Chairperson  
Mark Barela  
Danita McCormick  
Sam Smith

Voting Members Absent: Todd Hyden  
Parker Hamel  
Damien Capello

Ex-officio Members Present: None

Ex-officio Members Absent: Dale Janway, Mayor  
Michael A. Hernandez, City Administrator  
Jason Shirley, Councilor

Others Present: Ken Britt, Director of Community Development

**2 APPROVAL OF AGENDA** – The motion was made by Mark Barela to approve the October 20, 2018 Special Meeting Agenda and seconded by Sam Smith. The vote was as follows: Yes – S. Sauer, D. McCormick, M. Barela, S. Smith. No – None. Absent – T. Hyden, P. Hamel, D. Capello. Motion carried.

**3 DISCUSS AND PREPARE INITIAL DRAFT OF A LONG RANGE PLAN FOR THE WALTER GERRELLS PERFORMING ARTS AND EXHIBITION CENTER** - The Draft Strategic Plan is in process and posted on a shared Google drive for comments by Board Members. The draft will be presented to full board at the next regularly scheduled meeting.

**4 ADJOURNMENT** – Meeting was adjourned at 11:50 a.m.

  
Chairperson

12-4-18  
Date