MINUTES OF THE REGULAR MEETING OF THE

City of Carlsbad Planning & Zoning Commission

Monday, August 6, 2018, at 5:00 p.m.

Meeting Held in the Annex Planning Room 114 S. Halagueno



CITY OF CARLSBAD CARLSBAD, NEW MEXICO

PLANNING AND ZONING COMMISSION

Monday, August 6, 2018 at 5:00 PM Municipal Annex 114 S. Halagueno Street Planning Room

- Roll call of voting members and determination of quorum.
- 2. Approval of Agenda.
- 3. Approval of Minutes from the Meeting held July 2, 2018.
- 4. Consider a Motion to remove from Table a request for a Temporary Use Permit for Temporary Housing to be located at 3815 National Parks Hwy.
- 5. Consider a recommendation to Council for a Temporary Use Permit for Temporary Housing to be located at 3815 National Parks Hwy.
- Consider recommendation to Council for an Annexation of approximately 28.75
 acres located at the southeast corner of the intersection of E. Cherry Ln. and N.
 Canal St.
- 7. Consider recommendation to Council for an Application of "R-1" Residential 1 Zoning approximately 28.75 acres located at the southeast corner of the intersection of E. Cherry Ln. and N. Canal St.
- 8. Consider approval of a Preliminary Plat for Carlston Ranch, a Master Planned Community, zoned "PUD" Planned Unit Development.
- Consider approval or denial of a Conditional Use Permit for the installation of a Mobile Home Park to be located at 812 George Shoup Relief Route.
- 10. Consider a recommendation to Council for a Zone Change request for approximately 81 acres, located at 812 George Shoup Relief Route, "I" Industrial District to "C-2" Commercial 2 District.
- Consider approval or denial of a Conditional Use Permit for the installation of a Mobile Home Park to be located at 3003 Boyd Dr.
- 12. Consider a recommendation to Council for a Zone Change request for approximately acres, located at 3003 Boyd Dr., "I" Industrial District to "C-2" Commercial 2 District.
- 13. Consider a recommendation to Council for a Temporary Use Permit for Temporary Housing to be located at 2621 Socorro Rd.
- 14. Consider approval of a Variance request to reduce the required side-yard setback from 5' to 0' at 816 N. Mesquite St., zoned "R-1" Residential 1 District.
- 15. Consider approval of a Variance request to allow a subdivision of property that will create parcels consisting of less than the required one acre, for a property outside

- of the corporate boundary, but within the City's 5-Mile Platting and Permitting Jurisdiction.
- 16. Consider a recommendation to Council for a Zone Change request for approximately 0.27 acres, located at 111 S. Mesa St., "R-2" Residential 2 District to "C-2" Commercial 2 District.
- 17. Consider a recommendation to Council for a Zone Change request for approximately 2.35 acres, located at 3621 San Jose Blvd., "R-R" Rural Residential District to "C-2" Commercial 2 District.
- 18. Consider appointment of Patricia Carrasco, Deputy Director of Planning and Regulation, as a Designee of the Planning and Zoning Commission.
- 19. Report regarding Summary Review Subdivisions.
- 20. Adjourn.

If you require hearing interpreter, language interpreters or auxiliary aids in order to attend and participate in the above meeting, please contact the City Administrator's office at (575) 887-1191 at least 48 hours prior to the scheduled meeting time.

MINUTES OF A REGULAR MEETING OF THE CITY OF CARLSBAD PLANNING & ZONING COMMISSION HELD IN THE MUNICIPAL ANNEX PLANNING ROOM, 114 S. HALAGUENO STREET, AUGUST 6, 2018, AT 5:00 P.M.

VOTING MEMBERS PRESENT:

JAMES KNOTT CHAIRPERSON

JAMES MCCORMICK COMMISSION SECRETARY

BRIGIDO GARCIA COMMISSIONER BRAD NESSER COMMISSIONER LASON BARNEY COMMISSIONER

VOTING MEMBERS ABSENT: NONE

EX-OFFICIO MEMBERS PRESENT:

JEFF PATTERSON PLANNING DIRECTOR

TRYSHA CARRASCO PLANNING DEPUTY DIRECTOR
JOHN LOWE DEPUTY CITY ADMINISTRATOR

EILEEN RIORDAN CITY ATTORNEY

RON MYERS DIRECTOR OF UTILITIES

WES NICHOLS DEPUTY DIRECTOR OF UTILITIES

SECRETARY PRESENT:

PATTIE PISTOLE PLANNING AND REGULATION

DEPARTMENT SECRETARY

OTHERS PRESENT:

CONNIE RILEY

BRENDA RILEY

SHAUNA RODGERS

201 W. CHERRY

1705 N. CANAL

LINDA BALTZELL
MATT BALTZELL
1822 TROY DRIVE
RUSS POWER
1310 N. CANAL
STAN PATCHET
JANE PATCHET
306 E. PEACH LANE
306 E. PEACH LANE

MARY G. CAMPBELL
HELEN ROGERS
1633 CONCORD AVENUE
TINA SWINDELL
117 W. CHERRY LANE

DON FISHER 1632 CONCORD

TRENT & KACEY CORNUM
JOE M. MELENDREZ
DEAN BAIR

106 DOPORTO COURT
816 N. MESQUITE STREET
2406 CAMINO DEL OSO

JUDY A. PITMAN 215 W. SIXTH

KEN & LINDA YEAGER 305 E. PEACH LANE TRACY FRANCES 1530 ARBOR COURT

PAUL POMPEO
LAS CRUCES, NEW MEXICO
TRICIA BANISTER
1910 GWENDA / 218 E. PEACH

KELLY JOHNSON 3003 S. BOYD DRIVE ALAN WOOD 210 E. CHERRY LANE

ALAN WOOD 210 E. CHERRY LANE AMANDA MASHAW 1703 N. CANAL

DEBBIE DOSS 1613 N. CANAL STREET GLENN BAILEY 1613 N. CANAL STREET

BARBARA LUCIA JONES
CHERYL STATHAM
202 E. CHERRY LANE
218 E. CHERRY LANE

TERRY STATHAM BEVERLY ALLEN JESUS & CELIA PARSLAY ELIZABETH LICKLITER LEE ADAMS

BRUCE HALEY

MARCUS MCNAMARA

RITA NELSON DONNA IVY MAXIE BOREN

TRAVIS IVES

ANNELLE MATUYA STACY BRITAIN **GEORGE DUNAGAN** OFFICER C. GARCIA

PAUL MILLER **DAVID LANGHAM**

MARIA BETTY BLEA

218 E. CHERRY LANE **1621 N. CANAL**

2915 CONNIE ROAD 1910 SANDY LANE

ROSWELL, NEW MEXICO ROSWELL, NEW MEXICO

TEXAS

1620 N. GUADALUPE

515 W. FOX

605 ELORA DRIVE

PO BOX 554

1507 S. COUNTRY CLUB 1710 N. GUADALUPE 212 W. STEVENS 101 N. HALAGUENO

SOUDER & MILLER

Time Stamps and headings below correspond to recording of meeting and the recording is hereby made a part of the official record.

0:00:00 Start Recording [5:04:52 PM]

0:00:08 Roll call of Voting Members and Determination of Quorum.

Roll was called, confirming the presence of a quorum of commission members. The following members were present-Mr. McCormick, Mr. Knott, Mr. Barney, Mr. Nesser, Mr. Garcia; Absent-None.

0:00:26 Approval of Agenda. 2.

Mr. Patterson explained that the applicants for Items 9, 10, and 13 had withdrawn their applications and wished to be removed from the Agenda. Mr. Nesser made a motion to approve the amended Agenda, which omitted those items; Mr. Barney seconded the motion. The vote was as follows: Yes-Mr. Nesser, Mr. McCormick, Mr. Knott, Mr. Barney, Mr. Garcia; No-None; Abstained-None; Absent-None. The motion carried.

0:01:53 Approval of Minutes from the Meeting held July 2, 2018.

Mr. McCormick made a motion to approve the Minutes; Mr. Garcia seconded the motion. The vote was as follows: Yes-Mr. Nesser, Mr. McCormick, Mr. Knott, Mr. Barney, Mr. Garcia; No-None; Abstained-None; Absent-None. The motion carried.

0:02:40 Consider a Motion to remove from Table a request for a Temporary Use Permit for Temporary Housing to be located at 3815 National Parks Hwy.

1:20:47 7. Consider recommendation to Council for an Application of "R-1" Residential 1 Zoning for approximately 28.75 acres located at the southeast corner of the intersection of E. Cherry Ln. and N. Canal St.

Mr. Patterson explained that this item goes hand in hand with the previous item. Initially, the applicant had wanted to include commercial zoning, but had amended the application to have only "R-1" zoning. Planning Staff recommended approval, but since Lots 43, 44, and 52 have been withdrawn from the request for both annexation and zoning, the acreage will need to be adjusted. We will need an updated plat showing the changes.

There was no public comment. Mr. Barney made a motion to recommend approval of the Zone Change of "R-1" for all the property, and Mr. Garcia seconded the motion. The vote was as follows: Yes-Mr. Nesser, Mr. Knott, Mr. Barney, Mr. Garcia; No-None; Abstained-Mr. McCormick; Absent-None. The motion carried.

1:24:08 <u>8. Consider approval of a Preliminary Plat for Carlston Ranch, a Master Planned Community, zoned "PUD" Planned Unit Development.</u>

Mr. Patterson said that this plat is part of the Montclair Development, a 1300-acre master community that was approved in 2017. Part of that development is this preliminary plat of 63 tracts with lots ranging from five to ninety acres. Planning Staff recommended approval. Mr. Miller said that on the north end, the industrial part will probably not be further subdivided. On the south, it will be further subdivided.

There was no public comment. Mr. McCormick made a motion to approve the Preliminary Plat; Mr. Barney seconded the motion. The vote was as follows: Yes—Mr. Nesser, Mr. McCormick, Mr. Knott, Mr. Barney, Mr. Garcia; No-None; Abstained-None; Abstained-None. The motion carried.

1:28:47 <u>11. Consider approval or denial of a Conditional Use Permit for the installation</u> of a Mobile Home Park to be located at 3003 Boyd Dr.

Mr. Johnson, from Constructors, was present to answer any questions about the request. Constructors has found a need to bring in workers from out of town for construction jobs, but they are having to house them in hotels and apartments. Staff recommended approval with the following conditions: 1) Approval of the zone change from "I" to "C-2" by City Council and 2) Updated legal description of property and site plan showing all the requirements for Mobile Home Parks, per Sec. 56-42(t). Mr. Johnson added that they bring in over 100 workers from El Paso and Las Cruces to fill positions here, and in one month they spent over \$250,000 for motel rooms. It just isn't sustainable for them to continue this way. They need to find a solution to the problem.

There was no public comment. Mr. Nesser made a motion to approve the Conditional Use with the recommendations listed. Mr. Garcia then seconded the motion. The vote was as follows: Yes-Mr. Nesser, Mr. McCormick, Mr. Knott, Mr. Barney, Mr. Garcia; No-None; Abstained-None; Absent-None. The motion carried.

1:33:12 <u>12. Consider a recommendation to Council for a Zone Change request for approximately acres, located at 3003 Boyd Dr., "I" Industrial District to "C-2" Commercial 2 District.</u>

1:2047 Cookley everywhelm to Capali for an Application of "Ik I" Recibed in Real Replication of "Ik I" Recibed I Replication for an application of the southeast corner of the intersection of the Charter and W. Capali St.

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There was no public commont. At thereey made a motion to recommend approval of the Zone Changer of "R-1" for all the property and Mr. Carris seconded be motion. The vest was as follows: Yes-Mr. Russer, Mr. Kuch, Kuch, Mr. Carris, No-Nane: Abstainful-Ale. Rick termirk: Abstat-None. The motion carried.

1:24:00 is founder approved of a Prefiginary Past for Carleton Kanels, a Minuter Planter Surgary Past for Carleton Kanels, a Minuter Planter Surgary Past for Carleton Research Past for the elogances.

Ms. Putterson and that this plate of the twenteleth Development, a 1.00-cen master community that was approved in 1.041. Fact of but development is this preliminary plat of 63 tracts with lots ranging from five to ninety series. Planning Staff recognished approval. Mr. Milker said that on the north out. the industrial part. All probably ner be detired subdivided. On the south, it will be further subdivided.

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Mr. Johnson, from Conservers, was present to answer any questions about the request. Conservents has found a need to being in well are finar and of total for enjaguation jobs, but they are being to house them in house and apartments. Such recommonded approved with the following conditions: 1) Approved of the cone change them "Fito "POD by Chy Council and 2) Epidaned legal assemption of property and site pion showing all one requirements for 5 lobits from Parks, per Sec. 50-42(f). Mr. Johnson added that they bring in over 100 workers from his case and has Cruces to filt positions here, and in one mentilety spent over \$250,000 for morel morel morels and task in they spent over \$250,000 for morel morel morels in they spent over \$250,000 for morel morels was itsn't asseinable for them as continue this way. They need to find a solution to the problem.

There were no public comment. Mr. Newser made a motion to approve the Conditional Security the processing that the recombed the motion. The voic was as follows: Ves-Mor. Presser, Mr. Mr. Mr. Mr. Mr. Mark. Mr. Mark. Mr. Mark. Mr. Mark. Mr. Mark. Mor. More. Absent-Rome. Absent-Rome. The median carries.

1933-12 — 12 <u>Canalder ii rocumencadation to Courell for a Lour Charge required by</u> approximately n<u>orse located at 2012 Boyd Dr. "I" Indosinial Districtio "C-7" Commercial 2</u> District Mr. Patterson explained that this item corresponds to the previous item. Since mobile home parks are prohibited in "I" zoning, the applicant needs the "C-2" zoning and a Conditional Use Permit to move forward. Staff recommended approval. Mr. Knott asked about spot zoning. Mr. Patterson answered that property to the east will most likely change to "C-2" in the future and that the comprehensive plan notes that spot zoning may be necessary in some cases. Boyd Drive is already moving towards becoming a more commercial area.

There was no public comment. Mr. Barney made a motion to recommend approval of the Zone Change; which was seconded by Mr. Garcia. The vote was as follows: Yes—Mr. Nesser, Mr. McCormick, Mr. Knott, Mr. Barney, Mr. Garcia; No-None; Abstained—None; Absent—None. The motion carried.

1:37:06 14. Consider approval of a Variance request to reduce the required side-yard setback from 5' to 0' at 816 N. Mesquite St., zoned "R-1" Residential 1 District.

Mr. Patterson explained that the applicant wants to build a carport where he already parks his cars, but this will cause a side setback of zero feet. The structure will be built of noncombustible material, so the spread of fire is unlikely. Staff recommended approval, provided the carport was open for emergency access and a building permit is obtained prior to installation. Mr. Melendrez affirmed that the carport will be open and will be 8' tall with legs on the sides, so there won't be any problem with visibility. When asked about drainage onto neighboring property, Mr. Melendrez explained that the neighbor has an American Metal fence and a concrete drive there.

There was no public comment. Mr. McCormick motioned to approve the Variance. Mr. Garcia seconded. The vote was as follows: Yes—Mr. Nesser, Mr. McCormick, Mr. Barney, Mr. Garcia; No—Mr. Knott; Abstained—None; Absent—None. The motion carried.

1:45:49 15. Consider approval of a Variance request to allow a subdivision of property that will create parcels consisting of less than the required one acre, for a property outside of the corporate boundary, but within the City's 5-Mile Platting and Permitting Jurisdiction.

Ms. Swindell & Mr. Fisher attended the meeting to present the application and answer any questions. Mr. Patterson explained that the City has jurisdiction over platting and building within five miles of the City limits. Without a variance, a piece of property located outside city limits in our jurisdiction cannot be split into less than one acre. The applicant wants to split the property into two parcels (not three, as he originally thought) of 1½ and ¼-acre lots. There are now three houses on the land. Staff recommended approval, provided the NMED approved the septic system and the appropriate permits were obtained.

Ms. Swindell said they have the permit now. The reason they want to replat the property is to divide out the portion that her cousin has lived on for twenty-eight years, where by court order she is allowed to live until her death. They can then deed the property to her, so she owns it and doesn't have to pay rent, and they can also sell the other portion. This will give her cousin peace of mind and make the other property easier to sell. They've paid \$20,000 already to do upgrades for her property, including an electric pump for septic where she had a cesspool.

During public comment, Mr. Britton said he approved and just didn't want trailers or man camps moving in. Ms. Allen said she supports the Variance, but wondered about the irrigation rights. Mr. Knott referred her to CID manager, Dale Ballard. Mr. Riley said he didn't necessarily have a problem with houses there, but didn't want trailers there. Ms. Mashaw asked if they could give a variance with deed restrictions. Mr. Patterson answered that he didn't think we have a right to do that and say who they can sell to. Ms. Swindell added that they can't control what new owners do with the property, but they have

tried to screen buyers. They don't want a man camp or trucking company next to their cousin. Ms. Rogers said she didn't receive a notice letter, even though she lives across the street. Ms. Swindell showed her the list that the City provided her of surrounding property owners.

Mr. McCormick made a motion to approve the Variance to divide the property into two parcels. Mr. Garcia seconded the motion. The vote was as follows: Yes-Mr. McCormick, Mr. Knott, Mr. Garcia; No-Mr. Nesser, Mr. Barney; Abstained-None; Absent-None. The motion carried.

2:22:24 <u>16. Consider a recommendation to Council for a Zone Change request for approximately 0.27 acres, located at 111 S. Mesa St., "R-2" Residential 2 District to "C-2" Commercial 2 District.</u>

Mr. and Mrs. Parsley recently bought the property under the impression that it was commercial property, where a radiator shop had once been. They didn't find out it was residential until they were already cleaning it up. They want to meet all the codes and do everything right. They may want to lease the property to a food truck in the future. Staff recommended approval.

There was no public comment. Mr. Nesser made a motion to recommend approval of the Zone Change; Mr. McCormick seconded his motion. The vote was as follows: Yes—Mr. Nesser, Mr. McCormick, Mr. Knott, Mr. Barney, Mr. Garcia; No—None; Abstained—None; Absent—None. The motion carried.

2:33:51 17. Consider a recommendation to Council for a Zone Change request for approximately 2.35 acres, located at 3621 San Jose Blvd., "R-R" Rural Residential District to "C-2" Commercial 2 District.

Mr. Haley, Mr. Adams, and Mr. McNamara came forward to answer any questions regarding the request. They want a zone change so that they can build an 80-room hotel there, Mainstay Suites. Staff recommended approval.

There was no public comment. Mr. McCormick motioned to recommend approval of the Zone Change, and Mr. Barney seconded. The vote was as follows: Yes-Mr. Nesser, Mr. McCormick, Mr. Knott, Mr. Barney, Mr. Garcia; No-None; Abstained-None; Absent-None. The motion carried.

2:37:10 18. Consider appointment of Patricia Carrasco, Deputy Director of Planning and Regulation, as a Designee of the Planning and Zoning Commission.

In the past, the Board has appointed the Director and Deputy Director of Planning as designees to sign simple subdivision plats for the summary review process. With the resignation of the previous Deputy, Mr. Patterson is the only one allowed to sign plats. Now that we have a new Deputy Director, Mr. Patterson asked that Ms. Carrasco also be allowed to review and sign off on plats.

Mr. Garcia made a motion to approve the appointment, and Mr. Barney seconded. The vote was as follows: Yes-Mr. Nesser, Mr. McCormick, Mr. Knott, Mr. Barney, Mr. Garcia; No-None; Abstained-None; Absent-None. The motion carried.

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2:15:5) 12. Conditor a recompanion to Consultar a Consultar in Consultar a Consultar in Consultation of Consultation of Consultation of Consultation in Consul

Mer. Maige. Mr. Adams, and Mr. McMassra unne forward to apsy or any quesilists regulating the sequence. They want a zone changs so that they can build an 80-room botel there. Massray Subsectivemented approved.

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Mar Clarem hade a motion in approve the appointment, and fill Burney seconded. The vote was as follows: Nex Win Nesser, Mr. Arc Cornell, Who Remet, him is as ney, him Coreller, No-None; Abstract, None; Abst

Motion was made by Mr. McCormick to remove the Temporary Use request from Table. Mr. Barney seconded the motion. The vote was as follows: Yes-Mr. Nesser, Mr. McCormick, Mr. Knott, Mr. Barney, Mr. Garcia; No-None; Abstained-None; Absent-None. The motion carried.

0:03:31 <u>5. Consider a recommendation to Council for a Temporary Use Permit for Temporary Housing to be located at 3815 National Parks Hwy.</u>

Mr. Patterson recommended denial of the request. He said he had not heard anything from the applicant, even though he had sent the applicant a letter about the item being tabled at the last meeting. The applicant was not present at either meeting.

Mr. McCormick made a motion to deny the Temporary Use Permit; Mr. Garcia seconded the motion. Motion carried to deny the request. The vote was as follows: Yes-Mr. Nesser, Mr. McCormick, Mr. Knott, Mr. Barney, Mr. Garcia; No-None; Abstained-None; Absent-None. The motion carried to deny the request.

0:05:33 6. Consider recommendation to Council for an Annexation of approximately 28.75 acres located at the southeast corner of the intersection of E. Cherry Ln. and N. Canal St.

Ms. Blea, Mr. Langham, Mr. Boren, and Mr. Ives came forward to present their request. Mr. Patterson explained that the applicants had originally wanted to zone part of the property "C-1", but had changed their application. Lots 43, 44, and 52 were withdrawn from the annexation, and the remainder would all be zoned "R-1". There had been a lot of feedback from the community, and Staff recommended approval provided all the property were to be zoned residential. Ms. Blea added that the Ives had been here for 100 years and wanted to build custom homes on 1/3, 1/2, and 1/4-acre lots. All the property is intended to be zoned residential.

During Public Comment, there were questions about what the "R-1" designation means, the size of the lots, and safety issues in the area. Many of the concerns dealt with living in the County and the upcoming subdivision plat, so they did not pertain to the issue at hand. Mr. Riley wanted to know if manufactured homes would be allowed. Mr. Patterson answered that doublewides are allowed in any zone within the City. Mr. Langham inserted that there would not be any manufactured homes in the subdivision. Mr. Fisher had no problem with the homes, but was concerned about the size of the lots. Mr. Patchett brought up the problem of narrow roads and waiting for trains. Mr. Yeager said he was satisfied and wished the applicant luck on everything. Mr. Cornum said the applicant had been very responsive to what the community and residents need. Ms. Banister was happy with the revised plat and thought it would be good. Ms. Nelson was not in favor of the annexation and worried about overcrowding schools and bits and pieces being pulled from the county into the city. Ms. Allen welcomed housing for friends and neighbors, but worried about the mailboxes, bus stop, and the CID. Mr. Knott suggested that she contact the post office, school board, and CID, since these are not issues the City can correct. Mr. Riley didn't object to the plat since there was no commercial zoning included, but wondered about the effects on water pressure. Mr. Myers said that standard water pressure in the city is 60 p.s.i.

Mr. Garcia made a motion to recommend approval of the Annexation with the changes discussed:

- 1) Lots 43, 44, and 52 were removed from the annexation request and will remain in the County, and
- 2) None of the annexed property will be zoned commercial; the request is for all of the property to be zoned R-1 now. Mr. Nesser seconded the motion. The vote was as follows: Yes-Mr. Nesser, Mr. Knott, Mr. Barney, Mr. Garcia; No-None; Abstained-Mr. McCormick; Absent-None. The motion carried.

2:40:27 **20.** Adjourn.

Meeting was adjourned before Item 19 was addressed.

2:40:38

Stop Recording [7:53:40 PM]

9-10-18

Date