

**MINUTES OF THE REGULAR MEETING OF THE CARLSBAD PARKS AND  
RECREATION ADVISORY BOARD HELD AT CITY HALL PLANNING ROOM ON  
DECEMBER 20, 2018 AT 1:30 P.M.**

Voting Members Present:	John Barry Don Dayton Denton McCullough William Barnhart	Co-Chairperson Member Member Member
Members Absent:	Paul Johnson Christy Thomas Kelley Reid	Member Chairperson Member
Visitor:	Ben Freston Mary Garwood	Guest Beautification
Ex-Officio Member:	Vacant	City Councilor
Board Secretary Present:	Luis Renteria	Parks & Rec. Superintendent
Others Absent:	Pat Cass	Public Works Director

**The meeting was called to order by Co-Chairperson John Barry.**

**ITEM 1 - ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM**

Roll call of those present was taken by John Barry. It is determined that a quorum is present.

**ITEM 2 – APPROVAL OF AGENDA**

The motion was made by Denton McCullough to approve the Agenda as presented. Don Dayton seconds the motion.

The vote was as follows: Yes –Mr. Barry, Mr. Dayton, Mr. McCullough, Mr. Barnhart. No – None. Abstain: None. Absent: Mr. Johnson, Mrs. Thomas, Mr. Reid. The motion carries.

**ITEM 3 – APPROVAL OF SEPTEMBER 20, 2018 REGULAR MEETING MINUTES**

The motion was made by Denton McCullough to approve the minutes from the September 20, 2018 meeting Don Dayton seconds the motion.

The vote was as follows: Yes –Mr. Barry, Mr. Dayton, Mr. McCullough, Mr. Barnhart. No – None. Abstain – None. Absent: Mr. Johnson, Mrs. Thomas, Mr. Reid. The motion carries.

**ITEM 4 – NOMINATE AND VOTE FOR BOARD CHAIR AND CO-CHAIR**

The motion was made by Denton McCullough to nominate John Barry as the Chairperson. Don Dayton seconds the motion.

The motion was made by John Barry to nominate Denton McCullough as the Co-Chairperson. Don Dayton seconds the motion.

The vote was as follows: Yes –Mr. Barry, Mr. Dayton, Mr. McCullough, Mr. Barnhart. No – None. Abstain – None. Absent: Mr. Johnson, Mrs. Thomas, Mr. Reid. The motion carries.

**ITEM 5 – DISCUSS UPDATES OF PARKS MASTER PLAN**

Denton McCullough stated it was time to update the Parks Master Plan since it has been about five (5) years ago. Luis Renteria mentioned to the members that a majority of the members have sent him their updates, so he will get that information updated and ready for review for next scheduled meeting.

**ITEM 6 – MONTHLY REPORT**

Presented by Luis Renteria, Parks Superintendent

1. The Parks Department Irrigation Crew and the Electrical Department are in the process of extending the irrigation system and installing electrical conduit for flood lights at the Lake Carlsbad Recreation area.
2. A new Irrigation Maintenance has been hired for the Parks Department.
3. New swing set assemblies have been ordered for refurbishing the swing sets at Cruz Fernandez Park and the Lake Carlsbad Recreation area.
4. A 20’x20’ pre cast concrete restroom has been ordered for Troy Young Park and will be installed by January 2019.
5. Mowing and trimming of all City Parks continues on a two (2) week schedule.
6. Collins Tree Service has removed four (4) trees at the Lake Carlsbad Recreation area.

**ITEM 7 – ADJOURNMENT**

The motion was made by Denton McCullough to adjourn the meeting. Bill Barnhart seconds the motion.

The motion carries.

 2.21.19  
Chair Date