

MINUTES OF THE REGULAR MEETING OF THE CARLSBAD PARKS AND RECREATION ADVISORY BOARD HELD AT CITY HALL PLANNING ROOM ON MAY 17, 2018 AT 1:30 P.M.

Voting Members Present:	John Barry Don Dayton Christy Thomas Denton McCullough	Co-Chairperson Member Chairperson Member
Members Absent:	Paul Johnson Jim Grantner Kelley Reid	Member Member Member
Visitor:	Mary Garwood	Beautification
Ex-Officio Member:	Vacant	City Councilor
Board Secretary Absent:	Luis Renteria	Parks & Rec. Superintendent
Others Present:	Pat Cass	Public Works Director

The meeting was called to order by Co-Chairperson John Barry at 1:34 pm.

ITEM 1 - ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Roll call of those present was taken by Christy Thomas. It is determined that a quorum is present.

ITEM 2 – APPROVAL OF AGENDA

The motion was made by Denton McCullough to approve the Agenda as presented. John Barry seconds the motion.

The vote was as follows: Yes –Mr. Barry, Mr. Dayton, Mrs. Thomas, Mr. McCullough. No – None. Absent: Mr. Johnson, Mr. Grantner. Mr. Reid. The motion carries.

ITEM 3 – APPROVAL OF APRIL 19, 2018 REGULAR MEETING MINUTES

The motion was made by Denton McCullough to approve the minutes from the April 19, 2018 meeting Don Dayton seconds the motion.

The vote was as follows: Yes –Mr. Barry, Mr. Dayton, Mrs. Thomas, Mr. McCullough. No – None. Absent: Mr. Johnson, Mr. Grantner. Mr. Reid. The motion carries.

ITEM 4 – DISCUSS AND VOTE ON NOMINATIONS FOR NEW BOARD MEMBERS

Kelley Reid has been approved to be on the Board, so there for there is no other spot available.

ITEM 5 – DISCUSS BUDGET REQUEST ITEMS FY 2018-2019

Luis Renteria stated the members submitted for a new swing set estimated cost of \$10,000.00 at Cruz Fernandez Park but the ones that area already there are still in good shape, so they are going to paint them and requested for tempers and wood chips for safety. They also requested for the playground equipment at the Beach area across from the Tennis Courts be replaced estimated cost of \$15,000.00. The old swings will be painted, the seats will be replaced and a new slide to be installed. He did mention that he is not sure if it was approved or not yet. Don Dayton stated he had heard the two ladies that got funding for the Friendship Park, were going to request for funding for an elderly park.

ITEM 6 – DISCUSS CHANGES TO PARKS AND RECREATION ORDINANCE

The members reviewed the changes that were made on the Parks and Recreation Advisory Board Ordinance.

See attachment.

ITEM 7 – MONTHLY REPORT

Presented by Terry Mathis, Public Works Deputy Director

1. The Parks Department will be hiring two (2) Seasonal Laborers for the summer months.
2. Tree trimming at the Lake Carlsbad Recreation area is continuing.
3. The Construction Department will be installing a monument at the Labyrinth and the Ray Anaya Plaza de San Jose Park (south side).
4. The ten (10) bike racks will be installed at various Parks in June.
5. Mowing and trimming continues on a two week schedule.

ITEM 8 – SCHEDULE NEXT MEETING

The next meeting is scheduled for June 21, 2018 at 1:30 p.m.

ITEM 9 – ADJOURNMENT

The motion was made by Denton McCullough to adjourn the meeting. Christy Thomas seconds the motion.

The motion carries.

PARKS AND RECREATION ADVISORY BOARD

An ordinance creating the city of
Carlsbad Parks, Trails and Recreation
Advisory Board; Authorizing the
appointment of members; setting the terms
and conditions of office, frequency of meetings;
duties of the board; and creation of a secretary

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CARLSBAD, EDDY COUNTY, NEW MEXICO, THAT:

1. Creation.

There is hereby created a board to be known as the City of Carlsbad Parks and Recreation Advisory Board.

2. Appointment of members.

The board shall consist of seven members. The members shall be appointed by the mayor, with the consent and approval of the city council, from the residents of the city. Provided that the mayor may appoint one member of the board who does not reside within the city, but who resides in the county.-The board may submit to the mayor a list of recommended appointees for the board, which list shall be only advisory in nature. The board shall serve without compensation. The board shall annually elect one of their members as chairperson and one as vice-chairperson. The mayor and the city administrator shall be ex-officio members of the board but shall have no vote in any of the proceedings.

3. Term of office.

The term of office for the members shall be four years beginning on July 1st of the year of appointment and ending four years later, except that the initial board shall be appointed for staggered terms. Thereafter, all appointments to vacancies on the board shall be for the unexpired term of the member leaving the board. Vacancies on the board occurring by reason of death, resignation, removal from the city or removal from the board for cause shall be filled as provided for original appointments to the board. ~~No member may serve more than two consecutive full terms. Former members may be eligible to serve again after one year absence from the board.~~

4. Meetings. The board shall meet once a month and at such other times as may seem to them fit and proper.

5. Removal of board member.

(A) Reasons for removal include:

Absences per City Ordinance No. 2012-13

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(B) Any board member, who shall, by his or her conduct, be subject to removal for cause shall be entitled to a hearing before the city council and is entitled to representation at such hearing and shall be removed if a majority of all members of the city council find that cause exists for removal of such member.

6. Filling of Vacancies.

When vacancies occur, the board shall establish qualifications for, advertise for the replacement of, interview applicants for, and recommend to the mayor and city council the appointment of a park superintendent.

7. Duties.

- (a) The board shall have the power to promulgate rules and regulations for the operation, management, care, and custody of all parks, trails and recreation facilities owned or operated by the city, subject to the approval of the city council, except the Carlsbad Civic Center, the Pecos River Village Conference Center, the Lake Carlsbad Municipal Golf Course, the city's sports fields and complexes, the Carlsbad Water Park and the Riverwalk Recreation Center, subject to the approval of the city council.

All rules and regulations of the board shall be kept in the office of the city clerk and shall be open to public inspection during regular business hours. The rules and regulations regarding public use shall be posted in a conspicuous place at each facility to which the rule or rules apply.

- (b) When vacancies occur, the board shall establish qualifications for, advertise for the replacement of, interview applicants for, and recommend to the mayor and city council the appointment of a park superintendent. Recreation is an activity of leisure, leisure being discretionary time. The "need to do something for recreation" is an essential element of human biology and psychology. Recreational activities are often done for enjoyment, amusement, or pleasure and are considered to be "fun". Parks are defined as open, "green" spaces which allow access and use by the public for the purposes of rest, play, recreation, enjoyment and assembly. Trails are defined as off road areas designated for the purpose of public, non-motorized, single or multi-use pathways.

8. **Secretary.** The parks superintendent shall be the secretary of the board and shall faithfully keep the minutes of the meetings of the board and all other correspondence of the board but shall have no vote in any of the proceedings.