

**Minutes of the
North Mesa Senior Recreation Center Advisory Board
North Mesa Senior Recreation Center
Regular Meeting
1112 N. Mesa
Wednesday, October 11th, 2023**

Voting Members Present:

Jean Loafman	Chairperson
Beth Frederick	Vice-Chairperson
Margaret McClure	Board Member
Juanita Jojola	Board Member
Jay Redman	Board Member Arrived at 2:31 PM
John Caraway	Board Member
Bob Rostro	Board Member Arrived at 2:34 PM

Voting Members Absent:

Ex-Officio Members Present:

Angie Barrios-Testa	Director of Municipal Services
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Board Secretary Present:

Dina Navarrette	Center Manager
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Others Present

Maria Brito	Center Assistant Manager
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1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF A QUORUM

Roll call of those present was taken at 2:30 p.m. by Chairperson Jean Loafman. It was determined that a quorum was present.

2. CONSIDER APPROVAL OF AGENDA

A motion was made by Margaret McClure and seconded by Beth Fredrick to approve the agenda of October 11th, 2023. The vote was as follows:

Yes- Beth Frederick, Margaret McClure, John Caraway, Juanita Jojola, Jean Loafman.

3. CONSIDER APPROVAL OF September 13th, 2023 MEETING MINUTES

A motion was made by John Caraway and seconded by Juanita Jojola to approve the September 13th, 2023, minutes. The vote was as follows:

Yes- Beth Frederick, Margaret McClure, John Caraway, Jay Redman, Juanita Jojola, Jean Loafman.

4. DISCUSS FISCAL YEAR 2023-2024 BUDGET AND PURCHASING

- **Software Update**- equipment is here, and staff training will be on October 19th, 2023 and 26th, 2023. Once training is complete, we will begin issuing key tags to members for check-in.

5. DISCUSS GRANT STATUS

Keyboard, amplifier, and ukuleles have been received. Fitness equipment will be ordered in the next week. The number of fitness items was reduced to accommodate the cost of new versus refurbished equipment. The updated list of items includes a rack of dumbbells, two commercial wind bikes, and a treadmill. The sewing machines are in, and hopefully, the class can be scheduled in the evening. The 3rd estimate for the lapidary equipment is the last thing needed to move forward with those items.

6. DISCUSS FACILITY MAINTENANCE

- **Install bottle filler in the back hallway** – This has been completed
- **Front Door-** More money is needed to complete this project because it will be more expensive than previously anticipated. Angie will go to City administration to request additional funding.
- **Repairs for the fitness equipment-** We are waiting for an estimate to fix the equipment so this project can proceed.
- **Air Conditioner-** The requisition has been placed for the new air conditioning unit. Once a purchase order is issued, a date for installation can be scheduled.

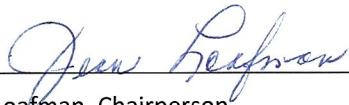
7. ANNOUNCE THE NEXT MEETING DATE AND TIME OF November 8th, 2023, 2:30 PM.

Chairperson Jean Loafman announced next month’s meeting date and time.


8. ADJOURNMENT

The meeting adjourned at 2:58 PM

Minutes approved on behalf of the North Mesa Senior Recreation Center Advisory Board:



Jean Loafman, Chairperson



Date