

**Minutes of the
North Mesa Senior Recreation Center Advisory Board
North Mesa Senior Recreation Center
Regular Meeting
1112 N. Mesa
Wednesday, September 13th, 2023**

Voting Members Present:

Jean Loafman	Chairperson
Beth Frederick	Vice-Chairperson
Margaret McClure	Board Member
Juanita Jojola	Board Member
Jay Redman	Board Member
John Caraway	Board Member
Bob Rostro	Board Member

Voting Members Absent:

Ex-Officio Members Present:

Angie Barrios-Testa	Director of Municipal Services
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Board Secretary Present:

Dina Navarrette	Center Manager
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Others Present

Maria Brito	Center Assistant Manager
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1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF A QUORUM

Roll call of those present was taken at 2:30 p.m. by Chairperson Jean Loafman. It was determined that a quorum was present.

2. CONSIDER APPROVAL OF AGENDA

A motion was made by Jay Redman and seconded by John Caraway to approve the agenda of September 13th, 2023. The vote was as follows:

Yes- Beth Frederick, Margaret McClure, John Caraway, Jay Redman, Bob Rostro, Juanita Jojola, Jean Loafman.

3. CONSIDER APPROVAL OF July 12th, 2023 MEETING MINUTES

A motion was made by John Caraway and seconded by Beth Frederick to approve the July 12th, 2023, minutes. The vote was as follows:

Yes- Beth Frederick, Margaret McClure, John Caraway, Jay Redman, Bob Rostro, Juanita Jojola, Jean Loafman.

4. **DISCUSS FISCAL YEAR 2023-2024 BUDGET AND PURCHASING**

Dina passed out a copy of the Year-to-Date Budget (See attachment 1). To date, 52.1% of the budget has been spent, including the encumbered utilities for the year. The Materials and Supplies and Building Maintenance budgets are used for most of the day-to-day expenses at the center. John Caraway asked if the air conditioning comes from this budget or other City funds. Angie Barrios-Testa responded that the City's Facility Maintenance budget will be used for the purchase of the new air conditioning unit in the auditorium.

5. **DISCUSS GRANT STATUS**

Dina spoke about the \$50,000 grant that is being used for equipment. She submitted a list of various equipment to support activities and groups that were approved by City Administration and the Department of Aging and Long Term Services, who awarded the funds. Since most purchases are over \$2,500, the process of obtaining the required three estimates is taking some time. Dina mentioned the fitness equipment she is planning to purchase with the grant funds and added that buying refurbished equipment is more cost-effective than buying new. Angie mentioned she will check to make sure buying new equipment is not required in the grant.

6. **DISCUSS FACILITY MAINTENANCE**

- **Air Conditioner**

The repair of the air conditioner for the auditorium is still in progress.

- **Install Toilets**

All the toilets in the center have been upgraded.

- **Install bottle filler in the back hallway**

Installing the water filler in the back hallway is currently on hold until an electrical outlet can be moved.

7. **UPDATE ON NMSRC AND AGE FRIENDLY COUNCIL ACTIVITY SCHEDULE AND SPECIAL EVENTS**

- **Center**

- **Center Garage Sale-October 14th**

Tables are still available for members who would like to participate.

- **Fall Craft Show- November 17th & 18th**

Spaces for the show are sold out, but we have a waitlist for any booth that becomes available.

- **Christmas Luncheon- December 15th**

We will start planning decorations for Christmas in the next couple of weeks and hope to have Mariachi Unido back in collaboration with our own City Voices Choir to entertain.

- **Age Friendly Council**

- **Health Fair- November 11th**

We are participating in the Health Fair and will be purchasing some promotional items to help market the center.

- **Shopping Trip- December 1st**

The trip was a great success last year. Members are excited about another trip this year.

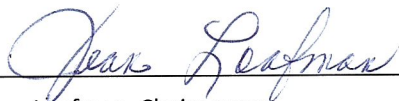
8. ANNOUNCE THE NEXT MEETING DATE AND TIME OF October 11th, 2023 2:30 PM.

Chairperson, Jean Loafman announced next month's meeting date and time.

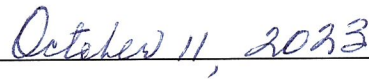
9. ADJOURNMENT

The meeting adjourned at 2:55PM

Minutes approved on behalf of the North Mesa Senior Recreation Center Advisory Board:



Jean Loafman, Chairperson



Date