

**Minutes of the
North Mesa Senior Recreation Center Advisory Board
North Mesa Senior Recreation Center
Regular Meeting
1112 N. Mesa
Wednesday, August 10, 2022,**

Voting Members Present:

Jean Loafman	Chairperson
Beth Fredrick	Vice-Chairperson
Regina Ballard	Board Member
Jay Redman	Board Member
Margaret McClure	Board Member
Juanita Jojola	Board Member

Voting Members Absent:

Ysidro Molinar	Board Member
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Board Secretary Present:

Dina Navarrette	Center Manager
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Others Present:

Andie Britt	Center Assistant Manager
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1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF A QUORUM

Roll call of those present was taken at 2:30 p.m. by Chairperson Jean Loafman. It was determined that a quorum was present.

2. CONSIDER APPROVAL OF AGENDA

A motion was made by Beth Fredrick and seconded by Jay Redman to approve the August 10, 2022, Agenda. The vote was as follows:

Yes- Beth Fredrick, Margaret McClure, Regina Ballard, Jay Redman, Juanita Jojola, and Jean Loafman.

Absent – Ysidro Molinar

3. CONSIDER APPROVAL OF July 13, 2022 MEETING MINUTES

Motion to approve the minutes was made by Jay Redman and seconded by Beth Fredrick.

Yes- Beth Fredrick, Margaret McClure, Regina Ballard, Jay Redman, Juanita Jojola, and Jean Loafman.

Absent – Ysidro Molinar

4. UPDATE ON UPCOMING AND POTENTIAL FACILITY CONSTRUCTION AND MAINTENANCE

- **Auditorium and auditorium audio system** - Dina discussed that the audio system needs to be updated because it does not allow for the control of volume like it would if we had an equalizer component. We do not have the ability to balance the sound from one side of the room to the other nor does it allow us to balance the tones (highs and lows) from song to song. Because we have a lot of members with hearing aids, and really high and

low sounds can cause severe distortion in their hearing devices, we are looking to update the system for a more pleasant experience during activities and events.

Dina stated that KAM who also does our security system will do this installation but is booked with work for the next several weeks

Dina added that she spoke to the City electricians today and the lighting is also going to be worked on in the auditorium. We will be upgrading to LED lighting. This will improve the overall quality, save in electrical costs as well as give us the ability to dim all of the lights if necessary.

- **Security System** – Dina informed the board that we have had a few issues with the security system but it is not anything that we have to change but rather something we will be managing better. Moving forward we will use only lithium batteries to minimize the faults that have been triggered due to the batteries much too often.
- Beth Fredrick asked if the security system could include the entrance to the center. She feels it would be nice if members had a badge that could be used to open the door so you would know that those entering the building were members. Dina stated the Senior Center management software she is trying to secure is going to have a key tag system and although it will not be used to gain entry into the center it will keep more improved and accurate records of our visitors and their participation in our activities and events. Dina noted that we can revisit the level of security at a later date but for now the key tags will be helpful. Margaret McClure brought up considering some type of session where you can learn how to handle an active shooter incident. Dina said we can definitely offer active shooters classes here for the general public/members. Dina stated that the City requires City personnel to have this training and that we should have no problem getting the Eddy County Sheriff's Office or the Carlsbad Police Department to come and offer a class here. Margaret restated that she thinks we should definitely schedule a class like that here and Dina agreed.
- **Ocotillo Room** – Dina stated that from our last meeting we know that the Ocotillo room improvement plans are out of reach with our regular operating budget so the project will be handled in phases. Dina is going to move forward with getting the same company who provided the initial full estimate to come back and break it back down so we can hopefully get renovations started.

5. UPDATE ON NMSRC'S CURRENT ACTIVITY SCHEDULE AND SPECIAL EVENTS

Dina stated we are still working on our Veterans Luncheon and she noted that we have identified a few more of our veterans. If we end up having fewer participants confirmed than we expected we will open it up to family members.

The Craft Fair and the Thanksgiving Luncheon plans are basically complete except for catering. We have however changed the Craft Fair to a two-day event. We checked with board member Juanita Jojola, who is experienced in selling her wares at craft shows throughout the year, and decided on the times for this two-day event based on her recommendations.

Dina informed the board we have changed our Bingo day, it has moved from Tuesday to Mondays and our first Bingo will be Monday, September 19th. It was noted that one of the main reasons for moving the day was to not change the schedule for our other events that occur and serve our members on Tuesday afternoon and evenings. Dina mentioned that we have purchased a Pickleball net and equipment. She mentioned that we are not officially starting Pickleball but we are going to test our elements here at the center for Pickleball. We will be measuring and taping the floor as well as measuring how long it takes to set up and break down the court and make sure there are no issues with residue left on the floor. Dina concluded this item by noting that our arts and crafts volunteers have started offering night classes that have been very well received. Regina Ballard went back to ask if Pickleball will be just one day a week, Dina stated Pickleball is very popular and could probably be scheduled every day. Unfortunately, we do not

have the space or time to do any event every day here. If and when we decide to add it to our regular schedule we will publish the days and times well in advance.

6. UPDATE ON 2022-2013 FY BUDGET

Dina stated that we are working on spending our new budget for the things we have been planning. The budget is accommodating everything we had planned right now with the exception of any issues that may arise with our air conditioning units. Dina noted that the Facility Maintenance Department was given a fund for AC repairs, she isn't sure how much but if something comes up for our AC's we have options for getting them repaired or replaced.

7. ANNOUNCE THE NEXT MEETING DATE AND TIME OF SEPTEMBER 14, 2:30PM

Chairperson Jean Loafman announced the date and time of next month's meeting.


8. ADJOURNMENT

Beth Fredrick moved to adjourn the meeting and was seconded by Margaret McClure. The meeting adjourned at 3:04 p.m.

Minutes approved on behalf of the North Mesa Senior Recreation Center Advisory Board:



Jean Loafman, Chairperson



Date