

**Minutes of the
North Mesa Senior Recreation Center Advisory Board
North Mesa Senior Recreation Center
Regular Meeting
1112 N. Mesa
Wednesday, July 13, 2022,**

Voting Members Present:

Jean Loafman	Chairperson
Beth Fredrick	Vice-Chairperson
Regina Ballard	Board Member
Jay Redman	Board Member
Ysidro Molinar	Board Member
Margaret McClure	Board Member
Juanita Jojola	Board Member

Voting Members Absent:

Board Secretary Present:

Dina Navarrette	Center Manager
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Others Present:

Andie Britt	Center Assistant Manager
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1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF A QUORUM

Roll call of those present was taken at 2:30 p.m. by Chairperson Jean Loafman. It was determined that a quorum was present.

2. CONSIDER APPROVAL OF AGENDA

A motion was made by Beth Fredrick and seconded by Margaret McClure to approve the July 13, 2022, Agenda. The vote was as follows:

Yes- Beth Fredrick, Margaret McClure, Regina Ballard, Ysidro Molinar, Juanita Jojola, and Jean Loafman.

Absent at time of approval- Jay Redman

3. CONSIDER APPROVAL OF APRIL 13, 2022 MEETING MINUTES

Motion to approve the minutes was made by Jean Loafman and seconded by Beth Fredrick.

Yes- Beth Fredrick, Margaret McClure, Regina Ballard, Ysidro Molinar, Juanita Jojola, and Jean Loafman.

Absent at time of approval- Jay Redman

4. DISCUSS OPEN MEETINGS AND ROBERT'S RULES OF ORDER

Because the board has recently had changes in leadership and the addition of three new members in the last year, Dina felt it would benefit everyone to review the Open Meetings Act. She began with a reminder that the Open Meetings Act is law and as board members, we are all responsible for making sure that we meet the requirements set by the New Mexico Attorney General. Dina noted the North Mesa Advisory Board Rules of Order. It was reviewed that to speak during an Advisory meeting the Chair has to give you the floor. Jay Redman came in and

joined the meeting at 2:48pm. Dina explained the rules are in place to control the discussion and help the Chair lead the meeting. The Open Meetings Act or The Sunshine laws as it is commonly referred to, states that this meeting is public business to be conducted in full public view. Dina reviewed that since this is law we can be penalized if we do not follow or break the rules. Beth asked the question that if people/the public come into the meeting are they allowed to speak. Dina said that officially, we will provide a time for the public to be able to speak, but generally we don't get visitors in these meetings. If they did come they would be given a time where they would be allowed to speak in the meeting and the Chair would give them the floor at the appropriate time. Jay Redman asked if they would be given a time limit, Dina said we have never had to do that. It was discussed and that a 2-minute rule might be helpful if ever needed in a time constraint or if many people needed to speak.

5. DISCUSS CATHRYNN BROWN VISIT

Beth Fredrick discussed that Dina gave District 55 New Mexico House of Representative, Cathrynn Brown and Director of Municipal Services for the City, Angie Testa the deluxe tour of the center. They went through every room and all activities. Cathrynn was very impressed and said that the State does have funding for Senior Center improvements and that if she could help us in any way she would.

6. DISCUSS PROGRESS AND DIRECTION ON THE GOLDEN SERVICES BUILDING

It was noted that the next step is for the City to move forward with the purchase of this building if and when the opportunity presents itself. Margaret asked how we could encourage the City to purchase the building and Dina said that City of Carlsbad Administrator John Lowe brought it up in a past department budget meeting and said that they have not forgotten about it. A Short-term answer might be to find outside funding. Regina had a question about Cathrynn Brown attending our last Advisory board meeting, Margaret said that Representative Brown was not able to fit the date in schedule to attend.

7. UPDATE ON UPCOMING AND POTENTIAL FACILITY IMPROVEMENTS AND MAINTENANCE

- **Remodel Ocotillo (art) room sink and counter expansion** – The estimate went way over what we were expecting. We will have to make small improvements as the budget allows.
- **Ocotillo Room Patio** – Need to get prices and quotes back on that, this will hopefully fit into a capital project but may have to wait a year for it to move forward.
- **Library Shelving** – We can start fitting this in right away, ordering as many shelves as the budget will allow. Regina had a question about where the old shelves were going, Dina explained that she will offer them to other city facilities and if there are no takers then they will go to auction as required by state procurement laws.

8. DISCUSS NEW 2022-2023 FY BUDGET

The new budget started July 1, we got the same budget we had last year. We will keep moving forward with what we can using the funds we have. Regina asked what the budget was and Dina stated it was \$64,000 that includes \$15,000 used for utilities.

9. UPDATE ON NMSRC'S CURRENT ACTIVITY SCHEDULE AND SPECIAL EVENTS

No major events are coming up until our Veterans Appreciation Lunch. It is the first time for us to hold this event. Dina noted we are not getting a lot of participation right now so we are working on different ways to get our Veterans to join us for this event. We reviewed that in November the center will be very busy with a Craft Fair, Veterans Event, and Thanksgiving Lunch. It was noted that we are still holding monthly Art classes between Sherry Princen, Juanita Jajola and Delores Hutchison, which will continue into the Fall/Winter months. It was noted that starting in

September Sherry and Juanita will be starting a 2nd class at night for those who might not be able to attend the class during the day.

10. INTRODUCE NEW ASSISTANT MANAGER ANDIE BRITT

Andie was introduced. Dina mention she came from the Police Department before working at the center and many people might have known her Dad, Ken Britt who also spent some time working for the City. Dina said that she is confident in her abilities and encouraged the board to go to her with any of their needs. Dina mentioned that getting the position filled has helped take some pressure off the day/night attendants as well as herself.

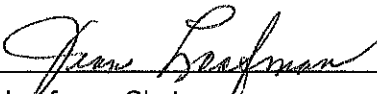
11. ANNOUNCE THE NEXT MEETING DATE AND TIME OF AUGUST 10, 2:30pm

Jean Loafman announced the date and time of next month's meeting

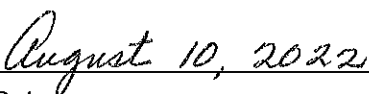
12. ADJOURNMENT

Jean Loafman moved to adjourn the meeting and was seconded by Ysidro Molinar. The meeting adjourned at 3:12 p.m.

Minutes approved on behalf of the North Mesa Senior Recreation Center Advisory Board:



Jean Loafman, Chairperson



Date