

**Minutes of the  
North Mesa Senior Recreation Center Advisory Board  
Held at North Mesa Senior Recreation Center  
Regular Meeting  
1112 N. Mesa  
Wednesday, March 13, 2019**

**Voting Members Present:**

Sally Garner	Chairperson
Helen DeAnda	Board Member
Jigger Skillern -	Board Member - arrived 3:07
Ysidro Molinar	Board Member -
Jean Loafman	Boardmember

**Voting Members Absent:**

Beth Fredrick -	Board Member
Jay Redman -	Board Member

**Board Secretary Present:**

Dina Navarrette	Manager
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**Others Present:**

Cherie Folk	Assistant Manager
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**1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF A QUORUM**

Roll call of those present was taken at 3:03 p.m. by Sally Garner. It was determined that a quorum was present.

**2. CONSIDER APPROVAL OF AGENDA**

A motion was made by Jean Loafman and seconded by Helen DeAnda to approve the March 13, 2019 agenda. The vote was as follows:

Yes- Ysidro Molinar, Helen DeAnda, Jean Loafman, Sally Garner

No-

Absent- Jay Redman, Beth Fredrick, Jigger Skillern

**3. CONSIDER APPROVAL OF JANUARY 9, 2019 MEETING MINUTES**

A motion was made by Jean Loafman and seconded by Helen DeAnda to approve the January minutes with the correction. The vote was as follows:

Yes- Sally Garner, Ysidro Molinar, Jean Loafman, Helen DeAnda

No-

Absent- Jay Redman, Beth Fredrick, Jigger Skillern

**4. DISCUSS CURRENT Fiscal Year 18-19 BUDGET AND UPCOMING Fiscal Year 19-20 BUDGET**

Dina informed the board that the current operating budget for FY 18-19 is in good shape to cover any costs that may come up between today and June 30<sup>th</sup>.

The FY 18-19 budget should also be able to cover the cost to build a storage/locker cabinet in the hallway to be used by any and all groups who need a space for storing game or activity supplies. If the budget allows then a second cabinet will be built in the pool room to make it easier for players to store their equipment while at the center. Dina will present the board with a rough drawing of the proposed cabinets for approval.

The FY 18-19 capital budget for the Lapidary remodel is also in good shape and will be enough to cover the estimated cost for the remainder of the project.

The current FY 18-19 budget included funding for a storage unit however we have determined that a larger size unit is necessary to hold the items we have planned for it. Consequently we will request capital funds in the upcoming FY 19-20 budget to cover the cost of a larger storage building as well as funding for the upgrade of the hallow wood doors necessary to meet fire code.

Dina hopes to add a water filtration system/service and upgraded phone service to allow the use of a cordless phone included in the upcoming FY 19-20 budget. As well as funding to convert the closet nearest the kitchen into an official maintenance room that Anna can utilize as work space and storage for her tools and supplies.

**5. UPDATE & DISCUSS MAINTENANCE, CONSTRUCTION AND REPAIRS**

- **Lapidary Remodel** - Dina informs the board that construction is continuing in the Lapidary room and should be completed by end of the current budget.
- **Audio System** - Dina informs the board that the work on the Audio systems is to begin Thursday March 14th
- **Roadrunner Room** - Dina informs the board that she is obtaining estimates again to get the work done in this room by an outside contractor before the end of the current budget.
- **Stripping and Resealing Floors** - The Mesa and Yucca room are in need of stripping and resealing. Dina will request a date from the Facility Maintenance department on when the work can be done.
- **Wind Bike Repairs** – Dina stated the wind bikes are heavily used and needing repairs often which are costing more and more as the bikes age. Therefore she will begin replacing them with commercial grade bikes as they become inoperative.

**6. DISCUSS PURCHASE OF FOLDING CARD TABLES FOR YUCCA ROOM**

Dina reminds the board that there are plans to replace the tables in the Yucca room with folding tables due to the increase of use in the room to allow for easier moving and storage. She will purchase the tables from her current budget. After checking with the quilters group this should not affect their use of the room.



**7. DISCUSS AND CONSIDER APPROVAL OF HALLWAY STORAGE DESIGN**

A motion was made by Jean Loafman and seconded by Helen DeAnda to table the vote and discussion until a later date. The vote was as follows:

Yes- Ysidro Molinar, Jigger Skillern, Helen DeAnda, Jean Loafman, and Sally Garner

No-

Absent- Beth Fredrick, Jay Redman

**8. UPDATE AND DISCUSSION ON ROOM SET-UPS FOR CENTER ACTIVITIES**

Dina reported that the red chairs have recently been requested by groups outside of the Yucca room where the chairs are used and stored. Unfortunately we do not have enough of the chairs to accommodate all requests that are made throughout the week. Additionally there is often not enough staff or time between activities to move chairs from room to room. Therefore staff will set up rooms with the chairs available in the room. Seat cushions will be purchased for comfort and will be stored in the Ocotillo room until the Hallway storage cabinet is designed and installed. The available rolling chairs will be available to groups on a first come first serve basis. Staff is now addressing the issue with scheduled groups to inform them of the policy.

**9. UPDATE AND DISCUSSION ON FRIDAY NIGHT DANCES**

Dina reminds the board that dances was previously held on Wednesday and Friday nights. Due to the decline in attendance we have filled the Wednesday night space and time with a new exercise class; Stretch & Strengthen. Friday nights are now open for dances on a first come first serve basis and can be scheduled by any member. The member who schedules a dance will be in charge of organizing their event. Staff will be on hand to assist if requested.

**10. UPDATE ON NMSRC ACTIVITIES AND EVENTS**

There are no special events for the rest of the month of March.

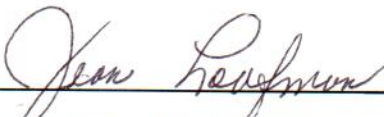
**11. ANNOUNCED NEXT MEETING**

The next Advisory Board meeting will be April 10 at 3:00 p.m.

**12. ADJOURNMENT**

The meeting adjourned at 4:13 p.m.

Minutes approved on behalf of the North Mesa Senior Recreation Center Advisory Board:

  
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Jean Loafman, Vice-Chairperson

4-10-19

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Date