

**Minutes of the
North Mesa Senior Recreation Center Advisory Board
Held at North Mesa Senior Recreation Center
Regular Meeting
1112 N. Mesa
Wednesday, January 10, 2018**

Voting Members Present:

Sally Garner	Chairperson
Jean Loafman	Vice-Chairperson
Beth Frederick	Board Member
Helen DeAnda	Board Member
Jigger Skillern	Board Member
Ysidro Molinar	Board Member
Jay Redman	Board Member

Voting Members Absent:

Board Secretary Present:

Dina Navarrette	Center Manager
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Others Present:

Tina Swindell	Center Asst. Manager
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1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF A QUORUM

Roll call of those present was taken at 3:00 p.m. by Sally Garner. It was determined that a quorum was present.

2. CONSIDER APPROVAL OF AGENDA

A motion was made by Beth Frederick and seconded by Helen DeAnda to approve the January 10, 2018 agenda. The vote was as follows:

Yes – Sally Garner, Jean Loafman, Beth Frederick, Helen DeAnda, Jigger Skillern, Ysidro Molinar, Jay Redman

No –

3. CONSIDER APPROVAL OF NOVEMBER 8TH MEETING MINUTES

A motion was made by Ysidro Molinar and seconded by Jigger Skillern to approve the November 8, 2017 meeting minutes. The vote was as follows:

Yes – Ysidro Molinar, Jigger Skillern, Jay Redman, Helen DeAnda, Jean Loafman, Beth Frederick, Sally Garner

No –

4. UPDATE AND DISCUSS FY 17-18 AND FY 18-19 BUDGET

The FY 2017-2018 budget includes the following items:

- New flooring: The auditorium, hallway, bathrooms, kitchen. If budget allows we will add the library.
- Floor scrubber: This budget has an allotted amount of \$2000 for a new floor scrubber which was based on a floor model price from Blaine Industries; however, that model was sold prior to us receiving the funds for it.
- Ice machine: This has been purchased and is working great.
- Treadmill: This was originally intended to replace the existing treadmill, but since we have limited the use to walking less than 3 mph on it, it seems to be working fine so we will keep it as many of our members like the ease of use it offers.

The FY 2018-2019 Budget:

- Floor scrubber: We will request the updated amount of funds for a new floor scrubber, which will help our facility maintenance personnel in keeping our facility clean.
- Plumbing: We've had plumbing companies come inspect our pipes since our facility has had plumbing issues in the past, and while they don't see any current issues with it, we will ask the city construction if there are any products we can use or things we can do to help keep our plumbing working in good condition.
- Additional staff: We will once again, request additional staff for our facility, to help assist our members better and ease the stress of staff. The National Council on Aging recommends a staff ratio to senior ratio to be 1:33, and as many have noticed, there are many times when there is only one staff present with as many as 150 people in the building at one time. While we realize the city does not have the funds to meet that ratio, we hope to get closer to better serve the members.
- With the current amount we get in our budget, we can spruce up the facility with paint and other inexpensive ways to continue improving the look and feel of our building.
- Many pool players have suggested getting a snooker table for the center, but with the limited space of that room, it simply would not work. If an additional pool table was added, we would have to remove seating and Tina mentioned that earlier today there was an instance where pool players were crowded and a fight almost broke out, so any less space would certainly cause problems.
- Dina reminded the board that if they want/need something for their group, her door is always open.

5. DISCUSS FLOORING ESTIMATES AND CONSTRUCTION DATE

We are waiting for a third and final bid on the flooring and expect it in the next few days. Once that bid is received Dina can submit the purchase order to get the work scheduled.

6. UPDATE AND DISCUSS ONGOING NMSRC MAINTENANCE AND REPAIRS

The Roadrunner Room, while completed, has not been well accepted by our groups as they feel isolated and the acoustics make it very loud. I have already spoken with construction about installing a large window and hope to get that done by summer. I have asked Tina to talk with the owner of the Pecos River Café to see what material they have purchased and installed on their ceiling to help with the noise levels so that we can look into options to make that room more enjoyable for our groups.

We will be installing heavy curtains at the two entrances to our auditorium, not only to help reduce the noise, but for privacy, as some of our groups, such as yoga, have to meet in there once a month and quiet is a necessity.

7. UPDATE ON NMSRC ACTIVITIES AND EVENTS

Dina gave the board the November and December Monthly Reports (Attachment A). We have Pool Tournaments scheduled for the next five months to help members when they schedule appointments so that more can participate. We've tried to be accommodating on the week that the tournaments are scheduled for, but the day of the week, Tuesday, cannot be changed as that's when we have very little going on at the center and staff is able to help with the tournament.

8. ANNOUNCE NEXT MEETING DATE AND TIME

The next board meeting will be held on February 14, 2018 at 3:00 pm.

9. ADJOURNMENT

The meeting adjourned at 3:55 pm

Minutes approved on behalf of the North Mesa Senior Recreation Center Advisory Board:

Sally Garner 14 Feb 2018
Sally Garner, Chairperson Date