



**Minutes of the Regular Meeting of the
Carlsbad Museum Advisory Board
Held in Carlsbad Museum
On February 21, 2024 at 2:00 PM**

Voting Members Present:

Francene Hoffman	Member
Sky Soto	Member
Jeff Pangburn	Member
Desiree Kicker	Member
Tom Bemis	Member
Wren Prather-Stroud	Member

Voting Members Absent:

David Prell	Museum Board President
Dailey Jones	Member
Allison Hervol	Member
Alana Akacki	Member
Lisa Simmons	Member

Ex-Officio Members Present:

Ex-Officio Members Absent:

Richard D. Lopez	Mayor
Wendy Austin	Interim City Administrator
K.C. Cass	Interim Director of Municipal Services
Ted Cordova	Director of Community Development

Others Present:

Edward VanScotter	Museum Director
Cassie Parks	Museum Assistant Director
Jameson Lucas	Museum Attendant

1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Cassie Parks took roll call at 2:10. It was determined that a quorum was present.



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2. APPROVAL OF THE AGENDA OF FEBRUARY 21, 2024

The motion was made by Francene Hoffman and seconded by Tom Bemis to approve this item.

The vote was as follows:

Yes – Francene Hoffman, Sky Soto, Jeff Pangburn, Desiree Kicker, Tom Bemis, Wren Prather-Stroud

No – None

Absent – David Prell, Dailey Jones, Allison Hervol, Alana Akacki, Lisa Simmons

3. APPROVAL OF MINUTES OF THE JANUARY 17, 2024 REGULAR MEETING

The motion was made by Jeff Pangburn and seconded by Desiree Kicker to approve this item.

The vote was as follows:

Yes – Francene Hoffman, Sky Soto, Jeff Pangburn, Desiree Kicker, Tom Bemis, Wren Prather-Stroud

No – None

Absent – David Prell, Dailey Jones, Allison Hervol, Alana Akacki, Lisa Simmons

4. APPROVAL OF FINANCIAL REPORT

The motion was made by Desiree Kicker and seconded by Tom Bemis to approve this item.

The vote was as follows:

Yes – Francene Hoffman, Sky Soto, Jeff Pangburn, Desiree Kicker, Tom Bemis, Wren Prather-Stroud

No – None

Absent – David Prell, Dailey Jones, Allison Hervol, Alana Akacki, Lisa Simmons



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5. APPROVAL OF DIRECTOR'S REPORT

- Glen Castleberry performed at the museum on January 18.
- The Museum teamed up with Milton's Brewery for their monthly open mic night event to be held at the museum to close out the guitar exhibit on January 19.
- Jameson Lucas is now full-time at the museum.
- A walk-through of the dry cleaners building at 405 West Fox, on January 26 to be bought for the museum/historical society.
- Online database has been made available and running.
- Progress on history garden has been stalled due to funding and will start up again in March.
- The new roof should be installed in March.
- Shannon has been working upstairs in collections, cleaning and rearranging.
- The Niblett catalog is nearing completion.
- Summer Art Academy is in planning phase.
- Museum is partnering with the Library to bring back Movies in the Park.
- Edward VanScotter has been in contact with Rebecca Hawkins of Algonquin Consulting regarding the museum's NAGPRA collections. Rebecca has agreed to help the museum on a contract basis over the next few years.

The motion was made by Francene Hoffman and seconded by Jeff Pangburn to approve this item.

The vote was as follows:

Yes – Francene Hoffman, Sky Soto, Jeff Pangburn, Desiree Kicker, Tom Bemis, Wren Prather-Stroud

No – None

Absent – David Prell, Dailey Jones, Allison Hervol, Alana Akacki, Lisa Simmons

6. DISCUSS CURRENT and FUTURE EXHIBITS and ACTIVITIES



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- February 9 – March 28: SAQA art quilt exhibits
- April – May: CMS student art exhibits
- May – June: CAAA exhibit
- June – July: Summer Art Academy
- Movies in the Park – May 17, June 21, July 19, August 16

7. MOTION TO ADJOURN

Being no further business, the motion to adjourn at 3:05 was made by Tom Bemis and seconded by Sky Soto to approve this item.

The vote was as follows:

Yes – Francene Hoffman, Sky Soto, Jeff Pangburn, Desiree Kicker, Tom Bemis, Wren Prather-Stroud

No – None

Absent – David Prell, Dailey Jones, Allison Hervol, Alana Akacki, Lisa Simmons

David Prell, President

Wren Prather-Stroud Date 3-20-24

for David Prell