



**Minutes of the Regular Meeting of the
Carlsbad Museum Advisory Board
Held in Carlsbad Museum
On January 17, 2024 at 2:00 PM**

Voting Members Present:

Francene Hoffman	Member
Sky Soto	Member
Alana Akacki	Member
Jeff Pangburn	Member
Desiree Kicker	Member
Tom Bemis	Member
Wren Prather-Stroud	Member

Voting Members Absent:

David Prell	Museum Board President
Dailey Jones	Member
Allison Hervol	Member
Lisa Simmons	Member

Ex-Officio Members Present:

Ex-Officio Members Absent:

Richard D. Lopez	Mayor
Wendy Austin	Interim City Administrator
K.C. Cass	Interim Director of Municipal Services
Ted Cordova	Director of Community Development

Others Present:

Edward VanScotter	Museum Director
Cassie Parks	Museum Assistant Director

1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Cassie Parks took roll call at 2:08. It was determined that a quorum was present.



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2. APPROVAL OF THE AGENDA OF JANUARY 17, 2023

The motion was made by Tom Bemis and seconded by Desiree Kicker to approve this item.

The vote was as follows:

Yes – Francene Hoffman, Sky Soto, Alana Akacki, Jeff Pangburn, Desiree Kicker, Tom Bemis,
Wren Prather-Stroud

No – None

Absent – David Prell, Dailey Jones, Allison Hervol, Lisa Simmons

3. APPROVAL OF MINUTES OF THE NOVEMBER 15, 2023 REGULAR MEETING

The motion was made by Tom Bemis and seconded by Francene Hoffman to approve this item.

The vote was as follows:

Yes – Francene Hoffman, Sky Soto, Alana Akacki, Jeff Pangburn, Desiree Kicker, Tom Bemis,
Wren Prather-Stroud

No – None

Absent – David Prell, Dailey Jones, Allison Hervol, Lisa Simmons

4. APPROVAL OF FINANCIAL REPORT

The motion was made by Jeff Pangburn and seconded by Francene Hoffman to approve this item.

The vote was as follows:

Yes – Francene Hoffman, Sky Soto, Alana Akacki, Jeff Pangburn, Desiree Kicker, Tom Bemis,
Wren Prather-Stroud

No – None

Absent – David Prell, Dailey Jones, Allison Hervol, Lisa Simmons



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5. APPROVAL OF DIRECTOR'S REPORT

- Two main HVAC units have been down for weeks. It was determined two of the motherboards were fried and need to be replaced.
- The virtual tour for the guitar exhibit has been posted.
- Angie Barrios-Testa is applying for a Cultural Properties Restoration Fund Grant through the New Mexico Historic Preservation Division to help restore the Noel Marquez mural, and to cover and seal windows on the museum side.
- Summer Art Academy planning is underway.
- December 29 – The induction of John and Julia Heaton and Janell Whitlock into the Hall of Fame was successful.
- A new sculpture was installed in the HAP on December 22 – “Wings” by Gary Lee Price.
- We finished up 4th grade tours December 2nd. Every 4th grade class in the district participated. We applied and were awarded the same grant for this year. This coming fall, we want Loving and JMA involved if they are interested in participating.
- November 25 – The museum stayed open for Night of Lights.
- The Niblett catalog is nearing completion.
- Our new cloud database should be ready in February.
- Jeff Pangburn has put the museum in contact with Rebecca Hawkins at Algonquin Consultant Inc. regarding the repatriation of collections that we are moving forward with. Shannon Hammett has been instrumental in our process of being able to move forward with this work to comply with NAGPRA. New NAGPRA changes went into effect this month.

The motion was made by Desiree Kicker and seconded by Wren Prather-Stroud to approve this item.

The vote was as follows:

Yes – Francene Hoffman, Sky Soto, Alana Akacki, Jeff Pangburn, Desiree Kicker, Tom Bemis, Wren Prather-Stroud



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No – None

Absent – David Prell, Dailey Jones, Allison Herval, Lisa Simmons

6. DISCUSS CURRENT & FUTURE EXHIBITS & ACTIVITIES

- January 18 – Glen Castleberry will be performing from 5:00 PM – 7:00 PM.
- January 19 – Open Mic Night with Milton’s Brewery will be held at the museum from 6:30 PM to 9:00 PM.
- January 20 – Last day of “America at the Crossroads: The Guitar and a Changing Nation”
- February 9 – March 28 – SAQA Art Quilt exhibit
- April – CMS student art exhibits
- May – June - CAAA exhibit

7. MOTION TO ADJOURN

Being no further business, the motion to adjourn at 3:45 was made by Tom Bemis and seconded by Francene Hoffman to approve this item.

The vote was as follows:

Yes – Francene Hoffman, Sky Soto, Alana Akacki, Jeff Pangburn, Desiree Kicker, Tom Bemis, Wren Prather-Stroud

No – None

Absent – David Prell, Dailey Jones, Allison Herval, Lisa Simmons



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Wen Prather-Stouff for

David Prell, President DAVID PRELL Date 2-21-24