



**Minutes of the Regular Meeting of the
Carlsbad Museum Advisory Board
Held in Carlsbad Museum
On November 15, 2023 at 2:00 PM**

Voting Members Present:

David Prell	Museum Board President
Allison Hervol	Member
Francene Hoffman	Member
Sky Soto	Member (arrived at 2:11)
Alana Akacki	Member
Jeff Pangburn	Member
Desiree Kicker	Member
Tom Bemis	Member
Lisa Simmons	Member

Voting Members Absent:

Dailey Jones	Member
Wren Prather-Stroud	Member

Ex-Officio Members Present:

Ted Cordova	Director of Municipal Services
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Ex-Officio Members Absent:

Dale Janway	Mayor
John Lowe	City Administrator

Others Present:

Edward VanScotter	Museum Director
Cassie Parks	Museum Assistant Director

1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Cassie Parks took roll call at 2:06. It was determined that a quorum was present.



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2. APPROVAL OF THE AGENDA OF NOVEMBER 15, 2023

The motion was made by Francene Hoffman and seconded by Jeff Pangburn to approve this item.

The vote was as follows:

Yes – David Prell, Allison Hervol, Francene Hoffman, Alana Akacki, Jeff Pangburn, Desiree Kicker, Tom Bemis, Lisa Simmons

No – None

Absent – Dailey Jones, Sky Soto, Wren Prather-Stroud

3. APPROVAL OF MINUTES OF THE SEPTEMBER 20, 2023 REGULAR MEETING

The motion was made by Lisa Simmons and seconded by Allison Hervol to approve this item.

The vote was as follows:

Yes – David Prell, Allison Hervol, Francene Hoffman, Sky Soto, Alana Akacki, Jeff Pangburn, Desiree Kicker, Tom Bemis, Lisa Simmons

No – None

Absent – Dailey Jones, Wren Prather-Stroud

4. APPROVAL OF FINANCIAL REPORT

The motion was made by Jeff Pangburn and seconded by Francene Hoffman to approve this item.

The vote was as follows:

Yes – David Prell, Allison Hervol, Francene Hoffman, Sky Soto, Alana Akacki, Jeff Pangburn, Desiree Kicker, Tom Bemis, Lisa Simmons

No – None

Absent – Dailey Jones, Wren Prather-Stroud



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5. APPROVAL OF DIRECTOR'S REPORT

- The museum's new part-time attendant, Susan Soules, has been a great addition and very beneficial to have a fourth person on staff.
- The unveiling of John Wooten sculpture by Wren Prather-Stroud was well attended and a great event.
- Sonny Throckmorton held Q&A sessions with different groups of students at the museum.
- The conversion of the database is moving along. Shannon Hammett's work on the collections database is almost ready for the next step of conversion.
- Sculptor and sculpture conservator, Frank Morbillo, worked on cleaning and maintaining the bronze sculptures in the Halagueno Arts Park. The main issue is the calcium build up from the water sprinklers hitting the sculptures.
- The Caverns exhibit was uninstalled and the guitars exhibit has been installed.
- Work in the History Garden section of Halagueno Arts Park has begun.
- The Hall of Fame extension is still waiting for completion.

The motion was made by Jeff Pangburn and seconded by Desiree Kicker to approve this item.

The vote was as follows:

Yes – David Prell, Allison Hervol, Francene Hoffman, Sky Soto, Alana Akacki, Jeff Pangburn, Desiree Kicker, Tom Bemis, Lisa Simmons

No – None

Absent – Dailey Jones, Wren Prather-Stroud

6. DISCUSS CURRENT & FUTURE EXHIBITS & ACTIVITIES

- Foundation Grant – Bus Tours for 4th Graders start September 26 – December 1
- November – February: *America at the Crossroads* guitar exhibit
- Next Hall of Fame induction will be Janell Whitlock followed by John and Julia Heaton.



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7. MOTION TO ADJOURN

Being no further business, the motion to adjourn at 2:58 was made by Allison Hervol and seconded by Lisa Simmons to approve this item.

The vote was as follows:

Yes – David Prell, Allison Hervol, Francene Hoffman, Sky Soto, Alana Akacki, Jeff Pangburn, Desiree Kicker, Tom Bemis, Lisa Simmons

No – None

Absent – Dailey Jones, Wren Prather-Stroud

David Prell, President Wren Prather-Stroud Date 1-17-24

Wren Prather-Stroud - Vice President