



**Minutes of the Regular Meeting of the  
Carlsbad Museum Advisory Board  
Held in Carlsbad Museum  
On September 20, 2023 at 2:00 PM**

**Voting Members Present:**

Dailey Jones	Member
Francene Hoffman	Member
Alana Akacki	Member
Jeff Pangburn	Member
Desiree Kicker	Member
Tom Bemis	Member
Wren Prather-Stroud	Member

**Voting Members Absent:**

David Prell	Museum Board President
Allison Hervol	Member
Sky Soto	Member
Lisa Simmons	Member

**Ex-Officio Members Present:**

**Ex-Officio Members Absent:**

Dale Janway	Mayor
John Lowe	City Administrator
Angie Barrios-Testa	Director of Municipal Services

**Others Present:**

Edward VanScotter	Museum Director
Cassie Parks	Museum Assistant Director

**1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM**

Cassie Parks took roll call at 2:00. It was determined that a quorum was present.



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**2. APPROVAL OF THE AGENDA OF SEPTEMBER 20, 2023**

The motion was made by Francene Hoffman and seconded by Tom Bemis to approve this item.

The vote was as follows:

Yes – Dailey Jones, Francene Hoffman, Alana Akacki, Jeff Pangburn, Desiree Kicker, Tom Bemis, Wren Prather-Stroud

No – None

Absent – David Prell, Allison Hervol, Sky Soto, Lisa Simmons

**3. APPROVAL OF MINUTES OF THE AUGUST 16, 2023 REGULAR MEETING**

The motion was made by Alana Akacki and seconded by Jeff Pangburn to approve this item.

The vote was as follows:

Yes – Dailey Jones, Francene Hoffman, Alana Akacki, Jeff Pangburn, Desiree Kicker, Tom Bemis, Wren Prather-Stroud

No – None

Absent – David Prell, Allison Hervol, Sky Soto, Lisa Simmons

**4. APPROVAL OF FINANCIAL REPORT**

The motion was made by Jeff Pangburn and seconded by Desiree Kicker to approve this item.

The vote was as follows:

Yes – Dailey Jones, Francene Hoffman, Alana Akacki, Jeff Pangburn, Desiree Kicker, Tom Bemis, Wren Prather-Stroud

No – None

Absent – David Prell, Allison Hervol, Sky Soto, Lisa Simmons



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**5. APPROVAL OF DIRECTOR'S REPORT**

- The museum's new part-time attendant will start on September 22nd.
- The database for collections cleanup has begun with a contracted archivist. This is in preparation to convert the database over to the newer cloud-based version which will have more capabilities.
- The New Mexico Mainstreet Conference held a conference at Carlsbad Museum from September 13th through the 15th. It went well and the museum received numerous compliments from the attendees.
- Light fixtures in display cases need to be replaced. We are waiting to hear back from the city's electricians.
- The Frank Schoonover painting was approved by the City Council to sell through The Owings Gallery in Santa Fe. Edward VanScotter delivered the painting to the gallery on August the 28<sup>th</sup>.
- Cassie Parks travelled to the New Mexico Military Institute in Roswell to return items and retrieve the model of missiles for the Robert Wertheim Hall of Fame exhibit. The date of this induction is to be determined.

The motion was made by Desiree Kicker and seconded by Jeff Pangburn to approve this item.

The vote was as follows:

Yes – Francene Hoffman, Alana Akacki, Jeff Pangburn, Desiree Kicker, Tom Bemis, Wren Prather-Stroud

No – None

Absent – David Prell, Dailey Jones (left at 2:30), Allison Hervol, Sky Soto, Lisa Simmons

**6. DISCUSS CURRENT & FUTURE EXHIBITS & ACTIVITIES**

- May 30 – October 25: Carlsbad Caverns centennial exhibit
- Foundation Grant – Bus Tours for 4<sup>th</sup> Graders start September 26 – December 1
- November – February: *America at the Crossroads* guitar exhibit



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- November 11 – Opening reception for *American at the Crossroads*
- TBA - Robert Wertheim Hall of Fame Induction

**7. MOTION TO ADJOURN**

Being no further business, the motion to adjourn at 3:10 was made by Tom Bemis and seconded by Desiree Kicker to approve this item.

The vote was as follows:

Yes – Francene Hoffman, Alana Akacki, Jeff Pangburn, Desiree Kicker, Tom Bemis, Wren Prather-Stroud

No – None

Absent – David Prell, Dailey Jones, Allison Hervol, Sky Soto, Lisa Simmons

David Prell, President

A handwritten signature in black ink, appearing to read "D. Prell", written over a horizontal line.

Date

11-15-23