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**Minutes of the Regular Meeting of the  
Carlsbad Museum Advisory Board  
Held in Carlsbad Museum  
On August 16, 2023 at 2:00 PM**

**Voting Members Present:**

Allison Hervol	Member
Alana Akacki	Member
Jeff Pangburn	Member
Desiree Kicker	Member
Tom Bemis	Member
Wren Prather-Stroud	Member (Arrived at 2:04)

**Voting Members Absent:**

David Prell	Museum Board President
Dailey Jones	Member
Francene Hoffman	Member
Sky Soto	Member
Lisa Simmons	Member

**Ex-Officio Members Present:**

Angie Barrios-Testa	Director of Municipal Services
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**Ex-Officio Members Absent:**

Dale Janway	Mayor
John Lowe	City Administrator

**Others Present:**

Edward VanScotter	Museum Director
Cassie Parks	Museum Assistant Director

**1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM**

Cassie Parks took roll call at 2:04. It was determined that a quorum was present.



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**2. APPROVAL OF THE AGENDA OF AUGUST 16, 2023**

The motion was made by Desiree Kicker and seconded by Tom Bemis to approve this item.

The vote was as follows:

Yes –Allison Hervol, Alana Akacki, Jeff Pangburn, Desiree Kicker, Tom Bemis, Wren Prather-Stroud

No – None

Absent – David Prell, Dailey Jones, Francene Hoffman, Sky Soto, Lisa Simmons

**3. APPROVAL OF MINUTES OF THE JULY 19, 2023 REGULAR MEETING**

The motion was made by Tom Bemis and seconded by Jeff Pangburn to approve this item.

The vote was as follows:

Yes –Allison Hervol, Alana Akacki, Jeff Pangburn, Desiree Kicker, Tom Bemis, Wren Prather-Stroud

No – None

Absent – David Prell, Dailey Jones, Francene Hoffman, Sky Soto, Lisa Simmons

**4. APPROVAL OF FINANCIAL REPORT**

The motion was made by Jeff Pangburn and seconded by Allison Hervol to approve this item.

The vote was as follows:

Yes –Allison Hervol, Alana Akacki, Jeff Pangburn, Desiree Kicker, Tom Bemis, Wren Prather-Stroud

No – None

Absent – David Prell, Dailey Jones, Francene Hoffman, Sky Soto, Lisa Simmons



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**5. APPROVAL OF DIRECTOR'S REPORT**

- The part-time Museum Attendant position is posted and the Museum is setting up interviews.
- The new carpet for the Hall of Fame will be installed this week.
- The Hall of Fame extension is almost complete but is lacking the carpet and glass doors.
- Light fixtures in display cases need to be replaced.
- The Schoonover painting was approved by City Council to sell to Owings Gallery. Edward VanScotter will be taking the painting to Santa Fe.
- The New Mexico Mainstreet Conference will be held at Carlsbad Museum in September.
- The database collections records need attention in order to transition to the cloud version of Past Perfect.

The motion was made by Desiree Kicker and seconded by Allison Hervol to approve this item.

The vote was as follows:

Yes –Allison Hervol, Alana Akacki, Jeff Pangburn, Desiree Kicker, Tom Bemis, Wren Prather-Stroud

No – None

Absent – David Prell, Dailey Jones, Francene Hoffman, Sky Soto, Lisa Simmons

**6. DISCUSS CURRENT & FUTURE EXHIBITS & ACTIVITIES**

- May 30<sup>th</sup> – October 25<sup>th</sup>: Carlsbad Caverns centennial exhibit
- Foundation Grant – Bus Tours for 4<sup>th</sup> Graders
- September 13<sup>th</sup> – 15<sup>th</sup> – NM Mainstreet Conference at Museum
- November – February: “America at the Crossroads” guitar exhibit
- TBA - Robert Wertheim Hall of Fame Induction



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**7. MOTION TO ADJOURN**

Being no further business, the motion to adjourn at 3:03 was made by Tom Bemis and seconded by Jeff Pangburn to approve this item.

The vote was as follows:

Yes –Allison Hervol, Jeff Pangburn, Desiree Kicker, Tom Bemis, Wren Prather-Stroud

No – None

Absent – David Prell, Dailey Jones, Francene Hoffman, Sky Soto, Alana Akacki, Lisa Simmons

David Prell, President \_\_\_\_\_

Date

*Sept 20, 2023*

*VP Wren Prather-Stroud*