



**Minutes of the Regular Meeting of the
Carlsbad Museum Advisory Board
Held in Carlsbad Museum
On June 21, 2023 at 2:00 PM**

Voting Members Present:

Dailey Jones	Member
Francene Hoffman	Member
Alana Akacki	Member
Desiree Kicker	Member
Tom Bemis	Member
Wren Prather-Stroud	Member
Lisa Simmons	Member

Voting Members Absent:

David Prell	Museum Board President
Allison Hervol	Member
Sky Soto	Member

Ex-Officio Members Present:

Angie Barrios-Testa	Director of Municipal Services
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Ex-Officio Members Absent:

Dale Janway	Mayor
John Lowe	City Administrator

Others Present:

Edward VanScotter	Museum Director
Cassie Parks	Museum Assistant Director
Jeff Pangburn	Archeologist

1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Cassie Parks took roll call at 2:00. It was determined that a quorum was present.



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2. APPROVAL OF THE AGENDA OF JUNE 21, 2023

The motion was made by Lisa Simmons and seconded by Tom Bemis to approve this item.

The vote was as follows:

Yes – Dailey Jones, Francene Hoffman, Alana Akacki, Desiree Kicker, Tom Bemis, Wren Prather-Stroud, Lisa Simmons

No – None

Absent – David Prell, Allison Hervol, Sky Soto

3. APPROVAL OF MINUTES OF THE APRIL 19, 2023, SPECIAL MEETING

The motion was made by Francene Hoffman and seconded by Wren Prather-Stroud to approve this item.

The vote was as follows:

Yes – Dailey Jones, Francene Hoffman, Alana Akacki, Desiree Kicker, Tom Bemis, Wren Prather-Stroud, Lisa Simmons

No – None

Absent – David Prell, Allison Hervol, Sky Soto

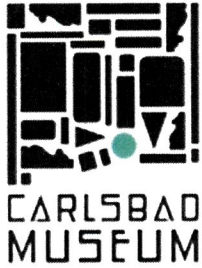
4. APPROVAL OF FINANCIAL REPORT

- Reports show an increase in sales from April to May due to Summer Art Academy classes. The ICIP roof project for the Library and Museum has been approved, and will be out for bid soon.

The motion was made by Desiree Kicker and seconded by Alana Akacki to approve this item.

The vote was as follows:

Yes – Dailey Jones, Francene Hoffman, Alana Akacki, Desiree Kicker, Tom Bemis, Wren Prather-Stroud, Lisa Simmons



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No – None

Absent – David Prell, Allison Hervol, Sky Soto

5. APPROVAL OF DIRECTOR'S REPORT

- Edward VanScotter was promoted to Museum Director, and the Assistant Director position opened. Museum Attendants, Jameson Lucas and Cassie Parks, both interviewed for this position. After a tough decision, Cassie was named the new Assistant Director. The Museum is now accepting applications for the Museum Attendant position. There is a promising candidate, although they are not available for another two months. Alana Akacki has been approved to be a member of the Museum Advisory Board. The Board has been invited and added to the Museum's Google calendar for events. The Bosque School group visited Carlsbad, toured the museum, and participated in an art class with Mike Campos. The NPS Cavern exhibit, One Drip at a Time, has been installed and opened. It has been well received; however, the font size and style of the labels have been hard to read. The NPS will be sharing the files for the Museum to redo the exhibit's labels for better visual accessibility. The next case the staff is working on in the Hall of Fame is for rodeo champion Gary Tucker. We are also finishing Roy Castleberry's case in the History Gallery. The last Hall of Fame induction was for Gary Forrest, which was well attended with about 120 patrons. Dwight Pitcaithley donated the etching of Carlsbad Brown by Will Shuster. During one of his recent visits, he also discussed the selling of the Museum's Schoonover painting with Mayor Janway. We are looking into the possibility of an updated ordinance and approval process for deaccessioning art. The Hall of Fame extension is almost complete. The carpet, lighting, and glass will be installed soon.

The motion was made by Desiree Kicker and seconded by Francene Hoffman to approve this item.

The vote was as follows:

Yes – Dailey Jones, Francene Hoffman, Alana Akacki, Desiree Kicker, Tom Bemis, Wren Prather-Stroud, Lisa Simmons

No – None



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Absent – David Prell, Allison Hervol, Sky Soto

6. DISCUSS CURRENT AND FUTURE EXHIBITS AND ACTIVITIES

- The Bosque group was a great kick-off for art classes this summer. The Boys and Girls Club toured the Museum. There were four groups of about 20 students each, and Jameson and Cassie lead the tours. The NPS Caverns exhibit opening reception was on June 3, with about 100 attendees. Board Members Alana Akacki and Francene Hoffman, were a great help watching the front while staff finished the installation. The Art Academy is in full swing with various media being offered and a wide age range from 1st grade to adults. The next exhibit will be the guitar exhibit "America at the Crossroads" from The National Guitar Museum. While the Museum previously hosted a guitar exhibit from The National Guitar Museum, it was during the COVID shut down with very little public access. In February 2024, the SAQA art quilts will be back on exhibit. Board members mentioned they can pass out exhibit flyers around town. The Museum plans to make the partition wall that is used for storage space in the Temporary gallery a permanent wall. There are plans to add Museum drop lighting in the Atrium gallery that currently only has overhead fluorescent lights. The Museum wants to return the Native American pottery collection on display to the refurbished cases. Jeff Pangburn reiterated how great our collection is at this Museum, he said more room should be created in this gallery for better use of space and such an invaluable collection. Improvements to the Museum store are also in the plans, which would include display cases for jewelry and gemstone items that are for sale. Robert Wertheim is of interest for the Hall of Fame exhibit. He was born in Carlsbad and went on to serve in the Navy with distinction as a nuclear physicist. Work is being done on the fountain in the park to get it up and running again. Wren Prather-Stroud's bust sculpture of Wooten will be installed in front of the former annex outside. Jeff Pangburn is interested in filling the vacant position on the Museum Board. He has been an archeologist for over 30 years and currently works with the oil and gas industry to preserve the past. Wherever he lives, he seeks to give back to the community. He helps with Packs for Hunger, in Carlsbad and is happy to be of service to the Museum.



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7. MOTION TO ADJOURN

Being no further business, the motion to adjourn at 3:16 was made by Wren Prather-Stroud and seconded by Tom Bemis to approve this item.

The vote was as follows:

Yes – Dailey Jones, Francene Hoffman, Alana Akacki, Desiree Kicker, Tom Bemis, Wren Prather-Stroud

No – None

Absent – David Prell, Allison Hervol, Sky Soto, Lisa Simmons (left at 3:04)

David Prell, President

A handwritten signature in black ink that reads "David Prell".

Date

7-19-23