

**Minutes of the Regular Meeting of the
Carlsbad Museum Advisory Board
Held in the Carlsbad Museum & Art Center
On December 18, 2019 at 1:30 PM**

Voting Members Present:

Khushroo Ghadiali	Museum Board Vice President
Allison Hervol	Member
Margaret McClure	Member
Larry Pardue	Member
Mike Medrano	Member
Desiree Kicker	Member (in at 1:35)
Tom Bemis	Member
Mannie Bemis	Member

Voting Members Absent:

David Prell	Museum Board President
Steve West	Member
KC Sparks	Member

Ex-Officio Members Present:**Ex-Officio Members Absent:**

Dale Janway	Mayor
Mike Hernandez	City Administrator

Others Present:

Dave Morgan	Museum Director
Edward VanScotter	Museum Assistant Director

1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Roll call was taken by Edward VanScotter. It was determined that a quorum was present.

2. APPROVAL OF THE AGENDA OF DECEMBER 18, 2019

The motion was made by Larry Pardue and seconded by Mike Medrano to approve the agenda of the December 18, 2019 meeting.

The vote was as follows:

Yes –Khushroo Ghadiali, Allison Hervol, Margaret McClure, Larry Pardue, Mike Medrano, Tom Bemis, Mannie Bemis

No – None

Absent – David Prell, Steve West, Desiree Kicker, KC Sparks

3. APPROVAL OF MINUTES OF THE NOVEMBER 20, 2019 REGULAR MEETING

The motion was made by Larry Pardue and seconded by Mike Medrano to approve the minutes of the November 20, 2019 meeting.

The vote was as follows:

Yes –Khushroo Ghadiali, Allison Hervol, Margaret McClure, Larry Pardue, Mike Medrano, Tom Bemis, Mannie Bemis

No – None

Absent – David Prell, Steve West, Desiree Kicker, KC Sparks

4. APPROVAL OF FINANCIAL REPORT

- The museum gift shop had a record-breaking month in November, with sales totaling over \$1,700, which quadruples many of the previous months. A large part of this was the Frida exhibit opening reception, which brought in almost \$1,000 in a single evening. Many of the Frida items the store had for this event are sold out, and the museum is working on replenishing these items.
- The museum has been adding new items to the store. Local artist Harold Buff has been having his metal sculptures for sale in the store, which tend to sell quickly.
- The museum is on track for spending its budget for being almost halfway through the fiscal year.
- Elaine Mead donated \$1,500 to the Amigos account at the Community Foundation. Elaine and her son were at the opening reception for Frida, and were very complimentary about the event and exhibit.
- The museum has been spending a sizeable amount of money on becoming more OSHA compliant, including new storage cabinets, a lumber rack, and a new reception desk.

The Motion was made by Tom Bemis and seconded by Allison Hervol to approve the financial report.

The vote was as follows:

Yes –Khushroo Ghadiali, Allison Hervol, Margaret McClure, Larry Pardue, Mike Medrano, Desiree Kicker, Tom Bemis, Mannie Bemis

No – None

Absent – David Prell, Steve West, KC Sparks

5. APPROVAL OF DIRECTOR'S REPORT

- The Hall of Fame is still being frequently used for public meetings
- The museum participated in the annual Art Walk event on November 22nd. During this event, the Historical Society was selling antique Christmas Ornaments in the Hall of Fame

belonging to Jed Howard as a fund-raiser for the society. The Historical Society was able to sell all of the ornaments they had.

- The museum participated in the annual Night of Lights event in the Halagueno Arts Park on November 30th. The museum hosted Santa in the Hall of Fame for photos during this event. There were over 2,000 estimated in attendance.
- The museum has been working on issues pointed out by the recent OSHA walkthrough. The old reception desk has been replaced with a new, larger reception desk that is both more ergonomic, as well as allowing electricity to be more easily wired to it correctly. The old front desk was taken to the city's storage at Pate School.
- The 19th century outhouse from La Huerta was moved from the museum's tool storage space to Heritage Park in order to make the tool storage area more OSHA compliant. A new lumber rack and storage cabinets were also purchased and installed.
- KENW PBS was at the museum on December 10th to interview Dave Morgan and film the Frida exhibit as part of their *Cultura* series.
- Plans are underway to update and expand the exterior building lighting for security reasons.
- Mannie Bemis gave the board an update on the Jed Howard archives. Joanna Sieberg with the Historical Society noticed an empty building downtown next to Jeff Diamond's law firm building. Diamond indicated that he owned the empty building, and may be willing to rent it to the city for to be used for a city archives building.
- The city has offered the Historical Society a portion of the old Pate School for archives. The society wants to look at other options first.

The motion was made by Larry Pardue and seconded by Desiree Kicker to approve the Director's Report.

The vote was as follows:

Yes –Khushroo Ghadiali, Allison Hervol, Margaret McClure, Larry Pardue, Mike Medrano, Desiree Kicker, Tom Bemis, Mannie Bemis

No – None

Absent – David Prell, Steve West, KC Sparks

6. DISCUSS CURRENT AND FUTURE EXHIBITIONS AND ACTIVITIES

- There are no exhibits currently scheduled for the temporary gallery in February because of the scheduled work in replacing the HVAC system.
- The next exhibit in the temporary gallery will be the Carlsbad Area Art Association annual exhibit in March. The annual Carlsbad Municipal Schools art shows will follow.
- Dave Morgan and Edward VanScotter went to JW Sutphin's house on December 17th to look at his extensive collection of Olympics memorabilia and artifacts, dating from the 1980s until the present. JW contacted the museum about creating an Olympics exhibit with his collection, with the hopes of it being ready by this summer. It is an incredible collection,

but it would take a lot of work and time to turn the collection into a museum-ready exhibit, and Dave wasn't sure if the museum currently has the time or resources to get it ready in time. Some other options for a summer 2020 exhibit include "Symbols and Icons of the Borderland" by Diana Molina, and "Medieval to Metal: The Art and Evolution of the Guitar", offered by the National Guitar Museum.

7. ADJOURN

The motion was made by Tom Bemis and seconded by Mike Medrano to adjourn at 2:21.

The vote was as follows:

Yes –Khushroo Ghadiali, Allison Hervol, Margaret McClure, Larry Pardue, Mike Medrano, Desiree Kicker, Tom Bemis, Mannie Bemis

No – None

Absent – David Prell, Steve West, KC Sparks



David Prell, President

1-15-2020

Date