

**Minutes of the Regular Meeting of the
Carlsbad Museum Advisory Board
held in the Carlsbad Museum & Art Center
On January 16, 2019 at 1:30 PM**

Voting Members Present:

Margaret McClure	Member
Steve West	Member
Larry Pardue	Member
Mike Medrano	Member
Tom Bemis	Member
KC Sparks	Member
Duane Pearson	Member

Voting Members Absent:

David Prell	Museum Board President
Khushroo Ghadiali	Museum Board Vice President

Ex-Officio Members Present:

Ex-Officio Members Absent:

Dale Janway	Mayor
Mike Hernandez	City Administrator
Angie Testa-Barrios	Director of Municipal Services

Others Present:

Edward VanScotter	Assistant Director
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1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Roll call was taken by Edward VanScotter. It was determined that a quorum was present.

2. APPROVAL OF THE AGENDA OF JANUARY 16, 2019

The motion was made by Steve West and seconded by Tom Bemis to approve the agenda of the January 16, 2019 meeting.

The vote was as follows:

Yes –Margaret McClure, Steve West, Larry Pardue, Mike Medrano, Tom Bemis, KC Sparks, Duane Pearson

No – None

Absent – David Prell, Khushroo Ghadiali

3. APPROVAL OF MINUTES OF THE DECEMBER 19, 2018 REGULAR MEETING

The motion was made by Larry Pardue and seconded by Margaret McClure to approve the minutes of the December 19, 2018 meeting.

The vote was as follows:

Yes – Margaret McClure, Steve West, Larry Pardue, Mike Medrano, Tom Bemis, KC Sparks, Duane Pearson

No – None

Absent – David Prell, Khushroo Ghadiali

4. APPROVAL OF FINANCIAL REPORT

- December's store sales were about \$900
- Spending of the annual budget is about where it should be
- The museum is getting ready to put in large orders for lighting and new ceiling tiles to refurbish the temporary gallery

The Motion was made by Duane Pearson and seconded by Larry Pardue to approve the financial report.

The vote was as follows:

Yes –Margaret McClure, Steve West, Larry Pardue, Mike Medrano, Tom Bemis, KC Sparks, Duane Pearson

No – None

Absent – David Prell, Khushroo Ghadiali

5. APPROVAL OF DIRECTOR'S REPORT

Dave Morgan was not present, so assistant director Edward VanScotter gave the director's report.

- The museum held a Flamenco concert event on December 29th. About 86 people attended.
- The museum held a Hall of Fame induction for baseball player Shane Andrews on January 11th. About 109 people attended.
- The Flamenco exhibit will close on January 26th. The museum is hiring Natalie Good to help with packing the exhibit. Natalie was also brought in to help unpack and install the exhibit.
- There is no exhibit planned in the temporary gallery for the month of February. The museum plans on using this time to refurbish the space by installing new ceiling tiles, track lighting, repairing and repainting walls, etc.
- The Annual Carlsbad Area Art Association show will open on March 2nd.
- The Annual Carlsbad Municipal Schools shows will start in the first week of April.
- The New Mexico Magazine photo exhibit will arrive on May 17th. This exhibit will showcase the winners of New Mexico Magazine's annual photography contest.

- ENGIE services, out of Rio Rancho, visited the museum on January 10th to look at the HVAC system. They will work on coming up with options and quotes for upgrading the museum's HVAC system to allow better interior climate control.
- Duane Pearson gave an update to the board on the Potash Museum project. So far, two ore cars and a power wagon have been brought up from the mines. Watchdog was going to be the company to sandblast and paint this equipment, but they are in the process of finding a new space for their company, so their services are on hold. The committee is waiting on three quotes for fencing, and is having a hard time getting quotes. Two concrete pads have been poured, and two more still need to be poured. There is more equipment ready to be placed, but are waiting on the concrete pads. Iron Horse in Artesia is looking to provide the tracks for the Potash Park, and will donate two box cars. Duane brought up Willi Jung's idea that the Potash museum building could be built larger to house Jed Howard's archives and extra storage for the museum.
- KC Sparks said she talked to Sandra Cosand and that she would be willing to give a presentation to the board and museum about docent training.

The motion was made by Duane Pearson and seconded by Steve West to approve the Director's Report.

The vote was as follows:

Yes –Margaret McClure, Steve West, Larry Pardue, Mike Medrano, Tom Bemis, KC Sparks, Duane Pearson

No – None

Absent – David Prell, Khushroo Ghadiali

6. CONSIDER APPROVAL TO RECOMMEND REPLACEMENT OF KAREN O'NEAL

The motion was made by Steve West and seconded by Mike Medrano to table this item.

The vote was as follows:

Yes –Margaret McClure, Steve West, Larry Pardue, Mike Medrano, Tom Bemis, KC Sparks, Duane Pearson

No – None

Absent – David Prell, Khushroo Ghadiali

7. DISCUSS REPLACEMENT OF BOARD MEMBER LAVERN SHAN

- LaVern Shan indicated to Dave Morgan that she will recommend someone from the school district to replace her on the museum board. Dave thought it would be beneficial for the museum board to have a member that is connected with the school district.

8. DISCUSS CURRENT AND FUTURE EXHIBITIONS AND ACTIVITIES

- Exhibit – Nov 2018 – Sky Klaus, paintings and photographs, Local Hangout
- Exhibit – Nov 2018 – Jan 2019 - Flamenco: from Spain to New Mexico

- Event – Nov 24 – Annual Night of Lights event
- Event – Nov 30 – Bob & Barbara Forrest Hall of Fame induction
- Event – Dec 15 – Dwight Pitcaithley and John Andrews, A book talk
- Event – Dec 29 – Nicolasa Chavez and guitarist, Flamenco Holiday Concert
- Event – Jan 11 – Shane Andrews Hall of Fame induction

9. ADJOURN

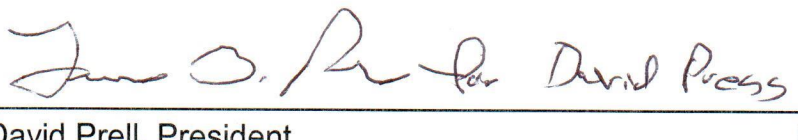
The motion was made by Duane and seconded by Margaret McClure to adjourn at 2:11.

The vote was as follows:

Yes –Margaret McClure, Steve West, Larry Pardue, Mike Medrano, Tom Bemis, KC Sparks, Duane Pearson

No – None

Absent – David Prell, Khushroo Ghadiali

 David Prell 2/24/19

David Prell, President

Date