

**Minutes of the Regular Meeting of the
Carlsbad Museum Advisory Board
Held in the Carlsbad Museum & Art Center
On September 19, 2018 at 1:30 PM**

Voting Members Present:

David Prell	Museum Board President
Margaret McClure	Member
Steve West	Member
Larry Pardue	Member
Mike Medrano	Member
Duane Pearson	Member (in at 2:00)
Tom Bemis	Member
KC Sparks	Member

Voting Members Absent:

Khushroo Ghadiali	Museum Board Vice President
LaVern Shan	Member
Karen O'Neal	Member

Ex-Officio Members Present:**Ex-Officio Members Absent:**

Dale Janway	Mayor
Mike Hernandez	City Administrator
Ken Britt	Director of Community Development

Others Present:

Dave Morgan	Museum Director
Edward VanScotter	Assistant Director

1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Roll call was taken by Edward VanScotter. It was determined that a quorum was present.

2. APPROVAL OF THE AGENDA OF SEPTEMBER 19, 2018

The motion was made by Steve West and seconded by Margaret McClure to approve the agenda of the September 19, 2018 meeting.

The vote was as follows:

Yes –David Prell, Margaret McClure, Steve West, Larry Pardue, Mike Medrano, Tom Bemis, KC Sparks

No – None

Absent – Khushroo Ghadiali, LaVern Shan, Duane Pearson, Karen O'Neal

3. APPROVAL OF MINUTES OF THE AUGUST 15, 2018 REGULAR MEETING

The motion was made by Mike Medrano and seconded by Steve West to approve the minutes of the August 15, 2018 meeting.

The vote was as follows:

Yes –David Prell, Margaret McClure, Steve West, Larry Pardue, Mike Medrano, Tom Bemis, KC Sparks

No – None

Absent – Khushroo Ghadiali, LaVern Shan, Duane Pearson, Karen O'Neal

4. APPROVAL OF FINANCIAL REPORT

- The Museum gift shop sales report for August was handed out. Sales were slow.
- A carpenter contracting with the museum will be in within the next month to help finish the gift shop. The goal is to get the gift shop fully open before the annual art walk event.

The motion was made by Larry Pardue and seconded by Tom Bemis to approve the financial report.

The vote was as follows:

Yes –David Prell, Margaret McClure, Steve West, Larry Pardue, Mike Medrano, Tom Bemis, KC Sparks

No – None

Absent – Khushroo Ghadiali, LaVern Shan, Duane Pearson, Karen O'Neal

5. APPROVAL OF DIRECTOR'S REPORT

- August's lower turnout reflected the end of summer events and the return to school
- There was an Arts and Culture District meeting in the museum concerning the City's ACD designation. Representatives from the state's A&C department were on hand discuss and assess the progress Carlsbad is making to get ready for the ACD designation. Julie Chester, director of Creative Carlsbad Arts Council said that the state representatives left with a good impression
- The annual heritage fest was held on September 15 in the Halagueno Arts Park. It was the first event put on solely by Creative Carlsbad Arts Council. Turnout was good. The Zia Quilting & Stitchery Guild held a workshop in the museum during the fest, and Margaret Barry offered weaving demonstrations.
- The Flamenco exhibit will open on November 9th. The museum is aiming to have an opening reception for this exhibit. Crate storage logistics have been finalized; they will be stored in the Pate school building.
- The archives were moved from the old re-integration building to Pate school on September 19th. There is still no solution as to where these archives, or Jed Howard's archives, will end up.
- On August 31st, Dave and Steve West had a preliminary planning meeting with Elizabeth Jackson from Guadalupe Mountains National Park about a NPS biodiversity exhibit being

planned for the summer of 2019.

- The museum's new front-desk attendant, Sara Wright, started on 4th of September.
- Sonny Throckmorton was inducted into the Carlsbad Hall of Fame on September 5th.
- The Bison exhibit was de-installed and shipped out on the 9th. The museum received a tremendous amount of positive feedback about the exhibit.
- The annual Zia Quilting & Stitchery Guild exhibit went up on September 14th. The museum installed canvas along the outer walls of the temporary gallery for the guild to pin their works.
- There have been a lot of requests to use the Hall of Fame room for meetings.

The motion was made by Mike Medrano and seconded by Steve West to approve the Director's Report.

The vote was as follows:

Yes –David Prell, Margaret McClure, Steve West, Larry Pardue, Mike Medrano, Duane Pearson, Tom Bemis, KC Sparks

No – None

Absent – Khushroo Ghadiali, LaVern Shan, Karen O'Neal

6. DISCUSS CURRENT AND FUTURE EXHIBITIONS AND ACTIVITIES

- Exhibit – August – Local Hangout exhibit *Beauty in the Mundane* by Valorie Sams
- Exhibit – September 15 – October 12 – Zia Quilting & Stitchery Guild Exhibit
- Exhibit – November 9, 2018 – January 26, 2019 *Flamenco! From Spain to New Mexico*
- The museum is in preliminary talks with New Mexico magazine regarding a potential exhibit of photography from the magazine's annual photography contest. This would be a travelling exhibit, and Carlsbad Museum would be the first institution to host it.
- Steve West brought up concerns about the Lake McMillan project and the keeper's house, which is a potential exhibit at Heritage Park. Work currently going on at the site threatens is threatening the house. There was talk several months ago about the museum/city getting involved with saving the house and moving it to be reassembled at the Park.

7. ADJOURN

The motion was made by Steve West and seconded by Mike Medrano to adjourn at 2:22.

The vote was as follows:

Yes –David Prell, Margaret McClure, Steve West, Larry Pardue, Mike Medrano, Duane Pearson, Tom Bemis, KC Sparks

No – None

Absent – Khushroo Ghadiali, LaVern Shan, Karen O'Neal


David Prell, President


Date