

**Minutes of the Regular Meeting of the
Carlsbad Museum Advisory Board
held in the Carlsbad Museum & Art Center
On June 20, 2018 at 1:30 PM**

Voting Members Present:

David Prell	Museum Board President
Margaret McClure	Member
Steve West	Member
Larry Pardue	Member
Tom Bemis	Member
Mike Medrano	Member

Voting Members Absent:

Khushroo Ghadiali	Museum Board Vice President
Duane Pearson	Member
KC Sparks	Member
Karen O'Neal	Member
LaVern Shan	Member

Ex-Officio Members Present:**Ex-Officio Members Absent:**

Dale Janway	Mayor
Mike Hernandez	City Administrator
Ken Britt	Director of Community Development

Others Present:

Dave Morgan	Museum Director
Edward VanScotter	Assistant Director
Dustin Camp	NMSU-C Intern

1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Roll call was taken by Edward VanScotter. It was determined that a quorum was present.

2. APPROVAL OF THE AGENDA OF JUNE 20, 2018

The motion was made by Steve West and seconded by Larry Pardue to approve the agenda of the June 20, 2018 meeting.

The vote was as follows:

Yes –David Prell, Margaret McClure, Steve West, Larry Pardue, Tom Bemis, Mike Medrano

No – None

Absent – Khushroo Ghadiali, Duane Pearson, KC Sparks, Karen O'Neal, LaVern Shan

3. APPROVAL OF MINUTES OF THE APRIL 18, 2018 REGULAR MEETING

The motion was made by Tom Bemis and seconded by Larry Pardue to approve the minutes of the April 18, 2018 meeting.

The vote was as follows:

Yes –David Prell, Margaret McClure, Steve West, Larry Pardue, Tom Bemis, Mike Medrano

No – None

Absent – Khushroo Ghadiali, Duane Pearson, KC Sparks, Karen O'Neal, LaVern Shan

4. APPROVAL OF FINANCIAL REPORT

- Store sales reports were handed out for the months of April and May. David Prell asked if the minerals for the gift shop have been put out for sale, Dave said not yet – the cabinetry and jewelry cases have to be completed first. David Prell said he and Dave should get together and try to get them up on a weekend.
- David Prell asked if a new HVAC system would be in the new FY budget starting in July. Dave Morgan stated that a new HVAC system was not in the budget, but the city's HVAC person, Bill, has been in contact with the Trane Company; they are coming up with plans and quote for a new system.

The motion was made by Larry Pardue and seconded by Steve West to approve the financial report.

The vote was as follows:

Yes –David Prell, Margaret McClure, Steve West, Larry Pardue, Tom Bemis, Mike Medrano

No – None

Absent – Khushroo Ghadiali, Duane Pearson, KC Sparks, Karen O'Neal, LaVern Shan

5. APPROVAL OF DIRECTOR'S REPORT

- Dustin Camp was introduced to the museum board as the museum's new intern from the Heritage Interpretation program at NMSU-C
- The museum continues to receive items for the Hall of Fame exhibit. On June 1st, Sonny Throckmorton items were brought in. Emmitt Smith and Fred K. Mahaffey items are also coming in. The next Hall of Fame inductions will be for PR Leyva on July 6th and General Fred K. Mahaffey will be the next day.
- There were two recent Hall of Fame inductions – Emmitt Smith on June 9th and John Wooten on the 16th.

- Edward VanScotter went on a two-week vacation from the end of May until the middle of June
- A concert in the Halagueno Arts Park was held on June 2nd, featuring singer, song-writer Betty Soo. It was a good concert, but turnout wasn't great. The idea was brought up that it might have been too hot for people to attend an outside event.
- John Lowe has been promoted to assistant city administrator; Ken Britt will now be the director of community development.
- Jed Howard's archives had to be moved out of his property as it was sold. Some of it is now at the museum. A more permanent solution has to be found for storing Jed's archives, as well as the city's archives to keep them safe and publicly available.
- The problem of how and where to store the crates for the *Flamenco!* exhibit is not solved yet. *Ojala!* comes down on June 23rd, and the Bison exhibit arrives on the 24th.

The motion was made by Tom Bemis and seconded by Margaret McClure to approve the Director's Report.

The vote was as follows:

Yes –David Prell, Margaret McClure, Steve West, Larry Pardue, Tom Bemis, Mike Medrano

No – None

Absent – Khushroo Ghadiali, Duane Pearson, KC Sparks, Karen O'Neal, LaVern Shan

6. DISCUSS CURRENT AND FUTURE EXHIBITIONS AND ACTIVITIES

- Exhibit – mid-May – mid-June – Atomic Culture, *OJALA*
- Exhibit – July – mid-Sept – *Bison*, from the National Buffalo Foundation
- Exhibit – October – Zia Quilting & Stitchery Guild Exhibit
- Exhibit – Nov 2018 – Jan 2019 *Flamenco!*

7. ADJOURN

The motion was made by Margaret McClure and seconded by Tom Bemis to adjourn at 2:54.

The vote was as follows:

Yes –David Prell, Margaret McClure, Steve West, Larry Pardue, Tom Bemis, Mike Medrano

No – None

Absent – Khushroo Ghadiali, Duane Pearson, KC Sparks, Karen O'Neal, LaVern Shan

 8-15-18

David Prell, President

Date