

**Minutes of the Regular Meeting of the
Carlsbad Museum Advisory Board
held in the Carlsbad Museum & Art Center
On February 21, 2018 at 1:30 PM**

Voting Members Present:

David Prell	President
Khushroo Ghadiali	Member
Margaret McClure	Member
Steve West	Member
Larry Pardue	Member
Duane Pearson	Member
Tom Bemis	Member
KC Sparks	Member

Voting Members Absent:

LaVern Shan	Member
Karen O'Neal	Member

Ex-Officio Members Present:**Ex-Officio Members Absent:**

Dale Janway	Mayor
Steve McCutcheon	City Administrator
John Lowe	Director of Community Development

Others Present:

Dave Morgan	Museum Director
Edward VanScotter	Assistant Director
Mike Medrano	Museum Board Candidate

1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Roll call was taken by Edward VanScotter. It was determined that a quorum was present.

2. APPROVAL OF THE AGENDA OF FEBRUARY 21, 2018

The motion was made by Khushroo Ghadiali and seconded by Steve West to approve the agenda of the February 21 meeting.

The vote was as follows:

Yes – David Prell, Khushroo Ghadiali, Margaret McClure, Steve West, Larry Pardue, Duane Pearson, Tom Beemis, KC Sparks

No – None

Absent – LaVern Shan, Karen O’Neal

3. APPROVAL OF MINUTES OF THE DECEMBER 20, 2017 REGULAR MEETING

The motion was made by Steve West and seconded by Margaret McClure to approve the minutes of the December, 2017 meeting.

The vote was as follows:

Yes – David Prell, Khushroo Ghadiali, Margaret McClure, Steve West, Larry Pardue, Duane Pearson, Tom Bemis, KC Sparks,

No – None

Absent – Lavern Shan, Karen O’Neal

4. APPROVAL OF FINANCIAL REPORT

- The operations budget is in good shape with spending close to the percentile it should be.
- The labor line is overdrawn because of increased staffing hours required to get the Hall of Fame exhibits completed as far as possible.
- Store sales have been picking up. The new point of sale system is working well.
- The lodger’s tax promotional line is down to under \$60. Dave will go before the Lodger’s Tax Board in March to request more funding for museum advertising.

The motion was made by Duane Pearson and seconded by Khushroo Ghadiali to approve the financial report.

The vote was as follows:

Yes – David Prell, Khushroo Ghadiali, Margaret McClure, Steve West, Larry Pardue, Duane Pearson, Tom Bemis, KC Sparks

No – None

Absent – LaVern Shan, Karen O’Neal

5. APPROVAL OF DIRECTOR’S REPORT

- There was no quorum at January’s board meeting.

- Patsy Jackson-Christopher and Frankie Cruizero had their last days with the city and the museum in January.
- Ashley Lara was hired to replace Frankie Cruizero as a front-desk attendant.
- The Dinosaur exhibit closed and was shipped off on the morning of February 21st.
- Lisa Caplis took down her "local hangout" exhibit on February 17th. Harold Buff will be the next artist in the local hangout space.
- The museum put in a request to have the city's construction crew remove the remaining carpet on the walls in the temporary and "Local Hangout" galleries and replace it with a skim coat and paint before the CAAA show in March. No word yet if the construction crew will be available.
- The New Mexico Magazine CEO is coming to Carlsbad on February 22nd to tour the city with the Creative Carlsbad group. The museum will be one of the stops.
- Beverly Crossnoe contacted Dave Morgan to see if the museum would be interested in various Jack Drake materials and records that her family, owners of the former Baker Gallery, kept over the years.
- Betty Emmons is interested in selling her Drake bird sculptures, the board was in general agreement that this purchase would be a great addition to the museum's Jack Drake collection.

The motion was made by Tom Bemis and seconded by Margaret McClure to approve the Director's Report.

The vote was as follows:

Yes – David Prell, Khushroo Ghadiali, Margaret McClure, Steve West, Larry Pardue, Duane Pearson, Tom Bemis, KC Sparks

No – None

Absent – LaVern Shan, Karen O'Neal

6. DISCUSS CURRENT AND FUTURE EXHIBITIONS AND ACTIVITIES

Exhibit – March 2018 - May 2018 Local Hangout - Harold Buff

Exhibit – March 3 – March 31, 2018 – *CAAA Spring Show*

Exhibit – April 2018 – mid May 2018 – Carlsbad Municipal Schools exhibits

Exhibit – mid May – mid June – Atomic Culture curated exhibit, *Ojala*

Exhibit – July – mid Sept – *Bison* from the National Buffalo Foundation

Exhibit – Nov 2018 – Jan 2019 *Flamenco!*

Exhibit – 2019 – possible Jack Drake exhibit

7. ADJOURN


The motion was made by Margaret McClure and seconded by Tom Bemis to adjourn at 2:24.

The vote was as follows:

Yes – David Prell, Khushroo Ghadiali, Margaret McClure, Steve West, Larry Pardue, Duane Pearson, Tom Bemis, KC Sparks

No – None

Absent – LaVern Shan, Karen O'Neal

for 

David Prell, President

3/21/18

Date