

**MINUTES OF A MEETING OF THE LODGERS' TAX ADVISORY BOARD OF THE CITY OF CARLSBAD, NEW MEXICO, HELD IN THE CITY COUNCIL CHAMBERS AT THE MUNICIPAL BUILDING, 101 N. HALAGUENO, CARLSBAD, NM TUESDAY, NOVEMBER 5, 2019, AT 7:30 A.M.**

**Voting Members Present:** Neil Wiggins, Chairperson  
Dale Balzano  
Dr. S.S. Dara  
Julie Chester  
Milan Patel

**Voting Members Absent:** None

**Also Present:** Ken Britt Director of Community Development  
Cari Pickens Executive Secretary  
Robert Defer Chamber of Commerce  
Suzann Combs Chamber of Commerce

**00:00:05 1. CALL TO ORDER**

Neil Wiggins, Chairperson, called the meeting to order at 7:34 a.m.

**00:00:12 2. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM**

Mr. Wiggins called roll and it was determined there was a Quorum of the Voting Members.

Present: Julie Chester, Milan Patel, Dale Balzano, Dr. S.S. Dara, and Neil Wiggins.

Absent: None

**00:00:31 3. APPROVAL OF NOVEMBER 5, 2019 AGENDA**

The motion was made by Mr. Balzano and seconded by Mr. Patel to approve the November 5, 2019 meeting agenda.

The vote was as follows:

Yes: Chester, Patel, Balzano, Dara, Wiggins.

No: None

Absent: None

**00:00:49 4. CONSIDER APPROVAL OF MINUTES OF LODGERS TAX ADVISORY BOARD MEETING HELD ON SEPTEMBER 3, 2019**

The motion was made by Mr. Balzano, and seconded by Ms. Chester to approve the September 3, 2019 meeting minutes.

The vote was as follows:

Yes: Chester, Patel, Balzano, Dara, Wiggins.

No: None

Absent: None

**00:01:13 5. PRESENTATION OF FY2019-20 1<sup>st</sup> QUARTER FINANCIAL REPORT-PROMOTIONAL FUND**

Ken Britt presented the financial report stating the fund is currently in good standing and \$975,652 will need to be spent in FY19-20.

The board briefly discussed the applicability of Lodger's Tax to workforce housing and man camps.

No Action Taken.

**00:10:09 6. CONSIDER APROVAL OF REQUEST FOR FUNDING FROM CARLSBAD CHAMBER OF COMMERCE—2020 PROMOTIONAL FOR CHRISTMAS ON THE PECOS 28<sup>TH</sup> SEASON**

Suzann Combs and Robert Defer with the Chamber of Commerce presented their request for funding for the 28<sup>th</sup> Season of Christmas on the Pecos. They will be using various media sources and targeting markets in New Mexico and Texas. This year they will have an ice skating rink and 30ft slide at the Pecos River Village Conference Center as part of Christmas on the Pecos.

The motion was made by Mr. Balzano, and seconded by Dr. Dara to approve the \$42,380.37 request.

The vote was as follows:

Yes: Chester, Patel, Balzano, Dara, Wiggins.

No: None

Absent: None

**00:27:13 7. ADJOURN**

Being no further business the motion to adjourn was made by Dr. Dara and seconded by Mr. Balzano.

The vote was as follows:

Yes: Chester, Patel, Balzano, Dara, Wiggins.

No: None

Absent: None

  
Chairman