

MINUTES
CARLSBAD PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
WEDNESDAY, SEPTEMBER 13, 2023
AT 101 S HALAGUENO
4:30 P.M.

Voting Members Present: Veronica Barnhart
Mike Campos
Heather Counts
Jennifer Oney
Bernita Smith-Payne
Connie Tate

Voting Members Absent: Robert Chavez, President
Deborah Beard, Vice President
Mark Howard

Ex-Officio Members Present:

Ex-Officio Members Absent: Dale Janway, Mayor
John Lowe, City Administrator
Angie Barrios-Testa, Director of MS

Board Secretary Present: Sarah Jones

Others Present: None

1. **Roll Call of Voting Members and Determination of Quorum.**
Sarah Jones called the meeting to order at 4:32 p.m. Roll was called and a quorum was determined to be present.
2. **Approval of the Agenda.**
Connie Tate moved and Bernita Smith-Payne seconded that the Agenda be approved as submitted.
Voting in favor: Barnhart, Campos, Counts, and Oney.
Voting against: None.
Absent: Beard, Chavez, and Howard.
The motion carried.
3. **Approval of Minutes of July 12, 2023 Meeting.**
Connie Tate moved and Veronica Barnhart seconded that the minutes be approved as submitted.
Voting in favor: Campos, Counts, Oney, and Smith-Payne.
Voting against: None.
Absent: Beard, Chavez, and Howard.
The motion carried.

4. **Approval of Interlibrary Loan Policy.**

Mike Campos moved and Heather Counts seconded that the Policy be approved as submitted.

Voting in favor: Barnhart, Oney, Smith-Payne and Tate.

Voting against: None.

Absent: Beard, Chavez, and Howard.

The motion carried.

5. **Approval of Library Monthly Reports for July and August 2023.**

Bernita Smith-Payne moved and Jennifer Oney seconded that the reports be approved as submitted.

Voting in favor: Barnhart, Campos, Counts and Tate.

Voting against: None.

Absent: Beard, Chavez, and Howard.

The motion carried.

6. **Open Discussion of Library Operations.**

a) **Project**

- Electrical has been completed
- Meeting Room Enclosure has been started. We are waiting on a PO to begin work.

b) **Planning**

- We are planning focus groups to help build programs and services offered. They will also be used for development on our next strategic plan.
- We will hold interview of key community members. If you know of someone or a group that needs to be included please let the library know.
- All of this research will be used to ensure we are doing things right, show us areas of improvement, and understand community needs.

c) **Open Discussion**

7. **Adjourn.**

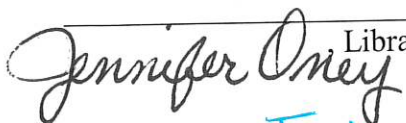
Bernita Smith-Payne moved and Veronica Barnhart seconded that the meeting adjourn. The next regular meeting is scheduled for Wednesday, November 8th, 2023 at 4:30 p.m. in the Library

Voting in favor: Campos, Counts, Oney and Tate.

Voting against: None.

Absent: Beard, Chavez, and Howard.

The motion carried and the meeting adjourned at 4:55 p.m.


Library Board
Trustee


Sarah Jones, Board Secretary