

**MINUTES**  
**CARLSBAD PUBLIC LIBRARY BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**WEDNESDAY, SEPTEMBER 14, 2022**  
**AT 101 S HALAGUENO**  
**4:30 P.M.**

**Voting Members Present:** Robert Chavez, President  
Deborah Beard, Vice President  
Veronica Barnhart  
Bernita Smith-Payne  
Connie Tate

**Voting Members Absent:** Mike Campos  
Allie Cooper  
Heather Counts  
Mark Howard

**Ex-Officio Members Present:** None

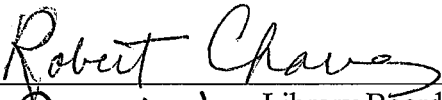
**Ex-Officio Members Absent:** Dale Janway, Mayor  
John Lowe, City Administrator

**Board Secretary Present:** Sarah Jones

**Others Present:** None

1. **Roll Call of Voting Members and Determination of Quorum.**  
Robert Chavez called the meeting to order at 4:35 p.m. Roll was called and a quorum was determined to be present.
2. **Approval of the Agenda.**  
Deborah Beard moved and Veronica Barnhart seconded that the Agenda be approved as submitted.  
Voting in favor: Chavez, Smith-Payne, and Tate.  
Voting against: None.  
Absent: Campos, Cooper, Counts and Howard  
The motion carried.
3. **Approval of Minutes of August 3, 2022 Meeting.**  
Deborah Beard moved and Bernita Smith-Payne seconded that the minutes be approved as submitted.  
Voting in favor: Chavez, Barnhart and Tate.  
Voting against: None.  
Absent: Campos, Cooper, Counts and Howard  
The motion carried.

4. **Approval of Update to Temporary Exhibits and Displays Policy.**  
Connie Tate moved and Bernita Smith-Payne seconded that the policy be approved as submitted.  
Voting in favor: Chavez, Beard and Barnhart.  
Voting against: None.  
Absent: Campos, Cooper, Counts and Howard.  
The motion carried.
5. **Approval of Update to Security Camera Policy.**  
Deborah Beard moved and Veronica Barnhart seconded that the policy be approved with revisions to Section B 3 adding, "based on what the system allows".  
Voting in favor: Chavez, Smith-Payne and Tate.  
Voting against: None.  
Absent: Campos, Cooper, Counts and Howard.  
The motion carried.
6. **Approval of Library Monthly Reports for July and August 2022.**  
Deborah Beard moved and Veronica Barnhart seconded that the reports be approved as submitted.  
Voting in favor: Chavez, Smith-Payne, and Tate.  
Voting against: None.  
Absent: Campos, Cooper, Counts and Howard.  
The motion carried.
7. **Open Discussion of Library Operations.**  
A) **Staffing**  
  - Two new staff members have been hired. Library is now fully staffed.B) **Literacy**  
  - Literacy Coalition of the Permian Basin Report
  - Low levels in our area
  - Impacting jobs and economy
8. **Adjourn.**  
Bernita Smith-Payne moved and Veronica Barnhart seconded that the meeting adjourn.  
The next regular meeting is scheduled for Wednesday, November 9th, 2022 at 4:30 p.m. in the Library  
Voting in favor: Chavez, Beard and Tate.  
Voting against: None.  
Absent: Campos, Cooper, Counts and Howard .  
The motion carried and the meeting adjourned at 5:13 p.m.

  
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Robert Chavez, Library Board  
President

  
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Sarah Jones, Board Secretary