

**MINUTES
CARLSBAD PUBLIC LIBRARY BOARD OF TRUSTEES
SPECIAL MEETING
WEDNESDAY, JUNE 22, 2022
AT 101 S HALAGUENO
4:30 P.M.**

Voting Members Present: Robert Chavez, President
Deborah Beard, Vice President
Veronica Barnhart
Allie Cooper
Mark Howard
Bernita Smith-Payne

Voting Members Absent: Heather Counts
Chris Owens

Ex-Officio Members Present: None

Ex-Officio Members Absent: Dale Janway, Mayor
John Lowe, City Administrator

Board Secretary Present: Sarah Jones

Others Present: None

1. **Roll Call of Voting Members and Determination of Quorum.**
Robert Chavez called the meeting to order at 4:31 p.m. Roll was called and a quorum was determined to be present.
2. **Approval of the Agenda.**
Deborah Beard moved and Veronica Barnhart seconded that the Agenda be approved as submitted.
Voting in favor: Chavez, Cooper, Howard, and Smith-Payne.
Voting against: None.
Absent: Counts, and Owens
The motion carried.
3. **Approval of Minutes of January 12, 2022 Meeting.**
Mark Howard moved and Payne-Smith seconded that the minutes be approved as submitted.
Voting in favor: Barnhart, Beard, Cooper, and Chavez.
Voting against: None.
Absent: Counts, and Owens.
The motion carried.
4. **Approval of Public Programs Policy.**

Bernita Smith-Payne moved and Mark Howard seconded that the Public Programs policy be approved with the following changes: Section F. number 4 will state in the policy “4. Authors, performers, or other programs presenters will have an agreement including cost in place prior to performance. “

Voting in favor: Barnhart, Beard, Chavez, Cooper.

Voting against: None.

Absent: Counts, and Owens.

The motion carried.

5. **Approval of Library Monthly Reports for January, February, March, April, and May 2022.**

Deborah Beard moved and Allie Cooper seconded that the reports be approved as submitted.

Voting in favor: Barnhart, Chavez, Howard and Smith-Payne.

Voting against: None.

Absent: Counts, and Owens

The motion carried.

6. **Open Discussion of Library Operations.**

A) Library Updates

- Library staff has been hired, we still have two positions not filled. We hope to be fully staffed by July.
- We are offering more programs for all ages.

B) Grants

- The Library received a \$10,000 grant for our Oral History project.
- State Library is applying for a federal grant we are included to receive funds along with 3 other libraries in the state. This grant would be to enhance our creative economy and go towards our makerspace.

7. **Adjourn.**

Deborah Beard moved and Veronica Barnhart seconded that the meeting adjourn. The next regular meeting is scheduled for Wednesday, July 13th, 2022 at 4:30 p.m. in the Library

Voting in favor: Chavez, Cooper, Howard and Smith-Payne.

Voting against: None.

Absent: Counts, and Owens

The motion carried and the meeting adjourned at 5:14 p.m.



Robert Chavez, Library Board President



Sarah Jones, Board Secretary