

MINUTES
CARLSBAD PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
WEDNESDAY, JANUARY 12, 2022
AT 101 S HALAGUENO
4:30 P.M.

Voting Members Present: Robert Chavez, President
Deborah Beard, Vice President
Veronica Barnhart
Mark Howard
Misty Price

Voting Members Absent: Allie Cooper
Heather Counts
Chris Owens
Bernita Smith-Payne

Ex-Officio Members Present: None

Ex-Officio Members Absent: Dale Janway, Mayor
John Lowe, City Administrator

Board Secretary Present: Sarah Jones

Others Present: None

1. **Roll Call of Voting Members and Determination of Quorum.**
Robert Chavez called the meeting to order at 4:43 p.m. Roll was called and a quorum was determined to be present.
2. **Approval of the Agenda.**
Mark Howard moved and Deborah Beard seconded that the Agenda be approved as submitted.
Voting in favor: Barnhart, Chavez, and Price.
Voting against: None.
Absent: Cooper, Counts, Owens, and Smith-Payne
The motion carried.
3. **Approval of Minutes of November 10, 2021 Meeting.**
Deborah Beard moved and Misty Price seconded that the minutes be approved as submitted.
Voting in favor: Barnhart, Chavez, and Howard.
Voting against: None.
Absent: Cooper, Counts, Owens, and Smith-Payne.
The motion carried.

4. **Approval of Circulation Policy.**

Deborah Beard moved and Mark Howard seconded that the Circulation policy be approved as submitted.

Voting in favor: Barnhart, Chavez, and Price.

Voting against: Counts.

Absent: Cooper, Counts, Owens, and Smith-Payne.

The motion carried.

5. **Approval of Patron Privacy & Confidentiality Policy.**

Misty Price moved and Mark Howard seconded that the Patron Privacy & Confidentiality policy be approved as submitted.

Voting in favor: Barnhart, Beard, and Chavez.

Voting against: None.

Absent: Cooper, Counts, Owens, and Smith-Payne

The motion carried.

6. **Approval of Library Monthly Reports for November and December 2021.**

Mark Howard moved and Veronica Barnhart seconded that the reports be approved as submitted.

Voting in favor: Beard, Chavez, and Price.

Voting against: None.

Absent: Cooper, Counts, Owens, and Smith-Payne

The motion carried.

7. **Open Discussion of Library Operations.**

A) **Library Updates**

- STEM Club for 1st-5th grades starts January 22, 2022
- Working to build events with community organizations
- Back open full hours as of December 6th

B) **Staffing**

- New staff members are a great addition to the team
- Still no mention of when or if position will be filled for Assistant Director

C) **Grants**

- Selected to receive a Social Wellbeing Tools in action Microgrant from the State Library.
- Received \$5,000 from the Foundation and Chevron Catalyst Grant through Friends of the Library for STEM Club
- Applying for more grants for more funds

D) **Marketing**

- Updating print materials and signage
- Reaching out to the community
- Creating space and brands for each department

8.

Adjourn.

Mark Howard moved and Deborah Beard seconded that the meeting adjourn. The next regular meeting is scheduled for Wednesday, March 9th, 2022 at 4:30 p.m. in the Library

Voting in favor: Barnhart, Chavez, and Price.

Voting against: None.

Absent: Cooper, Counts, Owens, and Smith-Payne

The motion carried and the meeting adjourned at 5:19 p.m.


Robert Oles, Library Board President


Sarah Jones, Board Secretary