

MINUTES
CARLSBAD PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
WEDNESDAY, NOVEMBER 10, 2021
AT 101 S HALAGUENO
4:30 P.M.

Voting Members Present: Robert Chavez, President
Deborah Beard, Vice President
Veronica Barnhart
Allie Cooper
Heather Counts (in at 4:33)
Mark Howard
Misty Price
Bernita Smith-Payne (in at 4:33)

Voting Members Absent: Chris Owens

Ex-Officio Members Present: None

Ex-Officio Members Absent: Dale Janway, Mayor
John Lowe, City Administrator

Board Secretary Present: Sarah Jones

Others Present: None

1. Roll Call of Voting Members and Determination of Quorum.

Robert Chavez called the meeting to order at 4:29 p.m. Roll was called and a quorum was determined to be present.

2. Approval of the Agenda.

Deborah Beard moved and Misty Price seconded that the Agenda be approved as submitted.

Voting in favor: Barnhart, Chavez, Cooper, and Howard.

Voting against: None.

Absent: Owens, Counts, Smith-Payne.

The motion carried.

3. Approval of Minutes of September 8, 2021 Meeting.

Veronica Barnhart moved and Allie Cooper seconded that the minutes be approved as submitted.

Voting in favor: Beard, Chavez, Howard, and Price.

Voting against: None.

Absent: Owens, Counts, Smith-Payne.

The motion carried.

4. **Approval of Safe Child Policy.**

Deborah Beard moved and Misty Price seconded that the Safe Child policy be approved with revisions to section A. part 2. The last sentence will read “Parents, guardians, teachers and caregivers are responsible for the behavior and safety of their children when visiting the library, and shall be required to monitor their children at all times.”

Voting in favor: Beard, Chavez, Cooper, Howard, and Smith-Payne..

Voting against: Counts.

Absent: Owens.

The motion carried.

5. **Approval of Information Services Policy.**

Mark Howard moved and Bernita Smith-Payne seconded that the Information Services policy be approved as submitted.

Voting in favor: Barnhart, Beard, Chavez, Cooper, Counts, and Price.

Voting against: None.

Absent: Owens.

The motion carried.

6. **Approval of Library Monthly Reports for September and October 2021.**

Bernita Smith-Payne moved and Veronica Barnhart seconded that the reports be approved as submitted.

Voting in favor: Beard, Chavez, Cooper, Counts, Howard, and Price.

Voting against: None.

Absent: Owens.

The motion carried.

7. **Open Discussion of Library Operations.**

A) **Library Updates**

- NWP/WIPP is donating STEM center to the library
- Working with the college to create a lecture series

B) **Assistant Director**

- GRT numbers are very low
- No mention of when or if position will be filled

C) **Library Foundation**

- Create a Library Foundation
- It would be a 501 (c)(3)
- Raise big funds for projects
- First project is a new building fund

D) **Late Fees**

- Should we get rid of late fees?

- We would keep lost/damaged charges
- Allows more accessibility

9. **Adjourn.**

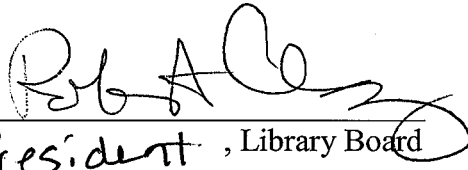
Deborah Beard moved and Bernita Smith-Payne seconded that the meeting adjourn. The next regular meeting is scheduled for Wednesday, January 12th, 2022 at 4:30 p.m. in the Library

Voting in favor: Barnhart, Chavez, Cooper, Counts, Howard, and Price.

Voting against: None.

Absent: Owens.

The motion carried and the meeting adjourned at 5:12 p.m.



President, Library Board



Sarah Jones, Board Secretary

