

**MINUTES
CARLSBAD PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
WEDNESDAY, JULY 10, 2019
AT 101 S HALAGUENO
4:30 P.M.**

Voting Members Present: Robert Chavez, President
Veronica Barnhart
Deborah Beard
Heather Counts
Bernita Smith-Payne

Voting Members Absent: Chris Owens, Vice President
Jo Calvani
Note: Two positions currently unfilled

Ex-Officio Members Present: None

Ex-Officio Members Absent: Dale Janway, Mayor
Michael A. Hernandez, City Administrator

Board Secretary Present: Cassandra Arnold

Others Present: Angie Barrios-Testa, Director of Municipal Services &
Capital Programs

1. **Roll Call of Voting Members and Determination of Quorum.**
Board President Robert Chavez called the meeting to order at 4:40 p.m. Roll was called and a quorum was determined to be present.
2. **Approval of the Agenda.**
Deborah Beard moved and Heather Counts seconded that the agenda be approved.
Voting in favor: Chavez, Barnhart, Beard, Counts, Smith-Payne.
Voting against: None.
Absent: Owens, Calvani.
The motion carried.
3. **Approval of Minutes of May 8, 2019 Meeting.**
Deborah Beard moved and Bernita Smith-Payne seconded that the minutes be approved as submitted.
Voting in favor: Chavez, Barnhart, Beard, Counts, Smith-Payne.
Voting against: None.
Absent: Owens, Calvani.
The motion carried.

4. **Approval of Update to Library Mission Statement.**

Library Director Cassandra Arnold is still working on a new draft, but did bring samples from other libraries to share and discuss with the board. Many public libraries, including NY Public and Albuquerque Bernalillo Public are switching from a single mission statement to statements about their library's vision, values, and community engagement. The board felt this change would be good to incorporate in CPL's updated mission statement as detailed goals could be clearly listed.

Heather Counts moved and Veronica Barnhart seconded that the update to the Carlsbad Library mission statement be tabled until the next meeting.

Voting in favor: Chavez, Barnhart, Beard, Counts, Smith-Payne.

Voting against: None.

Absent: Owens, Calvani.

The motion carried.

5. **Approval of Library Monthly Reports for May & June, 2019.**

The Board reviewed the reports. Statistics for these months include:

May, 2019

7056 people visited the library.

6158 materials circulated: 3285 adult, 2554 children's, 319 teen, 1145 digital items.

117 new library cards were issued.

26 programs with 2874 people attending.

1194 computer sessions and 4043 wireless sessions were used.

756 information requests were received.

483 database uses were recorded.

0 incident(s) occurred.

June, 2019

9260 people visited the library.

7391 materials circulated: 3271 adult, 3736 children's, 384 teen, 991 digital items.

223 new library cards were issued.

52 programs with 2974 people attending.

1126 computer sessions and 3782 wireless sessions were used.

744 information requests were received.

239 database uses were recorded.

1 incident(s) occurred.

Bernita Smith-Payne moved and Veronica Barnhart seconded that the report be approved.

Voting in favor: Chavez, Barnhart, Beard, Counts, Smith-Payne.

Voting against: None.

Absent: Owens, Calvani.

The motion carried.

6. **Discussion of Library Operations.**

a. **Summer Reading Program 2019 Update.**

SRP is very popular this year! By the end of June, we had an average program attendance of 100 persons and the children had logged over 1000 hours of reading time.

b. **American Library Association 2019 Conference.**

Library Director Cassandra Arnold attended this year's conference in Washington DC last month. She attended sessions on the upcoming 2020 Census (as the questionnaire is online, many people will use the library to fill out and submit their forms), on the ALA's Intellectual Freedom Committee's policies regarding library meeting room usage, new ideas for supporting lifelong learning, a Library Leadership and Management Association panel on responding to EDI-related incidents (equality, diversity, and inclusion), and the Andrew Carnegie Medal Award Ceremony for Excellence in Fiction and Nonfiction. She also participated in a joint Library of Congress and US Holocaust Memorial Museum research project, searching LOC microfilm files of newspapers from the 1930's for articles of interest to Holocaust researchers and scholars (see History Unfolded <https://www.ushmm.org/learn/history-unfolded> .)

c. **Friends of the Library.**

The Friends meets monthly on the first Thursday at 6:30 pm and everyone is welcome to attend. They usually meet in the program room off the Children's Library. Because the first Thursday fell on Independence Day, their meeting this month is rescheduled for July 11.

d. **New & Renewing Board Members.**

Jo Calvani will be renewing and serving another term on the board. Candidate Beverly Carrasco will be up for City Council approval at their meeting on July 23.

7. **Adjourn.**

Deborah Beard moved and Heather Counts seconded that the meeting be adjourned. The next regular meeting is scheduled for Wednesday, September 11, 2019 at 4:30 p.m. in the Library.

Voting in favor: Chavez, Barnhart, Beard, Counts, Smith-Payne.

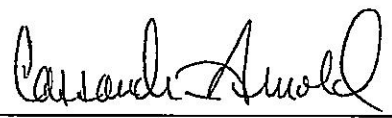
Voting against: None.

Absent: Owens, Calvani.

The motion carried.

The meeting adjourned at 5:18 p.m.


Deborah Beard, Library Board


Cassandra Arnold, Board Secretary