

**MINUTES
CARLSBAD PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
WEDNESDAY, JULY 11, 2018
AT 101 SOUTH HALAGUEÑO
4:30 P.M.**

Voting Members Present: Robert Chavez, President
Heather Counts
Sally Miller
Chris Owens
Bob Scholl

Voting Members Absent: Jo Calvani, Bernita Smith-Payne

Ex-Officio Members Present: None

Ex-Officio Members Absent: Dale Janway, Mayor
Michael A. Hernandez, City Administrator

Board Secretary Present: Cassandra Arnold

Others Present: None

1. Roll Call of Voting Members and Determination of Quorum.

Board President Robert Chavez called the meeting to order at 4:35 p.m. Roll was called and a quorum was determined to be present.

2. Approval of the Agenda.

Sally Miller moved and Bob Scholl seconded that the agenda be approved.

Voting in favor: Chavez, Counts, Miller, Owens, Scholl.

Voting against: None.

Absent: Calvani, Smith-Payne.

The motion carried.

3. Approval of Minutes of June 13, 2018 Meeting.

Bob Scholl moved and Sally Miller seconded that the minutes be approved as submitted.

Voting in favor: Chavez, Counts, Miller, Owens, Scholl.

Voting against: None.

Absent: Calvani, Smith-Payne.

The motion carried.

4. Election of Board Officers for FY 1819 .

President Robert Chavez called for nomination for the offices of president and vice president. Sally Miller nominated Robert Chavez for the office of president, Chris Owens seconded the nomination. Bob Scholl nominated Chris Owens for the office of

vice president, Sally Miller seconded the nomination. There were no other nominations. Nominations were closed.

Voting in favor of these candidates: Chavez, Counts, Miller, Owens, Scholl.

Voting against: None.

Absent: Calvani, Smith-Payne.

The election was declared final.

5. Approval of Library Report for June, 2017.

The Board reviewed the report. Statistics for the month include:

10256 people visited the library.

7126 materials circulated: 3209 adult, 3601 children's, 317 teen, 614 digital items.

294 new library cards were issued.

42 programs with 2555 people attending.

1334 computer sessions were used. 5162 wireless sessions were used.

977 information requests were received.

161 database uses were recorded.

1 incident(s) occurred.

Sally Miller moved and Chris Owens seconded that the report be approved.

Voting in favor: Chavez, Counts, Miller, Owens, Scholl.

Voting against: None.

Absent: Calvani, Smith-Payne.

The motion carried.

6. Open Discussion of Library Operations.

a. Cabling Project Status.

Stellar is in the process of installing new network cabling and electric for the six AWE children's computers, which will be reinstalled on the new counter under the east windows. They are also putting in network cabling for two more computers in the Teen area, also to be on a counter in front of the windows facing north. The project should be complete within the next two weeks.

b. New Furniture for Children's & Teens' Areas.

Paid for entirely with 2016 GO Bond funds, the Children's Library, Program room, Teen area, and main area will be receiving new furniture items later this month. These carefully selected activity tables, child seating, computer counters, teen workspace, and adult patron seating items will increase the functionality and flexibility of our most used library spaces.

c. Budget for FY1819.

Requested: Fill frozen library staff positions, raise Page hourly wages to comparable City position level, operating of \$203,580, capital of \$75,000.

Received: No word on replacement staff, no increase in base pay for Pages, operating of \$193,980 (loss of funds in book budget), no capital received.

7.

Adjourn.

Bob Scholl moved and Chris Owens seconded that the meeting be adjourned.

Voting in favor: Chavez, Counts, Miller, Owens, Scholl.

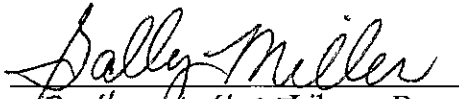
Voting against: None.

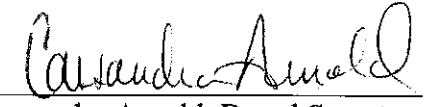
Absent: Calvani, Smith-Payne.

The motion carried.

The meeting adjourned at 5:25 p.m.

The next regular meeting is scheduled for August 8, 2018 at 4:30 p.m. in the Library.


Sally Miller, Library Board


Cassandra Arnold, Board Secretary