

**MINUTES**  
**CARLSBAD PUBLIC LIBRARY BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**WEDNESDAY, JUNE 13, 2018**  
**AT 101 SOUTH HALAGUEÑO**  
**4:30 P.M.**

**Voting Members Present:** Robert Chavez, President  
Kyle Marksteiner, Vice President  
Jo Calvani  
Heather Counts  
Sally Miller  
Bob Scholl  
Bernita Smith-Payne

**Non-Voting Members Present:** None

**Voting Members Absent:** Tom Langowski, Chris Owens

**Ex-Officio Members Present:** None

**Ex-Officio Members Absent:** Dale Janway, Mayor  
Michael A. Hernandez, City Administrator

**Board Secretary Present:** Cassandra Arnold

**Others Present:** None

1. **Roll Call of Voting Members and Determination of Quorum.**  
Board President Robert Chavez called the meeting to order at 4:38 p.m. Roll was called and a quorum was determined to be present.
2. **Approval of the Agenda.**  
Bernita Smith-Payne moved and Kyle Marksteiner seconded that the agenda be approved.  
Voting in favor: Calvani, Marksteiner, Miller, Scholl, Smith-Payne.  
Voting against: None.  
Absent: Langowski, Owens.  
The motion carried.
3. **Approval of Minutes of May 9, 2018 Meeting.**  
Kyle Marksteiner moved and Bob Scholl seconded that the minutes be approved as submitted.  
Voting in favor: Calvani, Marksteiner, Miller, Scholl, Smith-Payne.  
Voting against: None.  
Absent: Langowski, Owens.  
The motion carried.

4. **Approval of Update to Public Computers Policy and Use Agreement.**

Cassandra Arnold explained the revisions to the policy. The board members suggested some corrections and some changes to the wording, including omitting the sentence "The decision of the Board shall be final" from Questions or Concerns section (L.2). The previously separate Computer Use Agreement has in this update been integrated into the Public Computer Policy.

Jo Calvani moved and Sally Miller seconded that the updated policy be approved with the changes as discussed.

Voting in favor: Calvani, Marksteiner, Miller, Scholl, Smith-Payne.

Voting against: None.

Absent: Langowski, Owens.

The motion carried.

5. **Approval of Library Report for May, 2018.**

The Board reviewed the report. Statistics for the month include:

7672 people visited the library.

5635 materials circulated: 3130 adult, 2135 children's, 205 teen, 591 digital items.

137 new library cards were issued.

33 programs with 3760 people attending.

1289 computer sessions were used. 5744 wireless sessions were used.

862 information requests were received.

157 database uses were recorded.

1 incident(s) occurred.

Bernita Smith-Payne moved and Bob Scholl seconded that the report be approved.

Voting in favor: Calvani, Marksteiner, Miller, Scholl, Smith-Payne.

Voting against: None.

Absent: Langowski, Owens.

The motion carried.

6. **Discussion of Library Operations.**

a. **Computer Cabling.**

New cabling (network & power) will be installed soon in the Children's and Teen's areas. The children's computers will be available again as soon as that is complete on temporary tables. New computer counters will be installed @ July 24 in both areas. The Teen area will also be receiving a new booth with charging capability. We hope to purchase some new public computers for the Help Center and Teen in the coming fiscal year.

b. **Restroom Renovation.**

Master Plumbers of Hobbs will be updating some aspects of the Women's restroom in the next two months (additional sink, sensor controlled faucets, counter, hand dryers, changing station.) Unfortunately, the capital budgeted did not permit updating of the second toilet to commercial auto-flush. Additional funds for that and to renovate the Men's restroom will be requested.

**c. Summer Reading Registration Day.**

Last Wednesday, we signed up 704 children for the summer reading program and 34 patrons for the adult summer program - a new record! Many, many new library cards were issued and lots of free replacement cards, too.

**d. Scholastic Book Fair.**

Another record was set this summer - The Friends of the Library sponsored children's book fair brought in over \$4,000 in the two weeks it was open! All the profit from the fair is used to buy books which are given out free to all summer reading participants.

**e. Itinerant & Homeless.**

We have many itinerant and homeless people in and around the library this year. The CPD is increasing their patrols and reminding visitors that the Arts Park closes at 8:00 pm, along with the library. Two homeless men have been issued CTWs for health and safety issues. Library staff is monitoring the situation closely to ensure equitable and safe access to the library and Park for visitors of all ages.

**f. Bees & Pigeons.**

Many thirsty honey bees may be found around the fountains in the Park at this time of year. They are not swarming or building hives, just trying to get cool like the rest of us. Visitors are being reminded to be aware of them but not to be alarmed, or try to injure members of this ecological keystone species. Please help spread the word if this issue is mentioned to you as board members.

Pigeons are again becoming a health issue for the public buildings around Carlsbad. The City will be contracting with a vendor to perform contraceptive control measures of this species through treated food. According to the vendor, this bait will not be attractive to other song bird species in the area, and the medicine is not passed on to raptors or other predatory species which may consume a treated pigeon.

**7. Adjourn.**

Kyle Marksteiner moved and Sally Miller seconded that the meeting be adjourned.

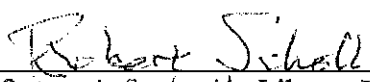
Voting in favor: Calvani, Marksteiner, Miller, Scholl, Smith-Payne.

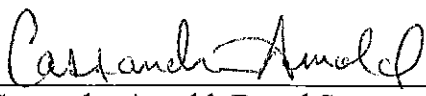
Voting against: None.

Absent: Langowski, Owens.

The motion carried.

The meeting adjourned at 5:33 p.m. The next regular meeting is scheduled for July 11, 2018 at 4:30 p.m. in the Library.

  
Robert Scholl, Library Board

  
Cassandra Arnold, Board Secretary