

MINUTES OF REGULAR MEETING OF THE GOLF COURSE ADVISORY BOARD OF THE CITY OF CARLSBAD, NEW MEXICO, HELD AT CARLSBAD MUNICIPAL GOLF COURSE ANNEX FEBRUARY 7TH, 2024 AT 4:00 P.M.

Voting Members Present:

Jack Litschke	Chairperson
John Caraway	Member
Zeph Roberson	Member
Janie Martin	Member
Becky Thompson	Member
Dean Bair	Member
Dave Guerin	Member
Paul Cox	Member
Kathy Temple	Member
Mike Fulkerson	Member

Voting Members Absent:

Steve Hendley	Member
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Ex-Officio Members Present:

None

Ex-Officio Members Absent:

None

Others Present:

Ted Cordova	Community Development Director
Kyle Boatman	Golf Course Superintendent

ITEM 1 - ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:

Roll call of those present was taken by K. Boatman. It was determined that a quorum was present.

ITEM 2 – APPROVAL OF AGENDA OF REGULAR MEETING ON FEBRUARY 7TH, 2024:

The motion was made by Zeph Roberson and seconded by Kathy Temple to approve the Agenda of the February 7th, 2024 meeting. The vote was as follows:

Yes- Caraway, Guerin, Martin, Thompson, Roberson, Cox, Temple, Bair, Fulkerson, Litschke

No- None

Absent- Hendley

ITEM 3 - APPROVAL OF MINUTES OF REGULAR MEETING HELD DECEMBER 6TH, 2023:

The motion was made by John Caraway and seconded by Paul Cox to approve the minutes of the regular meeting held on December 6th, 2023. The vote was as follows:

Yes- Caraway, Guerin, Martin, Thompson, Roberson, Cox, Temple, Bair, Fulkerson, Litschke

No- None

Absent- Hendley

ITEM 4- REPORT FROM TED CORDOVA:

T. Cordova informed the board that the 29th of February would be his retirement date. J. Caraway asked who would be the representative for his position. T. Cordova told him it would be KC Cass for the time being.

ITEM 5- REPORT FROM KYLE BOATMAN:

K. Boatman went over his report. J. Litschke asked if the sprinklers were clogging. K. Boatman told him that they are not and that they were pressuring up the system so that is why some of the sprinklers were not spraying correctly. D. Bair asked why the trees were removed on both sides of mini golf. K. Boatman said they were removed to keep the pine needles from getting on the mini golf holes. T. Cordova added that there were plans to xeriscape the beds next to mini golf where the trees were removed. D. Bair asked about the driving range and pro shop project. T. Cordova informed the board that the pro shop was being tiled and the fixtures for the bathrooms were being installed. J. Litschke asked about the locker rooms. T. Cordova told him that the locker rooms were being converted to more bathrooms. J. Litschke asked about the lighting on the par 3 course. T. Cordova informed him that the RFP was done for the lights and they were looking into the installation stage.

ITEM 6- REPORT FROM PRO SHOP:

K. Boatman went over the transaction details for the month of January. Cart Rentals totaled \$10,635, greens fees totaled \$10,976, there were 90 new memberships that totaled \$36,027, driving range balls totaled \$2,056, merchandise totaled \$35,550, alcohol totaled \$6,501, and tournament fees totaled \$7,360. The total revenue for January was \$109,105.

D. Bair asked about the water around hole 7. K. Boatman told him that the pond had overflowed. K. Boatman said that the new meter for the pond is currently working and that he gets updates to his phone and email. J. Caraway asked for the predicted timeline when hole 9 would be open. K. Boatman told them he was hoping to have it ready in the next few months but it was weather dependent.

ITEM 7 – ADJOURNMENT:

The motion to adjourn was made by Zeph Roberson and seconded by Dave Guerin.
The vote was as follows:

Yes- Caraway, Guerin, Martin, Thompson, Roberson, Cox, Temple, Bair, Fulkerson,
Litschke

No- None

Absent- Hendley

Minutes approved on behalf of the Golf Course Advisory Board by:



Jack Litschke, Chairperson