

MINUTES OF REGULAR MEETING OF THE GOLF COURSE ADVISORY BOARD OF  
THE CITY OF CARLSBAD, NEW MEXICO, HELD AT CARLSBAD MUNICIPAL GOLF  
COURSE ANNEX NOVEMBER 1<sup>ST</sup>, 2023 AT 4:00 P.M.

Voting Members Present:

Jack Litschke	Chairperson
John Caraway	Member
Zeph Roberson	Member
Janie Martin	Member
Becky Thompson	Member
Mike Fulkerson	Member
Dave Guerin	Member
Paul Cox	Member
Kathy Temple	Member

Voting Members Absent:

Dean Bair	Member
Steve Hendley	Member

Ex-Officio Members Present:

None

Ex-Officio Members Absent:

None

Others Present:

Ted Cordova	Community Development Director
Kyle Boatman	Golf Course Superintendent
Chris Cordova	Pro Shop Manager

**ITEM 1 - ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:**

Roll call of those present was taken by K. Boatman. It was determined that a quorum was present.

**ITEM 2 – APPROVAL OF AGENDA OF REGULAR MEETING ON NOVEMBER 1<sup>ST</sup>, 2023:**

The motion was made by John Caraway and seconded by Paul Cox to approve the Agenda of the November 1<sup>st</sup>, 2023 meeting. The vote was as follows:

Yes- Caraway, Guerin, Litschke, Martin, Thompson, Roberson, Fulkerson, Guerin, Cox, Temple

No- None

Absent- Bair, Hendley

**ITEM 3 - APPROVAL OF MINUTES OF REGULAR MEETING HELD OCTOBER 4<sup>TH</sup>, 2023:**

The motion was made by Zeph Roberson and seconded by Dave Guerin to approve the minutes of the regular meeting held on October 4<sup>th</sup>, 2023. The vote was as follows:

Yes- Caraway, Guerin, Litschke, Martin, Thompson, Roberson, Fulkerson, Guerin, Cox, Temple

No- None

Absent- Bair, Hendley

**ITEM 4- REPORT FROM TED CORDOVA:**

T. Cordova informed the board that the driving range structure was still in progress. T. Cordova said they are hoping it will be finished by the end of the year. D. Guerin asked about the rates to rent the simulator bays inside the driving range structure. T. Cordova said that it will be discussed in the future. T. Cordova also told the board that Kyle is working with the irrigation company to finalize the irrigation design. T. Cordova also informed the board that the City will be installing a new bathroom facility on hole #16. T. Cordova also told the board that Chris is working with engineers to install lighting on the Par 3 course.

**ITEM 5- REPORT FROM KYLE BOATMAN:**

K. Boatman went over his report. J. Caraway asked about the geese on the par 3 golf course. K. Boatman said he will work on a plan to try to get the geese off of the greens.

**ITEM 6- REPORT FROM PRO SHOP:**

C. Cordova went over the transaction details for the month of October. Cart Rentals totaled \$25,125, greens fees totaled \$23,445, there were 9 new memberships that totaled \$1,135, driving range balls totaled \$4,098, merchandise totaled \$35,728, alcohol totaled \$17,357, and tournament fees totaled \$9,435. The total revenue for October was \$116,323.

**ITEM 7 – HAND OUT AND REVIEW AUGUST 2022 GOLF ADVISORY “WISH LIST”:**

J. Litschke handed out the 2022 wish list. J. Litschke went through the list and informed the board what projects had been completed and what projects were being worked on.

**ITEM 8 – HAND OUT AND DISCUSS KYLE’S 2019 “GOLF COURSE MASTER PLAN’**

J. Litschke informed the board to view and review the Master Plan to discuss at the next meeting.

**ITEM 9 – ADJOURNMENT:**

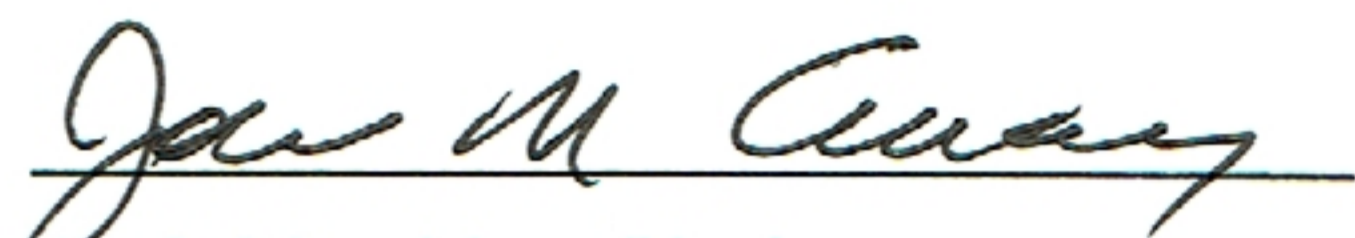
The motion to adjourn was made by Zeph Roberson and seconded by Becky Thompson. The vote was as follows:

Yes- Caraway, Guerin, Litschke, Martin, Thompson, Roberson, Fulkerson, Guerin, Cox, Temple

No- None

Absent- Bair, Hendley

Minutes approved on behalf of the Golf Course Advisory Board by:



~~Jack Litschke~~, Chairperson

*vice*