

MINUTES OF REGULAR MEETING OF THE GOLF COURSE ADVISORY BOARD OF  
THE CITY OF CARLSBAD, NEW MEXICO, HELD AT CARLSBAD MUNICIPAL GOLF  
COURSE ANNEX OCTOBER 4<sup>TH</sup>, 2023 AT 4:00 P.M.

Voting Members Present:

Jack Litschke	Chairperson
John Caraway	Member
Zeph Roberson	Member
Janie Martin	Member
Becky Thompson	Member
Mike Fulkerson	Member
Steve Hendley	Member
Dave Guerin	Member
Dean Bair	Member
Paul Cox	Member

Voting Members Absent:

Kathy Temple	Member
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Ex-Officio Members Present:

None

Ex-Officio Members Absent:

None

Others Present:

Ted Cordova	Community Development Director
Kyle Boatman	Golf Course Superintendent
Chris Cordova	Pro Shop Manager

**ITEM 1 - ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:**

Roll call of those present was taken by K. Boatman. It was determined that a quorum was present.

**ITEM 2 – APPROVAL OF AGENDA OF REGULAR MEETING ON OCTOBER 4<sup>TH</sup>.  
2023:**

The motion was made by John Caraway and seconded by Steve Hendley to approve the Agenda of the October 4<sup>th</sup>, 2023 meeting. The vote was as follows:

Yes- Caraway, Guerin, Litschke, Martin, Thompson, Roberson, Fulkerson, Hendley, Guerin, Cox, Bair

No- None

Absent- Temple

No- None

Absent- Temple

**ITEM 3 - APPROVAL OF MINUTES OF REGULAR MEETING HELD SEPTEMBER 6<sup>TH</sup>, 2023:**

The motion was made by Zeph Roberson and seconded by Paul Cox to approve the minutes of the regular meeting held on September 6<sup>th</sup>, 2023. The vote was as follows:

Yes- Caraway, Guerin, Litschke, Martin, Thompson, Roberson, Fulkerson, Hendley, Guerin, Cox, Bair

No- None

Absent- Temple

**ITEM 4- REPORT FROM TED CORDOVA:**

T. Cordova informed the board that the driving range structure was started and that the concrete will be poured in the next couple days. T. Cordova also told the board that golf simulators would also be put in two of the hitting bays. T. Cordova also told the board that an irrigation company came to look at the golf course to start designing the new irrigation system.

**ITEM 5- REPORT FROM KYLE BOATMAN:**

K. Boatman went over his report. D. Bair asked about leaks on the course. K. Boatman said they are keeping the pumps running to water tee boxes and once the new seed starts growing they will start working on the leaks that are on the course.

**ITEM 6- REPORT FROM PRO SHOP:**

C. Cordova went over the transaction details for the month of September. Cart Rentals totaled \$26,625, greens fees totaled \$26,246, there were 20 new memberships that totaled \$2,439, driving range balls totaled \$4,043, merchandise totaled \$41,186, alcohol totaled \$18,809, and tournament fees totaled \$8,550. The total revenue for August was \$127,898.

**ITEM 7 – REVISE 2023-2024 GOLF COURSE RULES AND REGULATIONS:**

The Golf Board went over the rules and regulations and made changes.

**ITEM 8 – VOTE AND APPROVE 2023-2024 GOLF COURSE RULES AND REGULATIONS:**

The motion was made by Steve Hendley and seconded by Mike Fulkerson to approve the 2023-2024 Golf Course Rules and Regulations. The vote was as follows:

Yes- Caraway, Guerin, Litschke, Martin, Thompson, Roberson, Fulkerson, Hendley, Guerin, Cox, Bair

No- None

Absent- Temple

**ITEM 9 – ADJOURNMENT:**


The motion to adjourn was made by Steve Hendley and seconded by Mike Fulkerson.  
The vote was as follows:

Yes- Caraway, Guerin, Litschke, Martin, Thompson, Roberson, Fulkerson, Hendley,  
Guerin, Cox, Bair

No- None

Absent- Temple

Minutes approved on behalf of the Golf Course Advisory Board by:

  
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Jack Litschke, Chairperson